

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
DECEMBER 16, 2025 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of November 18, 2025
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
 - a. 2026 Interim Budget
12. BYLAWS & POLICIES
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Association of Police Governance – ADM Presentation to AAPG Members
 - b. Alberta Municipal Affairs, Minister Dan Williams – Fire Level of Service 2025 Engagement Follow-up
 - c. AltaLink – Election Congratulations
 - d. Bevan Janzen – Objection to LSAC Proposed Development Permit for Frac Sand Mining Development
 - e. Brownlee LLP – Emerging Trends in Municipal Law
 - f. Carla McDorman (Beggs) – Beachwave Park Contract Termination Notice
 - g. Community Futures Yellowhead East – RIAMS November Newsletter
 - h. Fire Rescue International – FRI 2024 Dual Call Out Report
 - i. Jennifer Weremczuk – Winter Event Request & Alberta Beach Response
 - j. Lac Ste. Anne County – Regional Municipalities Meeting
 - k. National Police Federation – Update
 - l. Northern Gateway Public Schools – Election Congratulations
 - m. Police Review Commission – PRC Status Update November 26 - December 9, 2025
 - n. Ste. Anne Summer Villages Regional Emergency Management Partnership – DEM Announcement
 - o. Summer Village of Val Quentin – ACP Grant Letter of Support from MLA Shane Getson
 - p. Town of Mayerthorpe – 2025-2026 Committee Appointments
 - q. Town of Onoway – Regional Mayors and Reeve Meeting
 - r. TVRSSC – Flyer Regarding Significant Issues with Wipes, Grease & Hair in Sewer System
 - s. Yellowhead Regional Library – YRL 2026 Strategic Plan
15. CORRESPONDENCE – ACTION ITEMS
 - a. Fire Rescue International – Additional Mutual Aid Partners
 - b. Westview Health Foundation – CT Feasibility Study
16. NEW BUSINESS
 - a. 2026 Tax Recovery Public Auction
 - b. Asset Management Project – Matthewson & Co. Asset Management Proposal
17. QUESTION PERIOD
18. ADJOURNMENT

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**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
NOVEMBER 18, 2025 AT 7:00 P.M.**

PRESENT:

Mayor.....Tara Elwood
Deputy MayorDebbie Durocher
CouncillorDecolynneJo Burns
Councillor Kelly Muir
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

16.b 2025/26 Alberta Community Partnership Grant – Regional Infrastructure Management Study

ADOPTION OF AGENDA:

MOTION #168-25

MOVED BY Deputy Mayor Durocher that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

ORGANIZATIONAL COUNCIL MEETING OF OCTOBER 21, 2025:

MOTION #169-25

MOVED BY Councillor Muir that the minutes of the Organizational Council meeting held on October 21, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING OF OCTOBER 21, 2025:

MOTION #170-25

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on October 21, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

YELLOWHEAD REGIONAL LIBRARY PRESENTATION:

Yellowhead Regional Library Board Chair Hank Smit and Director Karla Palichuk attended the meeting to present the YRL 2024 Annual Report which included the 2023-2025 Strategic Plan, Highlights and Overview of 2024, 2025 priorities and the 2024 Return on Investment for the Alberta Beach Library. Mayor Elwood thanked Hank Smit and Karla Palichuk for their presentation and for attending the meeting.

MOTION TO ACCEPT YELLOWHEAD REGIONAL LIBRARY PRESENTATION:

MOTION #171-25

MOVED BY Councillor Burns that the Yellowhead Regional Library presentation be accepted for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

2025 TAX RECOVERY PUBLIC AUCTION – REGISTRATION OF TAX FORFEITURE TITLES

MOTION #172-25

MOVED BY Councillor Burns that Alberta Beach request the Registrar of Land Titles to cancel the existing certificate of title and issue a certificate of title in the name of Alberta Beach registered as a tax forfeiture title on Lot 3A, Block 11, Plan 7720268 (5012 – 56 Street, Tax Roll #380) and Lot3A, Block 15, Plan 6476MC (4828 – 53 Street, Tax Roll #617).

CARRIED UNANIMOUSLY

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ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #173-25

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES:

REQUEST FOR DECISION – GENERAL VILLAGE POLICY G.2.9 COUNCIL REMUNERATION POLICY – REVIEW OF MILEAGE & MEETING INVITATIONS:

MOTION #174-25

MOVED BY Deputy Mayor Durocher that Alberta Beach follow Canada Revenue Agency (CRA) mileage rates effective January 1, 2026.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR:

No meetings to report.

COUNCILLOR BURNS:

Councillor Burns reviewed and submitted reports on the following meetings:

Community Futures Yellowhead East Emergency Response Training held on October 29, 2025.

Ste. Anne Summer Villages Regional Emergency Partnership meeting of November 3, 2025.

Water Distribution Feasibility Study Steering Committee meeting held on November 4, 2025.

Alberta Municipalities Convention held November 11-15, 2025.

COUNCILLOR WEBER:

No meetings to report.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reviewed and submitted reports on the following meetings:

Alberta Beach & District Museum & Archives meeting held on October 15, 2025.

Lake Isle & Lac Ste. Anne Stewardship Society meeting held on October 25, 2025.

Oneway Legion Remembrance Day Service held on November 11, 2025.

Beachwave Park Coordinator's Report of November 18, 2025.

MAYOR ELWOOD:

Mayor Elwood reviewed and submitted reports on the following meetings:

Beachwave Park Trunk & Treat held on October 25, 2025.

Alberta Beach Library Board AGM and regular meeting held on October 27, 2025.

ALBERTA BEACH LIBRARY BOARD MEMBERS:

MOTION #175-25

MOVED BY Deputy Mayor Durocher that Council approve the appointment of Jolena Hove and Doris Wylie to the Alberta Beach Library Board.

CARRIED UNANIMOUSLY

THANK YOU TO ALBERTA BEACH IN BLOOM VOLUNTEERS:

Mayor Elwood recognized the hard work of the Alberta Beach in Bloom volunteers and expressed Council's sincere appreciation to each of the volunteers: Deb Brown, Gwen Brown, Colleen Klotz, Bonnie Malo, Angela Weber and Daryl Weber. The flowers turned out beautiful this year and were so appreciated by the residents and the many visitors to our village. We thank the volunteers for your commitment in planting, maintaining and watering the flowers throughout the season. Thank you for your time and dedication to Alberta Beach and a special thank you to Angela & Daryl Weber in watering the flowers on a daily basis.

THANK YOU TO BUD LOVE:

Mayor Elwood recognized Bud Love for his hard work and dedication to the village in maintaining the main beach and ball diamonds for our residents and visitors and expressed Council's sincere appreciation. A special thank you, to Bud Love for his time and dedication to Alberta Beach.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2025 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #176-25

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

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CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA BEACH & DISTRICT LION’S CLUB – SNOMO DAYS 2026:

Correspondence was received from the Alberta Beach & District Lion’s Club to advise that the club made a hard decision to not host Snomo days for 2026 due to lack of resources and time. Council’s response letter to the Lion’s Club to thank the club for their incredible dedication in hosting Snomo Days for the past 45 years was attached.

ALBERTA BEACH LIBRARY, BETTY MEADS, PAST CHAIR – THANK YOU FOR SUPPORT:

A letter was received from Alberta Beach Library Past Chair Betty Meads to acknowledge and thank Council for the on-going annual support to the Library as well as Yellowhead Regional Library.

ALBERTA ENVIRONMENT – BILL 7 WATER AMENDMENT ACT:

Correspondence was received from Alberta Environment regarding proposed Bill 7, the *Water Amendment Act* which if passed will streamline regulatory requirements; improve water monitoring and transparency; allow lower risk inter-basin transfers to be approved by the Minister; and support the use of alternative water sources, including rainwater and wastewater.

ALBERTA MUNICIPAL AFFAIRS – FOLLOW-UP TO INVITATION TO MEET WITH MINISTER:

Correspondence was received from Alberta Municipal Affairs to follow-up regarding the invitation to meet with Minister Dan Williams at the Alberta Municipalities convention advising that due to the high volume of meeting requests, the Minister is unable to accommodate a meeting with Alberta Beach Council during the convention, further advising the Minister will be hosting an Open House on November 13 and Council is welcome to meet with him informally.

ALBERTA MUNICIPAL AFFAIRS, MINISTER DAN WILLIAMS – CONGRATULATIONS LETTER:

An election congratulations letter was received from Honourable Dan Williams, Minister of Alberta Municipal Affairs.

ALBERTA MUNICIPAL AFFAIRS – OFFICIAL 2026 EQUALIZED ASSESSMENT:

The official 2026 Equalized Assessment was received from Alberta Municipal Affairs.

ALBERTA MUNICIPALITIES – RETURNING OFFICER REPORT – BOARD OF DIRECTORS 2025:

Correspondence was received from Alberta Municipalities Returning Officer to announce their Board of Directors 2025.

ALBERTA MUSEUMS ASSOCIATION – MUNICIPAL SUPPORT FOR MUSEUMS IN ALBERTA:

Correspondence was received from the Alberta Museums Association advising on their municipal support for museums in Alberta as well to request Council continue and strengthen the support for the Alberta Beach & District Museum & Archives which is one of the many participants in the AMA’s Recognized Museum Program.

ALBERTA TRANSPORTATION – MEETING WITH ALBERTA TRANSPORTATION MINISTER:

Correspondence was received from Alberta Transportation to follow-up regarding the invitation to meet with Alberta Transportation Minister at Alberta Municipalities Convention advising that the Minister is unable to meet with Alberta Beach Council during the convention, further advising on the option of meeting with the Regional Director, Michael Botros.

ALBERTA TRANSPORTATION – MEETING WITH NORTH CENTRAL REGION:

A meeting invitation was received from Michael Botros, Regional Director North Central Region of Alberta Transportation for the Alberta Municipalities Convention.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA – THANK YOU FOR SUPPORT:

Correspondence was received from the Association of Summer Villages of Alberta to thank Council for the support and the donation of promotional products for their annual conference.

FORTIS ALBERTA – CONGRATULATIONS TO ELECTED COUNCIL:

A congratulatory letter to elected Council was received from Fortis Alberta.

LAC STE. ANNE COUNTY – 2025 RECREATION FACILITY & PROGRAM ASSISTANCE GRANT – BEACHWAVE PARK:

A letter was received from Lac Ste. Anne County advising on the approval of a 2025 Recreation Facility & Program Assistance Grant in the amount of \$8,000.00 for Beachwave Park.

POLICE REVIEW COMMISSION – PRC STATUS UPDATES:

The Alberta Police Review Commission forwarded PRC status updates of October 15 to 28, 2025 and October 28 to November 12, 2025.

RMA INSURANCE – RENEWAL UPDATE & ANNUAL INSURANCE RENEWAL:

Correspondence was received from RMA Insurance to provide an update regarding the annual insurance renewal.

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TOWN OF ONOWAY – COUNCIL COMMITTEE APPOINTMENTS:
The Town of Onoway forwarded their Council committee appointments 2025-2026.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #177-25

MOVED BY Councillor Muir that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

HOMER DOUCET – PAVING FROM PROPERTY LINE TO 49 AVE AT THE DOUCET FOUR-PLEX:

MOTION #178-25

MOVED BY Councillor Burns that administration respond to Homer Doucet’s letter to thank him for his correspondence and to advise that Alberta Beach will not provide any hard surfacing of the accesses from the roadway to the property line at the four-plex, and further advise that the property owner can complete the hard surfacing of the accesses from the roadway to the property line subject to the work being completed at the property owner’s expense and subject to the requirements of the public works department.
CARRIED UNANIMOUSLY

NORTH SASKATCHEWAN WATERSHED ALLIANCE – 2026 MUNICIPAL CONTRIBUTION:

MOTION #179-25

MOVED BY Councillor Weber that Council approves the request from the North Saskatchewan Watershed Alliance for a NSWA 2026 municipal contribution up to a maximum of \$658.20.
CARRIED UNANIMOUSLY

NEW BUSINESS:

ALBERTA ASSISTED LIVING & SOCIAL SERVICES – 2026-2028 FCSS FUNDING AGREEMENT:

MOTION #180-25

MOVED BY Councillor Muir that Council approves the 2026-2028 FCSS Funding Agreement from Alberta Assisted Living & Social Services as presented.

CARRIED UNANIMOUSLY

ALBERTA COMMUNITY PARTNERSHIP (ACP) GRANT – WATER DISTRIBUTION FEASIBILITY STUDY – REQUEST FOR TIME EXTENSION:

MOTION #181-25

MOVED BY Deputy Mayor Durocher that Alberta Beach approves that the Summer Village of Val Quentin as the managing partner for the ACP Grant Application for the Water Feasibility Distribution Study Project submit a request for a time extension on the project.

CARRIED UNANIMOUSLY

2025/26 ALBERTA COMMUNITY PARTNERSHIP (ACP) GRANT APPLICATION – REGIONAL INFRASTRUCTURE MANAGEMENT STUDY:

MOTION #182-25

MOVED BY Councillor Burns that Alberta Beach approves to participate in a 2025/26 Alberta Community Partnership grant application to complete a Regional Infrastructure Management Study Project and further supports the Summer Village of Val Quentin as the managing partner for the grant application.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: driveway approach paving, the water distribution feasibility study and the boat launch.

ADJOURNMENT:

The meeting adjourned at 9:07 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk

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CAO REPORT – ACTION LIST**NOVEMBER 2025****COUNCIL:**

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

ADMINISTRATION:**2025 TAX RECOVERY:**

Jan.21/25 The following tax recovery properties will be offered for sale at public auction:

Roll #	Lot	Block	Plan	Municipal Address	C. of Title	2024 Assessment
#380	3A,	11,	7720268	5012 – 56 Street	892237665	\$159,670.00
#617	3A,	15,	6476MC	4828 – 53 Street	972134540	\$61,390.00

MOVED BY Mayor Muir that Lot 3A, Block 11, Plan 7720268 and Lot 3A, Block 15, Plan 6476MC be offered for tax sale by public auction on March 28, 2025 at 11:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title; The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser; No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels; No terms and conditions will be considered other than those specified by Alberta Beach; Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction; Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and Reserve bids will be set at the 2024 assessed values.

Feb.18/25 Advertisements have been submitted to the Alberta Gazette, Community Voice & LSA Bulletin.

Apr.15/25 The CAO reported that the Tax Recovery Public Auction was held on March 28, 2025 at 11:00 A.M. and further reported that no bids were received on the parcels. The minutes of the tax recovery public auction as well as the municipal responsibilities following the auction was distributed to Council for information. The CAO advised that in discussions with the Lawyer it is recommended to hold off on a motion to register tax forfeiture titles until the next Council meeting.

Oct.21/25 CAO contacted Lawyer regarding proceeding with registration of tax forfeiture titles, Lawyer is reviewing file.

Nov.18/25 MOVED BY Councillor Burns that Alberta Beach request the Registrar of Land Titles to cancel the existing certificate of title and issue a certificate of title in the name of Alberta Beach registered as a tax forfeiture title on Lot 3A, Block 11, Plan 7720268 and Lot3A, Block 15, Plan 6476MC.

MUTUAL AID AGREEMENTS:

Jan.21/25 MOVED BY Councillor Elwood that Council approves to request mutual aid agreements with Lac Ste. Anne County; Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; Alexander First Nation; and Alexis Nakota Sioux Nation.

Feb.18/25 Request letters have been sent & responses have been received as follows: Alexander First Nation mutual aid agreement has been completed, Lac Ste. Anne County Council accepted the request for information, & once their fire agreements are in place with the other municipalities that joined them, they will reach out (March is the timeframe for setting up) & Parkland County denied mutual aid agreement.

Mar.18/25 Draft agreements have been sent to Westlock County, Lac Ste. Anne County and Alexis.

Sturgeon County has advised they have mutual aid agreement with LSAC and requested that any requests for assistance be requested through LSAC.

Mar.18/25 Mayor Muir & Councillor Elwood are scheduled to attend Parkland County Council meeting on Apr.15/25.

Apr.15/25 Lac Ste. Anne County is redrafting a mutual aid agreement.

Letter was received from Yellowhead County in response to the request for a Mutual Aid Agreement for fire and emergency services to advise that Council denied the request as Alberta Beach does not border Yellowhead County and could be better served by adjacent municipalities.

May20/25 Trista Court of LSAC is working on the agreement & Councillor Elwood is working on agreement with Alexis.

Aug.19/25 MOVED BY Mayor Muir that Council approves the Mutual Aid Fire Agreement with Lac Ste. Anne County and further that Lac Ste. Anne County be requested to add an addendum to the agreement to include the process for highway dual call out response.

Sept.16/25 Agreements were sent to LSAC for their signatures, and email was sent to LSA to request addendum for highway dual call out. Trista advised she will speak with County Council at their Priorities & Governance meeting on Sept.4, no further response has been received.

Oct.21/25 A letter was received from Lac Ste. Anne County in response to Alberta Beach's request to add an addendum to the Fire Services Mutual Aid Agreement to address the process for highway dual call out response advising that Lac Ste. Anne County Council's position is that the agreement as drafted reflects the principles of true mutual aid, when either party

requires assistance, that support should be requested and provided strictly within the parameters already outlined within the agreement.

Nov.18/25 CAO reported that LSAC located the signed agreements and will send out in the mail, emailed copy was rec'd of Alberta Beach's agreement which was copied to FRI.

AB PUBLIC SAFETY & EMERGENCY SERVICES – PROVINCIAL WILDLAND URBAN INTERFACE PROGRAM:

Apr.15/25 A letter was received from Alberta Public Safety & Emergency Services advising that the application submitted for the Provincial Wildland Urban Interface (WUI) Program was not successful in the current process. Councillor Elwood requested that administration thank Fire Rescue International for their application in the WUI program and further contact AEMA to inquire on why our application was not successful.

May20/25 A letter was sent to AB Public Safety to inquire on why the application was not successful.

June 17/25 Email was received to confirm they received the letter & would be responding.

AB MUNICIPAL AFFAIRS LETTER TO DAVE IVES RE: THE PROVINCIAL FIRE LIAISON COMMITTEE:

A letter from Alberta Municipal Affairs to Dave Ives regarding the Provincial Fire Liaison Committee was received thanking Mr. Ives for his interest in becoming a member of the Provincial Fire Liaison Committee and advising that he was not a successful applicant to the committee.

May20/25 MOVED BY Mayor Muir that Council provides a response to Alberta Municipal Affairs requesting the reasons why David Ives' application to the Provincial Fire Liaison Committee was not successful.

June 17/25 Email was received from the Minister's office to confirm they received the letter.

TVRSSC – ALBERTA COMMUNITY PARTNERSHIP GRANT APPLICATION – SEWER MASTER PLAN PROJECT:

Aug.19/25 MOVED BY Councillor Weber that Council approves the request from TVRSSC to apply for a Alberta Community Partnership Grant to complete a Sewer Master Plan Project to address long term growth including infrastructure & asset management plans as well as financial plan; to provide onsite treatment options and /or expansion options & costs; and to provide opportunities to reduce environmental impact; further Alberta Beach agrees to be managing partner for the project.

Sept.16/25 Letter was sent to TVRSSC to confirm Council approval. TVRSSC forwarded copies of their letters requesting support from SV Sunset Point, Val Quentin & LSAC.

REQUEST TO ENTER INTO AN ENCROACHMENT AGREEMENT (4704 – 47TH STREET):

Sept.16/25 MOVED BY Mayor Muir that Council authorizes administration to have Village legal counsel prepare an Encroachment Agreement as per the Development Officer's Request for Decision Report on Lot 10, Block 1, Plan 3529BZ (4704 47th Street); and further that Council authorizes the CAO to execute the Encroachment Agreement, once prepared, on behalf of the Village of Alberta Beach; and further that all associated costs be the responsibility of the property owner.

Oct.21/25 Development Officer is contacting Patriot Law to draft agreement.

CHRISTMAS LIGHT UP CONTEST:

Oct.21/25 MOVED BY Deputy Mayor Durocher that Alberta Beach sponsor a Christmas Light Up contest and that the prizes be as follows: \$200.00 for first place; \$150.00 for second place and \$100.00 for third place and that the judging take place on December 20, 2025 by Councillor Weber and two members of the public.

GRASMERE SCHOOL CHRISTMAS DONATION:

Oct.21/25 MOVED BY Councillor Burns that Alberta Beach make a Christmas donation to Grasmere School in the amount of \$600.00 to be used towards the students for a Christmas Lunch as well to supply candy canes and Christmas oranges for each student.

GENERAL VILLAGE POLICY G.2.9 COUNCIL REMUNERATION POLICY – MILEAGE RATE:

Nov.18/25 MOVED BY Deputy Mayor Durocher that Alberta Beach follow Canada Revenue Agency (CRA) mileage rates effective January 1, 2026.

ALBERTA BEACH LIBRARY BOARD MEMBERS:

Nov.18/25 MOVED BY Deputy Mayor Durocher that Council approve the appointment of Jolena Hove and Doris Wylie to the Alberta Beach Library Board.

HOMER DOUCET – PAVING FROM PROPERTY LINE TO 49 AVE AT THE DOUCET FOUR-PLEX:

Nov.18/25 MOVED BY Councillor Burns that administration respond to Homer Doucet's letter to thank him for his correspondence and to advise that Alberta Beach will not provide any hard surfacing of the accesses from the roadway to the property line at the four-plex, and further advise that the property owner can complete the hard surfacing of the accesses

from the roadway to the property line subject to the work being completed at the property owner's expense and subject to the requirements of the public works department.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – 2026 MUNICIPAL CONTRIBUTION:

Nov.18/25 MOVED BY Councillor Weber that Council approves the request from the North Saskatchewan Watershed Alliance for a NSWA 2026 municipal contribution up to a maximum of \$658.20.

2026-2028 FCSS FUNDING AGREEMENT:

Nov.18/25 MOVED BY Councillor Muir that Council approves the 2026-2028 FCSS Funding Agreement from Alberta Assisted Living & Social Services as presented.

ACP GRANT – WATER DISTRIBUTION FEASIBILITY STUDY – REQUEST FOR TIME EXTENSION:

Nov.18/25 MOVED BY Deputy Mayor Durocher that Alberta Beach approves that the Summer Village of Val Quentin as the managing partner for the ACP Grant Application for the Water Feasibility Distribution Study Project submit a request for a time extension on the project.

2025/26 ACP GRANT APPLICATION – REGIONAL INFRASTRUCTURE MANAGEMENT STUDY:

Nov.18/25 MOVED BY Councillor Burns that Alberta Beach approves to participate in a 2025/26 Alberta Community Partnership grant application to complete a Regional Infrastructure Management Study Project and further supports the Summer Village of Val Quentin as the managing partner for the grant application.

PUBLIC WORKS:**MICHAEL WELLER – 47A AVENUE DRAINAGE:**

Oct.15/24 MOVED BY Councillor Weber that the correspondence from Michael Weller regarding the 47A Avenue drainage be accepted for information and further he be advised the matter will be referred to the engineer and our public works department to review and provide an update on the drainage project.

Nov.19/24 Public Works Manager has contacted the engineer, Bolson Eng will review the project with the contractor, they will be resurveying the culverts. Admin has updated Mr. Weller.

Aug.19/25 Public Works met with Mr. Weller, he is requesting that public works install a trench along the area of the alley behind the daycare where he said it was years ago. On Aug.18 after the rain, public works checked the ditch and found no standing water.

ALBERTA BEACH MUSEUM – SIGNAGE FOR ALBERTA BEACH HERITAGE VILLAGE & MUSEUM:

May20/25 MOVED BY Councillor Durocher that the Alberta Beach & District Museum be advised that Council does not object to the installation of signage for the Heritage Village & Museum subject to further clarification on the sign locations and referral to the Development Officer; as well Council approves that the public works department assist with the installation of the signs subject to any additional material costs be the expense of the Alberta Beach Museum.

June 17/25 The Museum members were advised on Council's motion and they are contacting the Development Officer. Councillor Durocher confirmed the sign locations: one sign is on the main beach and the other sign is located on the Beachwave Park fence behind the Lift Station.

Sept.16/25 Signs are not ready.

JOLENA HOVE, LAKESIDE CHILDCARE LTD. – SAFETY NEAR LAKESIDE CHILDCARE:

Aug.19/25 MOVED BY Mayor Muir that the correspondence from Jolena Hove of Lakeside Childcare Ltd. be accepted for information and further she be advised that as requested a crosswalk was approved and was painted across 47A Avenue between the day care and the post office; that Council will request our public works department repair the crushed culvert; and that her request that 47A Avenue be changed to one way traffic with angled parking at the post office and daycare be denied.

Sept.16/25 Email was sent to Lakeside Childcare to confirm Council motion, and email sent to public works to request repair of crushed culvert.

Oct.21/25 First Call was submitted and work has been scheduled to replace culvert.

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2026 Interim Budget

Analysis: INCOME STATEMENT

INCOME STATEMENT		(1)
Period 1: -	--- Begin	01Jan2025
	End	31Dec2025
(less) Period 2: -	--- Type	B
	--- Begin	000000000
	End	000000000
	--- Type	
Ratios:	% of Account	
Graphs:	# of Columns, Scale	0 0

Description	'26 INT.BUDGET
REVENUE	
RESIDENTIAL TAXES (MUNICIPAL)	872,344.50
RESIDENTIAL TAXES (SCHOOL)	493,801.28
COMMERCIAL TAXES (MUNICIPAL)	103,608.60
COMMERCIAL TAXES (SCHOOL)	42,513.82
FARM TAXES (MUNICIPAL)	71.41
FARM TAXES (SCHOOL)	40.42
POWER & PIPELINE (MUNICIPAL)	19,663.77
POWER & PIPELINE (SCHOOL)	8,068.65
DIP \ MACH & EQUIP (MUNICIPAL)	1,798.52
DIP \ MACH & EQUIP (SCHOOL)	82.06
DESIGNATED INDUSTRIAL (DI)	157.09
MUNICIPAL SERVICES TAX	868,380.00
LIBRARY LEVY	0.00
MISC. OTHER LEVY	0.00
TOTAL TAXES	2,410,530.12
PENALTIES & COSTS ON TAXES	75,000.00
FRANCHISE - ATCO GAS	30,000.00
FRANCHISE - FORTIS	60,000.00
INVESTMENT INCOME	70,000.00
PROVINCIAL GRANTS	
RESTRUCTURING GRANT	0.00
CONDITIONAL FGTF\CCBF	0.00
CONDITIONAL MUNICIPAL GRANTS	0.00
CONDITIONAL MSI\LGFF GRANT	42,420.00
FROM RESERVE\DEF.REV.	0.00
OTHER	191.77
ADMIN	
ADMINISTRATIVE SERVICE	5,400.00
SALES OF GOODS & SERVICES	2,000.00
TAX CERTIFICATES	4,000.00
PHOTOCOPIES\FAXES\POSTAGE	2,000.00
PENALTIES\COSTS - N.S.F. FEES	100.00
HAWKER PEDDLER LICENSES	1,000.00
RENTAL AND LEASE	12,000.00
PROV\FED CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
PATROL	
SALES TO OTHER LOCAL GOV'T	49,870.00
SALES OF GOODS & SERVICES	0.00
Description	'26 INT.BUDGET

Analysis: INCOME STATEMENT

Description	'26 INT.BUDGET
FINES	10,000.00
SALE OF FIXED ASSETS	0.00
PROV CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
TRANSFER FROM RESERVES	0.00
FIRE DEPARTMENT - DONATIONS	0.00
FEEES DUE TO COUNTY FROM UNPAID	0.00
RENTAL & LEASE	24,000.00
UTILITIES REIMBURSEMENT	11,000.00
PROVINCIAL CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
TRANSFER FROM RESERVES	0.00
DISASTER SERVICES	0.00
AMBULANCE GRANT	0.00
AMBULANCE STATION RENTAL	10,200.00
ANIMAL LICENSES	800.00
BY-LAW FINES	1,000.00
COMMON SERVICES	
PUBLIC WORKS SERVICES	5,800.00
SALES OF GOODS & SERVICES	2,000.00
RENTAL AND LEASE	77,000.00
CONDITIONAL GRANT	0.00
SALE OF FIXED ASSETS	40,000.00
TRANSFER FROM RESERVE	0.00
ROADS	
CONDITIONAL GRANT	0.00
SALE OF TCA	0.00
TRANSFER FROM RESERVE	0.00
STORM SEWER & DRAINAGE	
CONDITIONAL GRANT	0.00
GRANTS FROM LOCAL AGENCIES	0.00
SEWER	
LOCAL IMPROVEMENT CHGS	0.00
SEWER REVITALIZATION	243,600.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
SOLID WASTE	
CONTRACT WITH OTHER MUNICIPAL	0.00
SALE OF GOODS & SERVICES	0.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00
ECONOMIC DEVELOPMENT	0.00
Description	'26 INT.BUDGET

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Analysis: INCOME STATEMENT

Description	'26 INT.BUDGET
MUNICIPAL PLANNING	0.00
DEVELOPMENT PERMITS	3,000.00
COMPLIANCE CERTIFICATES	300.00
SUBDIVISION APPLICATIONS	0.00
ENCROACHMENT AGREEMENTS	0.00
PROV CONDITIONAL GRANT	0.00
TRANSFER FROM RESERVES\DEF.REV	0.00
SALE OF PUBLIC LAND	0.00
BOAT LAUNCH	10,000.00
TRANSFER RESERVE\DEF.REV.	25,000.00
PARKS	
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00
CONDITIONAL GRANT	0.00
UNCONDITIONAL GRANT	0.00
GRANT FROM LOCAL AGENCIES	10,000.00
PARKING LOT REVENUE	0.00
TRANSFER FROM RESERVE	0.00
RECREATION FACILITIES	
SALE OF SERVICE - FEES\CHARGES	0.00
REGIONAL RECREATION	25,140.61
GRANT FROM LOCAL AGENCIES	27,000.00
CONDITIONAL PROVINCIAL GRANT	5,000.00
TRANSFER FROM RESERVE\DEF.REV.	26,366.78
CAMPGROUND	
USER FEES (SEASONAL)	277,200.00
WEEKEND SITES	25,000.00
CAMPGRD CABIN RENTAL	0.00
SALES OF GOODS & SERVICES	2,800.00
WINTER STORAGE	25,200.00
DEBIT MACHINE ADJUSTMENTS	0.00
RENTAL & LEASE	9,600.00
M.R.T.A. GRANT	0.00
TRANSFER FROM RESERVE	0.00
CULTURE	
LIBRARIAN WAGE REIMBURSEMENT	0.00
GAIN ON SALE OF FIXED ASSET	0.00
TOTAL OPERATING REVENUE	3,661,519.28
CAPITAL:	
CAPITAL PURCHASES-ADMIN	0.00
CAPITAL PURCHASES-PATROL	0.00
CAPITAL PURCHASES-PUBLIC WORKS	100,000.00
Description	'26 INT.BUDGET

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Analysis: INCOME STATEMENT

Description	'26 INT.BUDGET
CAPITAL PURCHASES-RECREATION	0.00
CAPITAL PURCHASES-PARKS	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00
TOTAL	100,000.00
CAPITAL PROJECTS:	
CAPITAL PROJECT-ROADS	300,000.00
CAPITAL PROJECT-SHOP	0.00
CAPITAL PROJECT-DRAINAGE	50,000.00
CAPITAL PROJECT-WALK PATHS	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00
CAPITAL PROJECT-CAMPGRD W\R	0.00
TOTAL	350,000.00
TOTAL CAPITAL REVENUE	450,000.00
REQUISITIONS:	
SCHOOL FOUNDATION	0.00
ASFF	544,508.31
OVER\UNDER LEVY UTILIZED	0.00
DESIGNATED INDUSTRIAL	157.09
TOTAL REQUISITIONS	544,663.40
BUSINESS INCOME PROFIT	0.00
TOTAL	3,566,855.88
Description	'26 INT.BUDGET

Analysis: EXPENSE STATEMENT

EXPENSE STATEMENT		(1)
Period 1: -	---- Begin	01Jan2025
	End	31Dec2025
	---- Type	B
(less)	---- Begin	000000000
Period 2: -	End	000000000
	---- Type	
Ratios:	% of Account	
Graphs:	# of Columns,Scale	0 0

Description '26 INT BUDGET

COUNCIL	
COUNCIL HONORARIUMS - MAYOR	12,070.00
COUNCIL HONORARIUMS	42,795.00
COUNCIL MEETING FEES	20,000.00
HONOURARIUM DEDUCTIONS	2,000.00
COUNCIL TRAVEL	3,000.00
CONFERENCE\PROFESSIONAL DEV	12,500.00
INTERNET & PHONE EXPENSE	6,300.00
COUNCIL PROMOTIONAL	15,000.00
MISC. SUPPLIES	8,500.00
TOTAL	122,165.00

ADMINISTRATION	
ADMINISTRATOR	131,200.00
SALARIES	199,260.00
PAYROLL TO\FROM BUS INC	0.00
SHARED SERVICES SALARIES	0.00
PAYROLL DEDUCTIONS	73,400.00
SCP PAYROLL	0.00
FROM\TO RESERVE	0.00
TRAINING	1,000.00
TRAVEL	800.00
FREIGHT, POSTAGE, DELIVERY	3,600.00
TELEPHONE\INTERNET\SATELLIT	4,100.00
ADVERTISING	2,000.00
SUBSCRIPTIONS\MEMBERSHIPS	4,400.00
PRINTING	1,200.00
LEGAL	5,000.00
AUDITOR	14,000.00
SERVICE CONTR-PHOTO,FAX,POS	6,000.00
SERVICE CONTR - ALARM	400.00
PURCHASED EQUIPMENT REPAIR	7,500.00
CONTRACT - JANITOR	7,600.00
INSURANCE	63,000.00
W.C.B.	30,000.00
STATIONERY & SUPPLIES	5,000.00
JANITORIAL SUPPLIES	800.00
MISCELLANEOUS SUPPLIES	4,000.00
VILLAGE PROMOTION	4,000.00
100 YEAR ANNIVERSARY	0.00
UTILITIES	7,000.00
DEBT REPAYMENT	0.00
SHORT TERM BORROWING FEES	0.00

Description '26 INT BUDGET

Analysis: EXPENSE STATEMENT

Description	'26 INT BUDGET
BANK CHARGES	1,200.00
TAX REBATES & CANCELLATIONS	0.00
OTHER & BLDG REPAIRS	10,000.00
BAD DEBT EXPENSE	0.00
CAPITAL PURCHASES	0.00
CAPITAL PROJECTS	0.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	586,460.00
ELECTION \ CENSUS	
SALARIES & WAGES	2,900.00
ADVERTISING	700.00
GOODS & SUPPLIES	1,000.00
TOTAL	4,600.00
ASSESSMENT SERVICES	
ASSESSMENT SERVICES	25,400.00
TOTAL	25,400.00
PATROL	
ADMINISTRATION	0.00
SALARIES & WAGES	100,450.00
PROVINCIAL POLICE FUNDING	45,215.00
RCMP ENHANCED POLICING	0.00
PAYROLL DEDUCTIONS	23,100.00
TRAINING & DEVELOPMENT	2,000.00
MILEAGE & SUBSISTENCE	300.00
FREIGHT, POSTAGE, DELIVERY	0.00
TELEPHONE	7,000.00
ADVERTISING & PROMOTION	500.00
AUX PROG\CRIME PREVENTION	0.00
EQUIPMENT REPAIR	3,000.00
VEHICLE REPAIR	5,000.00
JANITOR EXPENSES	0.00
LICENSES & PERMITS	0.00
STATIONERY & OFFICE SUPPLIES	500.00
MISC. SUPPLIES	4,000.00
UNIFORMS & ACCOTREMENTS	2,000.00
FUEL & OIL	8,000.00
UTILITIES	4,800.00
CAPITAL PURCHASES	0.00
PROJECTS	0.00
TO RESERVE\DEF.REV.	7,500.00
TOTAL	213,365.00
BY-LAW ENFORCEMENT	
BYLAW\ANIMAL CONTROL	0.00
PARKING ENFORCEMENT	0.00
POUND FEES	2,000.00
GENERAL GOODS AND SERVICES	5,000.00
SIGNS	0.00
TOTAL	7,000.00
Description	'26 INT BUDGET

Analysis: EXPENSE STATEMENT

Description	'26 INT BUDGET
FIREFIGHTING	
FIRE DEPARTMENT HONORAIUMS	0.00
TELEPHONE	0.00
FIRE CONTRACT	111,626.00
JANITOR EXPENSES	0.00
GOODS AND SUPPLIES	0.00
MISCELLANEOUS	2,000.00
BUILDING REPAIR	6,000.00
UTILITIES	12,500.00
CAPITAL	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	132,126.00
DISASTER SERVICES	
GENERAL GOODS AND SERVICES	10,000.00
TO RESERVE\DEF.REV.	0.00
AMBULANCE SERVICES	
AMBULANCE CONTRACT	0.00
BUILDING REPAIRS	3,000.00
UTILITIES	6,500.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	9,500.00
COMMON SERVICES	
PUBLIC WORKS MANAGER	0.00
PUBLIC WORKS WAGES	252,765.00
EXTRA PERSON	25,000.00
SUMMER PAYROLL	11,000.00
PAYROLL DEDUCTIONS - MGR	0.00
PAYROLL DEDUCTIONS	59,700.00
PAYROLL DEDUCTIONS - SUMMER	3,500.00
FROM\TO RESERVE	0.00
SHARED SERVICES SALARIES	0.00
PAYROLL TO BUSINESS INCOME	0.00
TRAINING & DEVELOPMENT	2,000.00
MILEAGE & SUBSISTENCE	300.00
POSTAGE, FREIGHT & DELIVERY	0.00
TELEPHONE	2,100.00
PURCHASE SERVICES	12,000.00
EQUIPMENT REPAIR	25,000.00
VEHICLE REPAIR	20,000.00
EQUIPMENT RENTAL	1,500.00
GENERAL GOODS	10,000.00
SIGNS	5,000.00
BUILDING REPAIRS	5,000.00
SAFETY SUPPLIES	2,500.00
FUEL & OIL	25,000.00
UTILITES - SHOP	18,000.00
BOAT LAUNCH MTC	0.00
CAPITAL PURCHASES	0.00
Description	'26 INT BUDGET

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Analysis: EXPENSE STATEMENT

Description	'26 INT BUDGET
CAPITAL PROJECTS	0.00
CAPITAL PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	480,365.00
ROADS AND STREETS	
GRAVEL\SAND\ETC.	25,000.00
CRACK FILLING\LINE PAINTING	30,000.00
UTILITIES - STREET LIGHTS	118,000.00
ROAD PROJECTS	0.00
ROAD PROJECTS	0.00
STREET LIGHT PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	173,000.00
STORM SEWER AND DRAINAGE	
GENERAL SUPPLY-CULVERTS	5,000.00
DRAINAGE PROJECTS	0.00
DRAINAGE STUDY	0.00
TOTAL	5,000.00
WATER SYSTEM	
WATER COMM. OPERATING	8,721.80
WATER COMM. DEBENTURES	71,034.00
TO RESERVE\DEF.REV.	0.00
TOTAL	79,755.80
SANITARY SEWER	
TVRSSC MAINTENANCE AGREE	301,600.00
TVRSSC SEWER REVITALIZATION	243,600.00
TVRSSC DEB. - LAGOON	85,826.00
TVRSSC UPGRADE	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	631,026.00
GARBAGE COLLECTION	
GARBAGE WAGES	6,500.00
GARBAGE CONTRACT	74,500.00
REGIONAL LAND FILL	18,000.00
RECYCLING	6,000.00
ANNUAL WASTE ROUND-UP	0.00
FUEL & OIL	3,000.00
TRUCK REPAIRS & MAINTENANCE	0.00
CAPITAL PURCHASES	0.00
TO RESERVE\DEF.REV.	20,000.00
TOTAL	128,000.00
COMPOST FACILITY	
PURCHASED SERVICE - CLEANUP	3,000.00
GENERAL SUPPLIES	0.00
TOTAL	3,000.00
Description	'26 INT BUDGET

Analysis: EXPENSE STATEMENT

Description	'26 INT BUDGET
MUNICIPAL PLANNING	
CONTRACT - DEVELOPMENT OFF	24,000.00
MUNICIPAL PLANNING	2,000.00
GENERAL GOODS & SUPPLIES	500.00
TO RESERVE\DEF.REV.	0.00
TOTAL	26,500.00
ECONOMIC DEVELOPMENT	
ADVERTISING AND PROMOTION	2,200.00
TELEPHONE AND UTILITIES	0.00
REVENUE & COST SHARE STUDY	0.00
GENERAL GOODS & SUPPLIES	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	2,200.00
LAC STE. ANNE FOUNDATION	46,863.80
PIER\BOAT LAUNCH	25,000.00
PIER TO RESERVE\DEF.REV.	0.00
RECREATION & FACILITIES	
REGIONAL RECREATION	31,425.75
GENERAL GOODS & SUPPLIES	20,000.00
EAST END BUS	11,548.72
LSA PHYSICIAN RECRUITMENT	0.00
BEACHWAVE PARK COORDINATOR	48,000.00
UTILITIES	6,000.00
CAPITAL PURCHASES	0.00
PROJECTS	0.00
PROJECTS	0.00
PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	116,974.47
PARKS	
CONTRACT SERVICES	20,000.00
GENERAL GOODS & SUPPLIES	10,000.00
UTILITIES	6,000.00
PARKING LOT EXPENSES	3,098.33
PARK PROJECTS	0.00
PARK PROJECTS	0.00
CONTRIBUTED ASSETS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	39,098.33
CAMPGROUND:	
ADVERTISING & SIGNS	1,500.00
POSTAGE, FREIGHT, DELIVERY	0.00
PHONE\INTERNET\SATELITTE	2,000.00
PRINTING	300.00
CAMPGROUND MANAGER CONTRACT	62,000.00
CAMPGROUND SUMMER HELP	0.00
PAYROLL DEDUCTIONS	0.00
Description	'26 INT BUDGET

Analysis: EXPENSE STATEMENT

Description	'26 INT BUDGET
EQUIPMENT REPAIR	1,500.00
GENERAL GOODS & SUPPLIES	3,000.00
JANITORIAL SUPPLIES	700.00
WASTE DISPOSAL	3,800.00
FUEL & OIL	1,500.00
REPAIR MATERIALS	10,000.00
CONSTRUCTION MATERIALS	2,000.00
UTILITIES	38,000.00
IMPROVEMENTS	5,000.00
DEBIT\VISA BANK FEES	600.00
CAMPGROUND PROJECTS	0.00
CAMPGROUND PROJECTS	0.00
TO RESERVE\DEF.REV.	0.00
TOTAL	131,900.00
CULTURE	
SALARIES & WAGES	0.00
PAYROLL DEDUCTIONS	0.00
REIMBURSE LIBR WAGE	0.00
UTILITIES	0.00
GRANT TO LIBRARY	13,452.48
YELLOWHEAD REGIONAL LIBRARY	4,104.00
TOTAL	17,556.48
LOSS ON SALE OF FIXED ASSET	0.00
AMORTIZATION OF TCA	65,000.00
ACCRETION EXPENSE	0.00
CAPITAL:	

CAPITAL PURCHASES-ADMIN	0.00
CAPITAL PURCHASES-PATROL	10,000.00
CAPITAL PURCHASES-PUBLIC WORKS	125,000.00
CAPITAL PURCHASES-RECREATION	0.00
CAPITAL PURCHASES-PARKS	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00
TOTAL	135,000.00
CAPITAL PROJECTS:	

CAPITAL PROJECTS-ROADS	300,000.00
CAPITAL PROJECTS-SHOP	0.00
CAPITAL PROJECTS-DRAINAGE	50,000.00
CAPITAL PROJECTS-WALKING PATHS	0.00
CAPITAL PROJECTS-STORM OUTFALL	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00
CAPITAL PROJECTS-CAMPGRD W\R	0.00
TOTAL	350,000.00
TOTAL CAPITAL EXPENSES	485,000.00
BUSINESS INCOME EXPENSES	0.00
TOTAL	3,566,855.88
Description	'26 INT BUDGET

14.9

aboffice@albertabeach.com

From: Executive Director <admin@aapg.ca>
Sent: November 21, 2025 2:08 PM
To: Executive Director
Subject: Announcement of New AAPG Executive Director hiring + ADM Zablocki Presentation from today
Attachments: ADM Zablocki Presentation to AAPG Members.pdf

Members,

Please find attached the PDF of ADM Zablocki's powerpoint provided in today's address to membership. Thank you to the 46 members who joined the meeting!

On Behalf of the AAPG Chair and Board:

It is with great pleasure that we announce the appointment of Leah Iszakovits as the new Executive Director of the Alberta Association of Police Governance, effective December 15th. Leah brings deep expertise in regulatory governance, strategic leadership, and organizational management, experience that directly supports our mission to strengthen accountability, transparency, and excellence in police oversight across Alberta.

Leah previously served as Executive Director of the Institute of Certified Management Consultants of Alberta, a professional regulatory organization, where she led governance improvements, enhanced policies and procedures, and implemented strategic initiatives. Her experience in regulatory oversight, stakeholder engagement, and guiding boards through complex organizational transitions is directly aligned with the priorities of our members and the communities they serve.

As a Project Management Professional and Change Management Practitioner, Leah brings a multidisciplinary approach to leadership, strategy, and problem-solving. She excels at navigating complex organizations, fostering collaboration, and guiding teams through change, skills that will help AAPG support members in enhancing their governance capabilities, accessing best practices, and leading effective police oversight in their communities.

We are confident that Leah's strategic vision, regulatory expertise, and collaborative leadership will strengthen the Alberta Association of Police Governance and enhance the effectiveness of policing oversight province-wide. Please join us in welcoming Leah to this important role.

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Alberta Association of Police Governance (AAPG)

ADM Address – All Members Meeting

Curtis Zablocki, Assistant Deputy Minister & Director of Law Enforcement,
Public Security Division
Public Safety and Emergency Services
November 3, 2025

Alberta

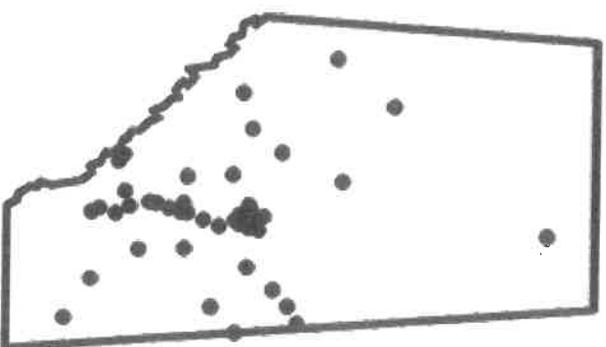
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Police Oversight & Governance Updates

Alberta

Municipal Policing Committee Update

- 48 Municipal Policing Committees
 - No Regional Policing Committees
 - No Joint Municipal Policing Committees
- 8 Municipal Police Commissions
- 3 Indigenous Police Commission



Alberta

HC

Provincial Police Advisory Board (PPAB)

The permanent PPAB was proclaimed into effect on March 1, 2025

Purpose: Represents small and rural communities policed under the Provincial Police Service Agreement (PPSA).

Minister will appoint up to 15 members, representing First Nations, Métis Settlement, municipalities, and non-RCMP community reps from each RCMP district.

4 Recruitment efforts are being coordinated through the Minister's office and the department.

Alberta

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Enhanced Security Checks for Committee Members



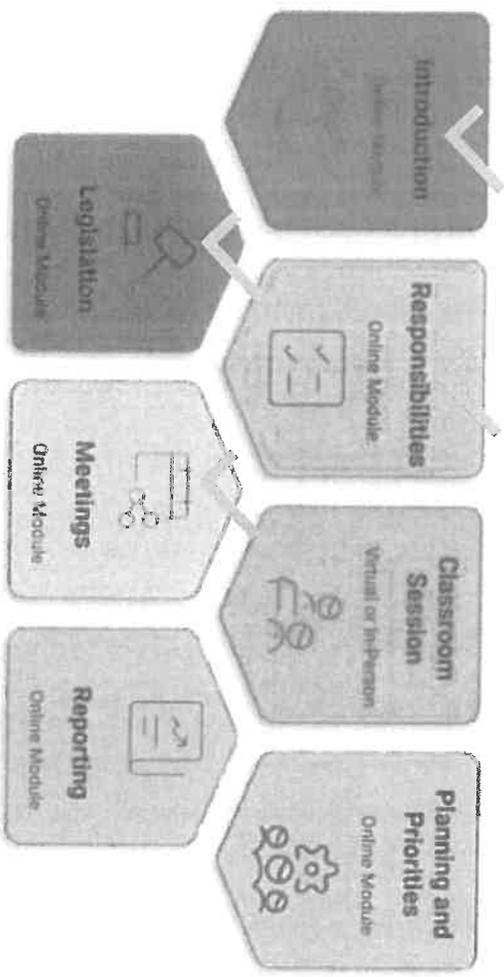
Public Security and Intelligence Office (PSIO) is administering the enhanced security checks.

- Average: 84 days
- 112 applications received and 85 completed
- Applies to all members of municipal policing committees, municipal police commissions, and the PPAB

Police Governance eLearning Update

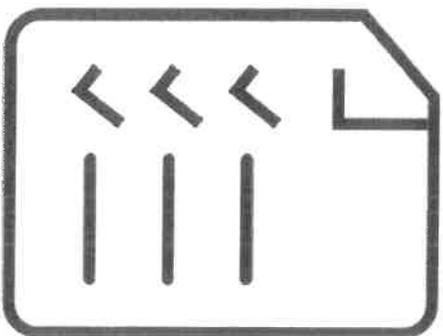
Focused on the Municipal Policing Committee Modules first:

- Modules 1-4 are complete
- Modules 5 & 6 are under development



Community Safety Plans

- Required for municipal police commissions and policing committees under the Police Act and new regulation.
- Help connect governance bodies, councils, police, and communities around shared safety priorities.
- eLearning will walk members through how to engage partners and develop a plan that reflects local needs.
- New CPPO staff are available to help communities create and update their plans.
- Work is underway to set up a consistent process for submitting and reviewing plans across Alberta.



Transition from Public Complaint Director

What Changed:

- The *Police Act* amendments and creation of the PRC repealed the statutory PCD role.
- This change left a gap in how municipalities support community members with complaints or concerns.

Current Situation:

- The PRC will now handle complaints for municipal and Indigenous police services
- RCMP-related complaints remain under the RCMP's own federal process, except where ASIRT investigates serious or criminal incidents.
- Municipal commissions and committees remain responsible for local civilian oversight but no longer a legislated role in the complaints process.

Next Steps:

- CPPO and AAPG are collaborating on an option for a policy-based policy solution to support municipalities that wish to maintain a local approach to community complaints and concerns.

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Police Review Commission Update

- **launching Dec. 1 -- on time**
 - Alberta Serious Incident Response Team (ASIRT) joins PRC, investigates criminal matters involving all Alberta police services
 - The Case Management and Resolution Branch receives and investigates non-criminal code of conduct complaints involving municipal and First Nation police services
- **key personnel hired and undergoing training**
 - some positions will be filled in 2026, to allow adjustments post-Dec. 1
- **website live at albertaprc.ca**
 - currently a “holding” page with information about the PRC, directions for filing a complaint before Dec. 1
 - full website launches Dec. 1, with links to secure portal that will receive complaints online and allow complainants to check case status

Continued Engagement with AAPG & PRC

- special purpose committees for AAPG members
 - established Spring 2025
 - separate committees for police commissions and policing committees
 - will continue regular meetings through 2026 and beyond

- PRC community and commission liaison
 - a direct contact at the PRC for governance bodies
 - will assist with information sharing
 - can attend commission meetings and report to commissions
 - interviews and hiring in progress

Section 30(1.2) Investigation – Final Report Overview (Justice William Hourigan, Aug 2025)

- Independent investigation under s.30(1.2) of the Police Act, examining governance issues involving the Edmonton Police Commission (EPC), City of Edmonton, and Edmonton Police Service (EPS).
- Focus areas:
 1. Appointments and reappointments of Commissioners
 2. Strategic planning and reporting
 3. Budget development and oversight
 4. Information sharing and communication
- Intended to inform broader provincial policing policy and oversight reforms.
- This report is under review and analysis by Public Security Division.

Findings: Strengthening Oversight and Role Clarity

Professionalism & Training Commissioners and Councillors need stronger orientation and ongoing education on governance vs. operations.

Independence EPC should operate at arm's length from both City Council and EPS. *Recommendation: Councillors should no longer serve as voting Commissioners.*

Transparency Appointment processes for both municipal and ministerial appointees lack clarity and should be more merit-based and competency-driven.

Information Sharing Inconsistent protocols and breaches of the policy/operations divide.

Budgeting Hard budget caps and formula suspensions create instability and risk political influence.

Recommendations and Provincial Implications

Legislative Updates:

- Give investigators under s.30 the powers of a commissioner under the Public Inquiries Act.
- Establish an Inspector General of Policing for Alberta.
- Clarify regulation-making powers to support governance reforms.

Governance Enhancements:

- Strengthen Commissioner training and competency-based appointments.
- Codify conflict-of-interest provisions and reinforce policy/operations boundaries.

Transparency:

- Public release of s.30 reports and proactive publication of Commission policies and plans.

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Public Security Division Updates

Alberta Provincial Policing Priorities

- Minister establishes provincial policing priorities to provide strategic guidance and consistency for police services across Alberta.
- Integrated into local policing plans by police services in collaboration with commissions and committees, in alignment with provincial objectives and community needs
- Five priorities in Alberta Policing Standards:
 - Community safety & crime prevention
 - Recruitment, retention & accountability
 - Standardized intelligence sharing & data-driven policing
 - Equity, diversity & inclusion
 - Complex issues & social disorder with a recovery lens
- Police services and commissions/committees report annually on progress and achievements.

Body Worn Cameras (BWC)

- **Provincial Contract (May 2025):**
Government of Alberta signed a contract with Axon Canada to equip Sheriffs with:
 - Body-Worn Cameras (BWCs)
 - Digital Evidence Management System (DEMS)
 - In-Car Digital Video (ICDV)
- **Shared Access to Contract Terms:**
 - Municipalities, First Nations, and other GoA entities can use the same terms and pricing achieved by PSES.
- **Budget 2025 Funding:**
 - Simplifies procurement and reduces costs for local police services.
- **Budget 2025 Funding:**
 - Up to \$20 million over three fiscal years approved to fund DEMS access.
 - Grants support municipalities (population > 5,000) and First Nations Police Services implementing BWCs.
- **Progress to Date:**
 - 16 Conditional Grant Agreements signed with municipalities.

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Alberta Sheriffs Police Service (ASPS)

Established: Direction given by Cabinet in fall 2023; legislation passed in spring 2024; formally created by regulation in summer 2025.

Purpose: To augment Alberta's policing model, providing additional capacity particularly in rural and remote areas, while the RCMP remains the provincial police service.

Leadership: Chief Sat Parhar and an Oversight Board appointed to guide development.

Next steps: Significant legal, policy, and Cabinet work still required before the ASPS becomes fully operational

- Current focus:**
- Transition of Sheriff Branch functions and personnel
 - Recruitment, governance, and coordination with existing services
 - Ongoing engagement with municipalities, First Nations, and Métis communities

Compassionate Intervention (CI)

Supporting Recovery and Community Safety through Compassionate Intervention

- Partnership between Public Safety and Emergency Services (PSES) and Mental Health and Addiction (MHA)
- Purpose: Help individuals whose substance use puts them or others at risk
- Approach: Assessment → Stabilization → Treatment → Aftercare
- Police Involvement:
 - May apply for an Assessment Order (s.17)
 - May apprehend and convey individuals under Apprehension Orders (s.30)
- Implementation planning underway with law enforcement partners

CI: Police Involvement & Collaboration

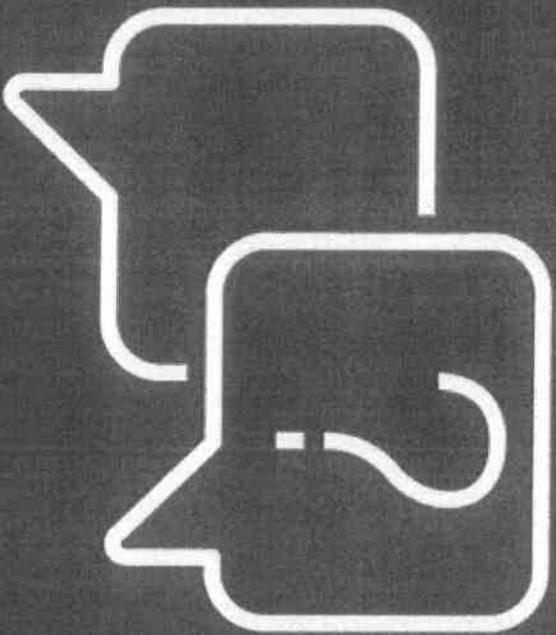
Two key police functions under the Act:

- Application (s.17): Officers may apply to the CI Commission for an *Assessment Order* when substance use poses serious risk.
- Apprehension & Conveyance (s.30): Officers may be authorized to apprehend and transport an individual to a CI facility.

Ongoing engagement:

- CI Implementation Police Working Group co-chaired by PSES and MHA Members include police services, Alberta Sheriffs, AACCP, AHS Protective Services, and Recovery Alberta.
- Tabletop exercises and policy work continue to finalize protocols (medical clearance, conveyance, training).

Thank-you



Alberta

From: Aaron W Fuson <Aaron.W.Fuson@gov.ab.ca> on behalf of Fire Comm <firecomm@gov.ab.ca>

Sent: December 5, 2025 9:52 AM

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Cc: execdir@msgc.ca; duane@RMAAlberta.com; Lisa MacLean
Subject: Fire Level of Service 2025 Engagement – What We Heard.
Attachments: Level-Of-Service_MinisterLetter_WhatWeHeard_2025.pdf

Dear stakeholders,

Please see the attached letter from the Honourable Dan Williams, Minister of Municipal Affairs and the Report: Fire Level of Service 2025 Engagement – What We Heard.

If you have any questions regarding the attachments or next steps, please reach out to the Office of the Fire Commissioner at firecomm@gov.ab.ca

Sincerely,

The Office of the Fire Commissioner
Municipal Affairs
Government of Alberta



Classification: Protected A



Dear Stakeholder:

In June and July 2025, Municipal Affairs held engagement sessions regarding potential legislative changes to require each municipality establish a level of service for their fire service and to gather feedback on related supports from the Government of Alberta.

Thank you to everyone who contributed their valuable time and insights to this engagement. Municipal Affairs has developed a What We Heard report, which I am pleased to share with you as a valued stakeholder.

I am also pleased to share that following this engagement, Municipal Affairs is not considering legislative changes at this time. Instead, my department will work with municipal associations and fire service stakeholders through the Provincial Fire Liaison Committee to explore, develop, and implement additional supports to assist interested municipalities in defining a fire level of service.

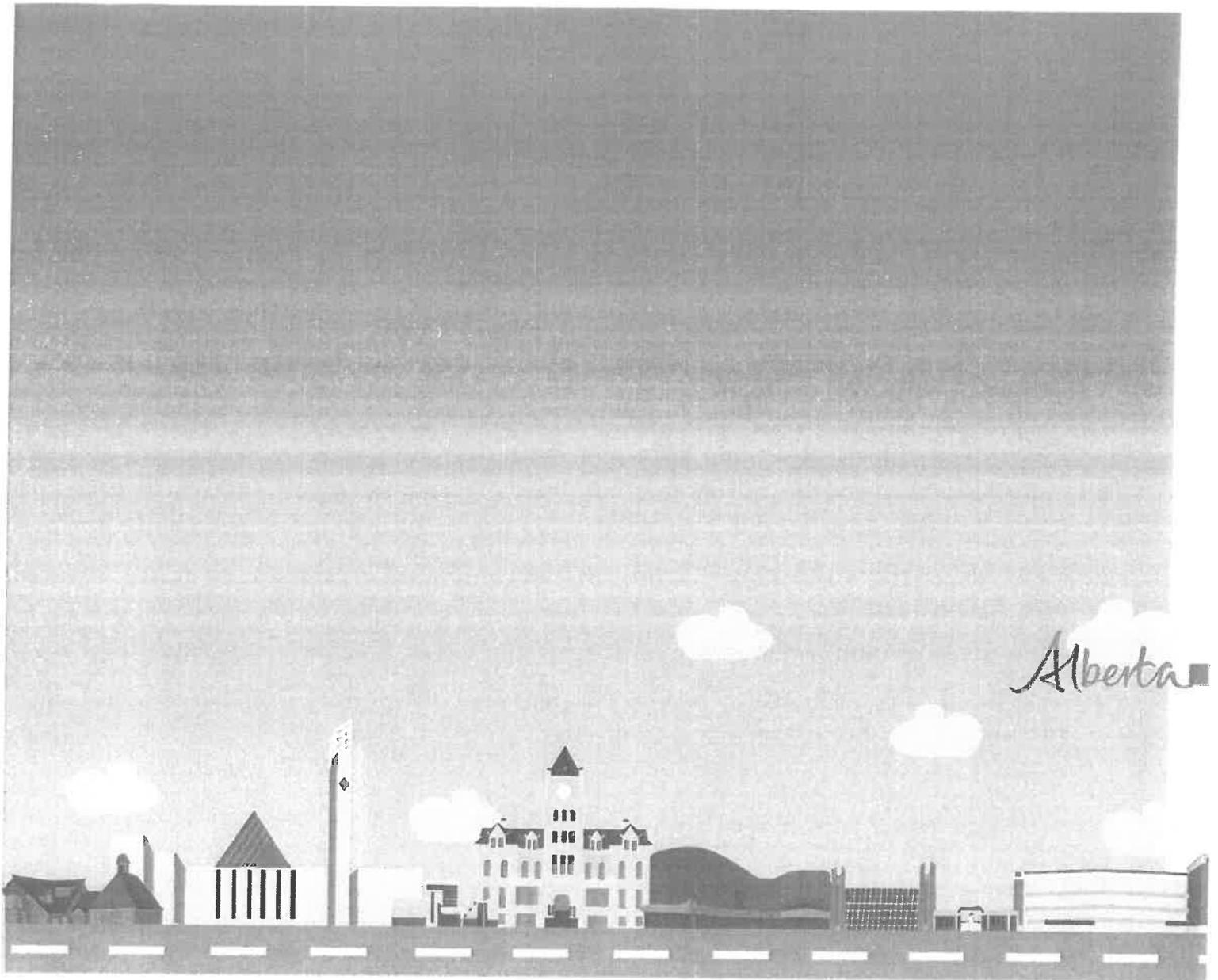
If you have any questions regarding this engagement or next steps, please reach out to the Office of the Fire Commissioner at firecomm@gov.ab.ca.

Sincerely,



Dan Williams, ECA
Minister of Municipal Affairs

Attachment: Report: Fire Level of Service 2025 Engagement – What We Heard



Fire Level of Service

2025 Engagement – What We Heard

Municipal Affairs | September 2025

Fire Level of Service – 2025 Engagement – What We Heard

Overview

Municipal Affairs conducted engagements in June and July 2025 to gather input on the feasibility of requiring Alberta municipalities with fire services to establish a council-approved minimum level of service. The engagement focused on adding a requirement into the *Municipal Government Act* and identifying the supports or guidance the province could provide to assist municipalities in developing their service levels.

Following these engagements, Municipal Affairs is not considering legislative changes at this time and will move forward with non-legislative means to support interested municipalities to develop a level of service.

Methods

Consultation was conducted through four engagement sessions, a survey, and an invitation to submit written responses to Municipal Affairs. This engagement was focused on participation from the Alberta Fire Chiefs Association (AFCA), the Alberta Professional Fire Fighters and Paramedics Association (APFFPA), Alberta Municipalities (ABMunis), the Rural Municipalities of Alberta (RMA), and municipal chief administrative officers (CAOs) or equivalent.

Additionally, the Metis Settlements General Council was invited to participate as Metis Settlements are impacted by provincial legislation and may be affected by changes in requirements for fire services that neighbour Metis Settlements.

Understanding Levels of Service

Some stakeholders requested more clarity on what a level of service includes and the scope of services fire departments deliver above and beyond fire suppression. Stakeholders requested additional clarification on what is involved with drafting a level of service and conducting fire service-specific community risk assessments.

Participation

Engagement Sessions – engagement sessions were held on June 23 and 24, and July 9 and July 16 and had over 200 participants. The first session targeted the AFCA and the APFFPA, and the final session targeted the RMA, ABMunis, and the Mid-sized Cities Mayor's Caucus. The June 24 and July 9 sessions were open to all invited stakeholders.

Survey – the survey launched June 6, 2025, and closed on July 11, 2025, and a total of 314 survey responses were received with 131 being complete (all questions answered). Seven additional written responses were also received.

Profile of Survey Respondents

Demographic Breakdown

Summer Village or Village	16.15%
Town or City (population under 20,000)	34.16%
City (population 20,000 or more)	13.04%
County or Municipal District	31.06%
Special Area or Improvement District	0.62%
Metis Settlement	0.62%
Fire Service Representative	4.35%

Fire Service Type

Career fire service	9.49%
Combination (both full-time firefighters and paid-on call)	30.38%
Paid-on-call (firefighters receive compensation for services)	29.75%
Volunteer (firefighters receive no compensation for service)	21.52%
Mutual Aid Agreement (the municipality does not have a fire service but contracts services under a formal agreement)	8.86%

Common Themes

Current State

23.72 per cent of survey respondents reported that their municipality currently did not have a level of service for their fire service, while 12.18 per cent were unsure if their municipality had a level of service. While this reflects the understanding that most municipalities in Alberta have a level of service, it also highlights a potential gap for Alberta's municipal fire services.

Some stakeholders reported an opportunity for more awareness for local elected officials on the scope of fire services provided in communities.

There is a significant range in the services provided across the province and sometimes even within the same municipality (particularly large rural municipalities with a wide geographic range and unique needs in communities across the municipality).

Many stakeholders indicated that some services, such as ice rescue and medical calls, are provided informally without being included in a level of service

Fire Level of Service – 2025 Engagement – What We Heard

and suggested an opportunity to increase awareness surrounding budgeting and risk management.

Municipal Autonomy and Authority

Stakeholders were generally not supportive of a legislative requirement to establish a level of service. Feedback strongly suggested municipalities should retain autonomy to determine service levels in a manner that fits their communities. Stakeholders indicated municipalities are in the best position to assess local risks and determine what their fire service will respond to or what other mitigation is needed. Almost all stakeholders emphasized the importance of councils retaining the ability to tailor service levels to local resources and risks.

A majority of stakeholders indicated that a council approved level of service could strengthen the relationship between municipal leadership, local elected officials, and the fire service. However, most stakeholders also stressed the importance of avoiding a one-size-fits all approach as it could impact local viability and retention for volunteer departments.

Financial Barriers and Operational Considerations

Almost all stakeholders noted that municipal financial constraints and the lack of additional funding were significant barriers for the fire service and level of service development.

Municipal stakeholders acknowledged municipalities could modify or discontinue certain services to address budget and staffing pressures; however, many also noted potential resistance from fire service personnel. Moreover, a few stakeholders noted that defining minimum service levels may result in demands for expanded services.

Retention was a concern for local fire services, particularly for departments that rely on volunteers or paid-on-call firefighters. Stakeholders indicated volunteers find it challenging to find time to attend required training while maintaining full-time employment outside the fire service. This can impact their ability to consistently meet a level of service.

Stakeholders acknowledged inconsistent service levels between counties and partner municipalities. Many municipalities anticipate relying on regional or mutual aid agreements to fulfil the response needs of the region. This was provided as an example of why

stakeholders felt levels of service were best determined at the local level.

While it was acknowledged that establishing a level of service could help inform funding, training, and equipment needs, stakeholders raised concerns that it takes time and appropriate staffing levels to conduct a community risk assessment, develop the level of service, adjust municipal budgets as required, and for firefighters to meet training and competency requirements.

Provincial Supports

Almost all stakeholders suggested they would welcome further provincial support to help municipalities develop and improve service levels.

Most stakeholders advocated for supports to build municipal capacity to tailor their fire services to meet community needs. Additional education was requested for local elected officials regarding municipal fire services and the risk associated with not appropriately defining a level of service and the importance of training and equipping to that level of service.

Most stakeholders advocated for additional non-legislative measures, including tool kits, templates, benchmarks, best practice documents, and guidelines, all centralized under the Office of the Fire Commissioner. Stakeholders would also appreciate more training and awareness regarding existing tools and resources.

For additional information, please contact the Office of the Fire Commissioner at firecomm@gov.ab.ca.

aboffice@albertabeach.com

From: Tara Elwood <taraelwood@albertabeach.com>
Sent: December 2, 2025 1:08 PM
To: Alberta Beach Village Office
Subject: Fwd: FYI
Attachments: image001.png; Untitled attachment 00004.htm; Letter to Municipal Elected Officials 2025.pdf; Untitled attachment 00007.htm

Just sharing,

Tara Elwood
Mayor
Village of Alberta Beach
Director Villages West
Alberta Municipalities

Begin forwarded message:

From: "Harvey, Colin (AltaLink)" <Colin.Harvey@altalink.ca>
Date: December 2, 2025 at 1:01:30 PM MST
To: taraelwood@albertabeach.com

Hello Mayor Elwood,

Please find attached to this email a letter on behalf of AltaLink congratulating you and council on your recent election.

If you or council ever have questions about Alberta's electricity industry or about AltaLink, please do not hesitate to contact me at any time.

I wish you and council all the best in this election term and look forward to continuing to establish strong working relationships with your municipality.

All the best!

Colin Harvey, RPF
Municipal and Community Relations Manager

P: (403) 267-2113
C: (403) 861-4629
E: colin.harvey@altalink.ca

AltaLink
2611 – 3rd Avenue SE
Calgary, Alberta, T2A 7W7
www.altalink.ca

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2611 3rd AVE SE, CALGARY, ALBERTA, T2A 7W7
WWW.ALTA LINK.CA

December 1, 2025

Dear Mayor,

On behalf of AltaLink's management team and board of directors, congratulations to you and your fellow council members on your election to serve your municipality. Your constituents have entrusted the future of the municipality to you, and we look forward to the positive impact your voice will bring to your municipality.

AltaLink is Alberta's largest regulated electricity transmission company, and is the essential link that connects homes, farms, businesses and industries to the electricity generated across the province. With more than 650 employees, we are committed to maintaining reliable, affordable, safe and secure electrical transmission services for Albertans and providing innovative technical and financial solutions to enable Alberta's growing electricity market.

The electricity sector is fundamental to Alberta's continued economic growth and prosperity, and it is essential electricity policies be thoughtfully planned and look to balance affordability, reliability, and competitiveness across all regions of our province.

Alberta's electrical infrastructure faces increasing threats from natural disasters, including wildfires, severe storms, and flooding, all of which can significantly impact service reliability and infrastructure integrity. The cost and social disruption caused by the catastrophic wildfires in Jasper and Fort MacMurray, and the 2013 Calgary flood underscore the significance of this growing issue in this province.

Since 2019, AltaLink has had a Wildfire Mitigation Program in place with the goal of minimizing potential fire ignition risk from our infrastructure to keep the communities we serve safe. AltaLink is committed to working with our municipalities to align emergency response plans to ensure when disaster happens, there is existing relationships and coordination between AltaLink and officials from the local municipalities.

As your point of contact with AltaLink, I will ensure that you and council have timely updates on AltaLink projects and activities that may occur within your municipality. Should you or a member of council have questions about Alberta's electricity industry or AltaLink, please do not hesitate to contact me.

Once again, congratulations on your successful election campaign. We wish you and council all the best as you begin your important work for your municipality. We would also welcome the opportunity to meet with council and present information about AltaLink and our Wildfire Mitigation Plan.

All the best,

Colin Harvey
Municipal and Community Relations Manager, AltaLink



**Sustainable
Electricity
Leader**

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aboffice@albertabeach.com

From: Bevan Janzen <bevanjanzen@gmail.com>
Sent: November 20, 2025 6:16 PM
To: lkwasny@onoway.ca; ljohnson@onoway.ca; aboffice@albertabeach.com; dwayne.alexis@ansn.ca; chris.kelly@westcove.ca; ren.giesbrecht@westcove.ca; office@sunsetpoint.ca; mayor@svyellowstone.ca; ray.hutscal@rosshaven.ca; cao@valquentin.ca; lilsawaterquality@gmail.com
Subject: Re: Objection to Proposed Discretionary Development Permit 24-D0191 and 24-D0192 (Frac Sand Mining Development)
Attachments: LPRT2025-MG0744.pdf

Good Day

Please see the attached decision of the Land and Property Rights Tribunal for community information.

Thank You
Bevan Janzen

On Fri, Jul 25, 2025 at 3:07 PM Bevan Janzen <bevanjanzen@gmail.com> wrote:
Good Day

Please see the attached document for details related to the County of Lac Ste. Anne's Proposed Discretionary Development Permit 24-D0191 and 24-D0192.

The hope is that leadership in our communities are very aware of what path they are taking in approving Frac Sand Mining in the county.

From the research completed thus far and the lack of whole community engagement on the decision it would seem that our communities may not be aware or understanding the future impact of this decision.

I have ccd this with other community leaders to share additional information and understanding of the scope of this industrial development.

Let me know whether you find this information helpful or have any questions.

Thank You
Bevan Janzen
County of Lac Ste. Anne Community Member

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LAND AND PROPERTY RIGHTS TRIBUNAL

Citation: Charron v Lac Ste Anne County (Development Authority), 2025 ABLPRT 744

Date: 2025-11-17

File No. D25/LACS/CO-054, 055, 056

Decision No. LPRT2025/MG0744

Municipality: Lac Ste Anne County

In the matter of an appeal from a decision of Lac Ste Anne County Development Authority (DA) respecting the proposed development on: NE 31-55-4 W5M, NW 32-55-4 W5M, SW 5-56-4 W5M, NW 5-56-4 W5M, NE 5-56-4 W5M, SE 8-56-4 W5M, SE 9-56-4 W5M, and SW 9-56-4 W5M (subject lands) under Part 17 of the *Municipal Government Act*, Chapter M-26 RSA 2000, (*Act*).

BETWEEN:

C. Charron (Appellant 1, D25/LACS/CO-054)

And

B. Janzen (Appellant 2, D25/LACS/CO-055, D25/LACS/CO-056)

Appellants

- and -

Lac Ste Anne County Development Authority

Respondent Authority

- and -

Wayfinder Corp.

Respondent Permit Applicant

BEFORE: D. Roberts, Presiding Officer
L. Danchuk, Member
G. Dziwenka, Member
(Panel)

K. Lau, Case Manager

DECISION

APPEARANCES

See Appendix A

This is an appeal to the Land and Property Rights Tribunal (LPRT). The hearing was held via videoconference, on August 21, 2025, after notifying interested parties, with additional written submissions due up to September 25, 2025.

OVERVIEW

[1] This hearing concerns appeals of two related Development Permits (DP) to expand the Applicant's existing gravel extraction operation and add equipment to a processing site to improve safety and efficiency. The DA raised a preliminary issue as to whether the Appellants, who both own properties in the County, are affected persons with standing to appeal. The DA explained the County determines who is affected by a DP application by reference to notice requirements in the Lac St Anne County (County) Land Use Bylaw (LUB). The LUB allows for notice of the DP application to be provided by mail to properties within a two-mile radius from the development. In this case, the DA did not notify the two Appellants of the DP application, since it determined their property was outside this two mile radius.

[2] The LPRT found the Appellants' properties are beyond the two-mile radius set in the LUB, whether measured from specific points in the development or from the perimeter of the parcels where the development is proposed. However, the *Act* does not specifically connect LUB notice requirements with the question of whether a person is affected by a DP; in addition, judicial guidance cautions against use of an inflexible rule to determine whether a person is affected by a matter under appeal. Accordingly, the LPRT found the LUB's two-mile mailing radius is not fully determinative of standing to appeal, and turned its mind to whether the Appellants are affected by the proposed development given their specific circumstances.

[3] Appellant 2, B. Janzen, owns more than one property in the area, but the closest is approximately 12 km south of the development and on the other side of the Lac Ste. Anne. The LPRT found this separation shields Appellant 2's property from potential impacts, and he is no more affected than any other concerned resident of the County.

[4] Appellant 1, C. Charron, owns property much closer to the proposed development, just beyond the LUB's two-mile radius for mailed notice. He also reported hearing noise from the existing development that interferes at times with the quiet use and enjoyment of his residential property. The LPRT concluded he is affected by the application, since expansion of the existing operation, including addition of processing equipment, has potential to create more noise and further impact the use of his property. Accordingly, the LPRT found Appellant 1 is affected and has standing to appeal.

PRELIMINARY MATTER – STANDING OF THE APPELLANTS

[5] The *Act* gives those persons affected by a DP the right to appeal. The DA questioned whether the Appellants are affected by the DPs under appeal, given the distances between their lands and the proposed development. The LPRT invited the parties to speak to the question and adjourned to consider the issue of standing. To assist with its deliberations, the Panel requested the DA to provide maps showing the area within the two-mile radius from the perimeter boundary of the development area and a land ownership map within and outside this area. These two maps were also circulated to the Parties for their written comments, together with a link to *Murray v. Edmonton (City)*, 1977 Alta SCAD 101 (*Murray*).

REASON APPEAL HEARD BY LPRT

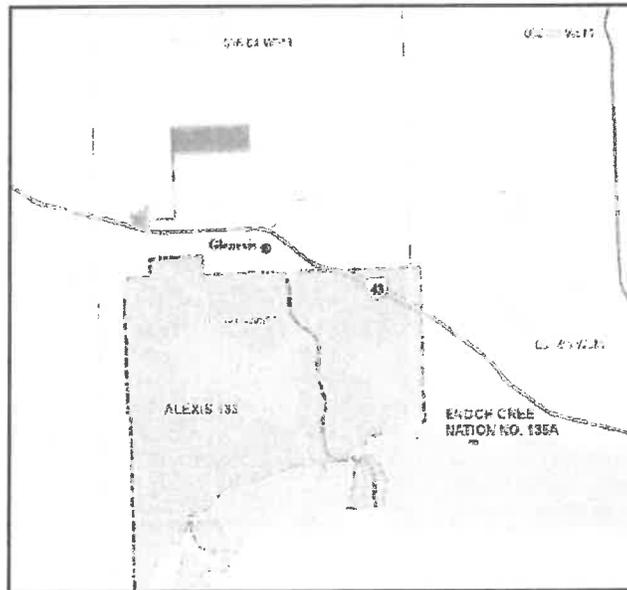
[6] This appeal was filed with the LPRT instead of the local subdivision and development appeal board because s. 685(2.1)(a) of the *Act* and s. 27 of the *Matters Related to Subdivision and Development Appeal Regulation* AR 84/2022 direct development appeals to the LPRT when the land that is the subject of the application is the subject of a licence, permit, approval or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board, Alberta Utilities Commission, the Minister of Environment and Protected Areas (AEP) or the Minister of Forestry and Parks (AFP).

[7] In this case, the relevant land is the subject of a licence granted by AEP.

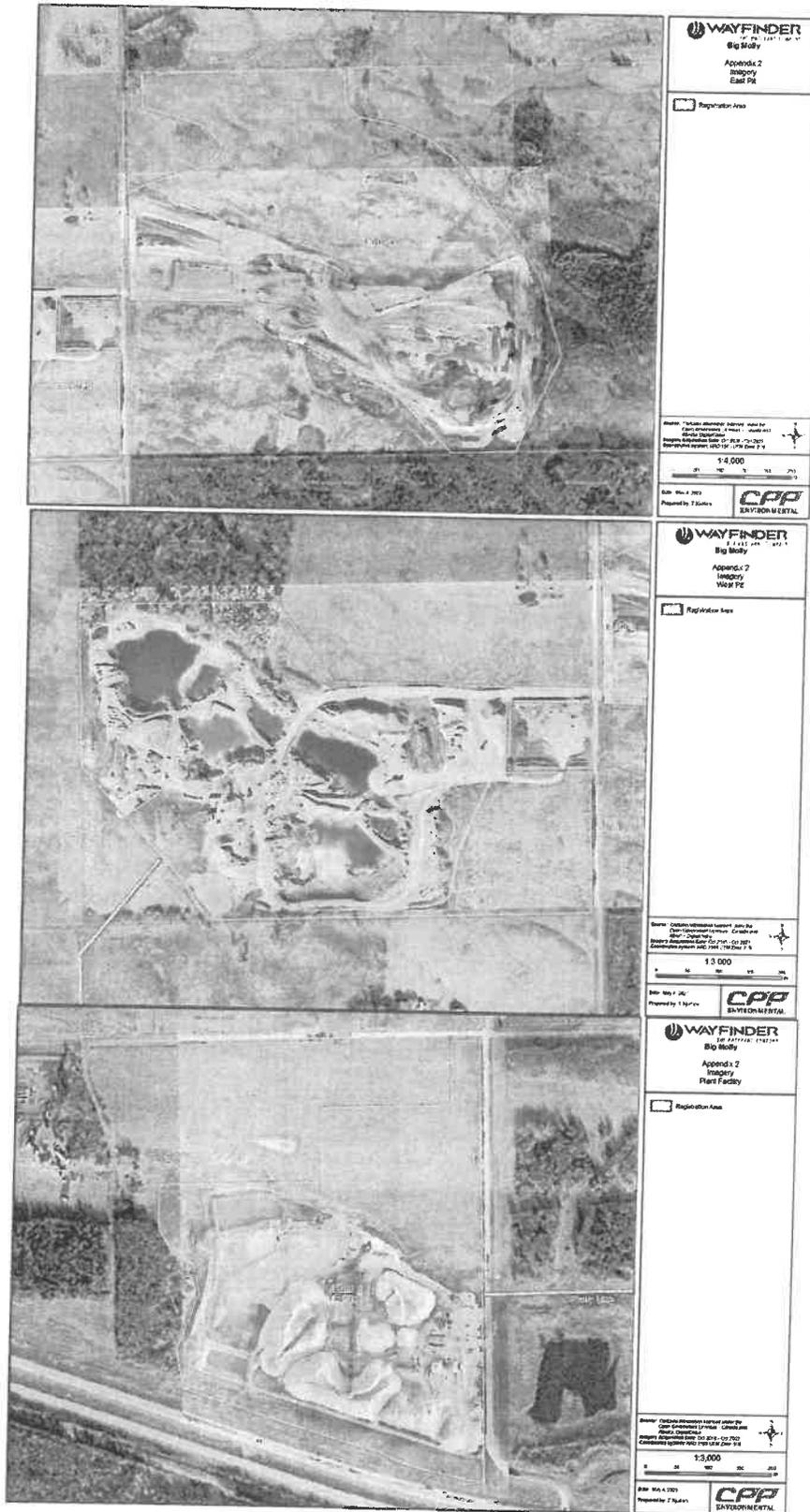
PROPOSAL

[8] The application describes the proposal as follows:

to amend and expand operations including aggregate extraction (gravel extraction), gravel hauling expansion from slurry site to Big Molly plant site, wash sand at slurry site and haul sand from slurry site to Big Molly plant site, and to make changes to Dev Permit #18-D0040 to add equipment to the production facility for safety and efficiency reasons.

**BACKGROUND**

[9] The land is on eight quarter sections: NE 31-55-4 W5M, NW 32-55-4 W5M, SW 5-56-4 W5M, NW 5-56-4 W5M, NE 5-56-4 W5M, SE 8-56-4 W5M, SE 9-56-4 W5M, and SW 9-56-4 W5M. Surrounding lands include other aggregate resource extraction sites, country residential, and the Alexis Nakoda Sioux First Nation.



[10] The land is districted Aggregate Resource Extraction and Processing (AR) (section 9.21) in the LUB, where the proposed use is discretionary; according to the MDP, the land is also within the Agricultural Heartland, where Aggregate extraction is allowed (sections 5.3.16 and 5.3.17).

[11] The LPRT received two Notices of Appeal concerning two related DPs. One of these Notices referred specifically to each of the two permits and was listed by LPRT Administration as initiating two appeals; the other Notice included the DA's advertisement showing both permits together, and was listed as one appeal. The LPRT scheduled all three related appeals to be heard together and issued a single written decision concerning the issue of standing.

[12] Although the two Appellants were the only persons who filed Notices of Appeal, a third person who owns property in the area (Mr. Langmaid) expressed dissatisfaction with the notice the DA had provided of the approved DP; he explained that if he had known before the appeal deadline that the DP had issued, he would also have filed an appeal.

PRELIMINARY ISSUES

1. Is Appellant 1, C. Charron an affected person with standing to appeal the decision of the DA?
2. Is Appellant 2, B. Janzen an affected person with standing to appeal the decision of the DA?
3. Does Mr. Langmaid have standing to appeal the decision of the DA?

SUMMARY OF THE DA'S POSITION

[13] The DA submitted the two Appellants are not "affected" by the DPs within the meaning of the appeal provision of the *Act*. It noted that before the DA considers an application for a discretionary use, LUB section 3.71 states the DA may require the applicant to provide notice of the application by one or more of the following methods: publishing a notice in the local newspaper for a minimum of two weeks; publishing a similar notice on the County website; or mailing a notice to all properties within a 2 mile (3.4 km) radius from the proposed development location.

[14] In this case, notice was mailed to landowners within a two-mile radius of the development, and also posted on the County's website. This process of identifying the 2-mile radius began by identifying specific locations related to the DP, including the existing processing plant, the proposed aggregate pits, and the haul routes. A buffer of two miles was drawn from the closest point on the property of the potential affected person to each location. The two-mile radius was laid over the outer limits of the exact locations to create the notification list. In this case, the properties of the two Appellants are outside the two mile radius from the nearest relevant point of the proposed development as detailed below; therefore, the DA determined the DPs do not affect them, and did not mail them notice of the DP applications.

[15] The DA's detailed measurements between the proposed development and the Appellants' properties are as follows. Appellant 1's property lies north of the development, 5.4 kms from the closest aggregate pit area and 6.5 kms along the hauling routes. The property is 6.7 kms from the plant and 7.4 km along the hauling routes. Appellant 2 owns two properties south of the development, the closest being 13.8 kms from the nearest aggregate pit area and 28.1 kms along the hauling routes. This property is also 12.1 kms from the processing plant and 23.2 km along the hauling routes. Mr. Janzen's other parcel is 19.4 km from the closest aggregate pit area and 28.4 km along the hauling routes. This property is 17.3 km from the plant and 23.5 km along the hauling routes.

[16] The DA submitted that given the distance between the development and the Appellants' properties, neither Appellant is affected and therefore neither has standing to appeal; accordingly, the appeal should be dismissed.

[17] With respect to Mr. T. Langmaid, the DA noted his properties are within the 2-mile radius, so he did receive notice of the DP applications. With respect to notice of the decision itself, the DA explained that LUB s. 3.12.3 provides that the DA may require a notice of decision to be published in a local newspaper, published on the County website, or be mailed to the directly adjacent landowners. In this case, the DA opted to advertise for a minimum of two weeks in the local newspaper and three weeks on the County's website.

SUMMARY OF APPLICANT'S POSITION

[18] The Applicant has the same concerns as the DA. Section 685(2) of the *Act* gives any person affected by an order, decision or development permit the right to file an appeal. However, to qualify as "affected", a person must provide evidence of significant impact on the use, enjoyment or value of their property from the proposed development that is greater than the impact on other members of the public (*Henituik v Lac Ste Anne County (Development Authority)*, 2022 ABLPRT 1127 at paragraph 4). A person's belief that they are affected is not enough – they must demonstrate they are genuinely and relevantly or seriously affected by the proposed development.

[19] Proximity is often an important factor when determining whether a person is affected. The further away a person is from a development, the less likely they are to be significantly affected. However, the Court of Appeal has held that relatively close proximity, without more, is not sufficient to establish the "significant impact" required for standing. (*Dimant v Calgary (City)*, 2021 ABCA 396)

[20] In this case, Appellant 1's property is approximately 4.5 km from the nearest portion of the Slurry site where the washing and loading contemplated in the DP permit amendments will take place. It is unclear at this distance how the Appellant could hear any noise or additional noise from operations. The lack of proximity between Appellant 1 and any of the additional operations to be carried on pursuant to the DP decision suggests a lack of any potential impact. In addition, Appellant 1 failed to indicate how the noise he complained of relates to this decision under appeal. His complaint is about current noise levels, not noise level changes from new operations to be conducted pursuant to this decision. His stated concern about potential future noise levels does not amount to a significant impact.

[21] Appellant 2's nearest property is at least 11 km from the nearest relevant operations. The lack of proximity strongly suggests a lack of any potential impacts greater than impacts on other members of the public. Moreover, Appellant 2's concerns relate to broad community impacts from the use of the relevant lands for frac sand excavation and processes – not to specific impacts on his own property. Finally, while Appellant 2 voiced concerns about insufficient consultation with First Nations, his appearance before the LPRT is in a personal capacity – not as a representative of the Alexis Nakota Sioux Nation.

[22] With respect to *Murray v. Edmonton (City)*, 1977 Alta SCAD 101 (*Murray*) this decision does not address standing but rather the adequacy of public notice for a proposed development. The Appellants have the onus to demonstrate standing as an "affected person" and neither Appellant has discharged this onus.

SUMMARY OF APPELLANT 1'S POSITION – C. CHARRON

[23] Appellant 1 submits that he is an affected person. He explained that noise from the existing operation can be heard on his property. It is not continuous, and depends on air temperature and wind

direction. It consists of loud engines and pumps running continuously during the operating hours of the plant. Additional equipment will increase the noise levels.

[24] This is a quiet area and is the reason that the property was initially purchased. To illustrate how quiet the area is, at times the clacking sound of the wheels of a distant train can be heard. There are no sound breaks between the property and the plant. The noise from the plant disrupts the Appellant's environment and affects the enjoyment and possibly the resale value of the property.

[25] Appellant 1 expressed concerns with the accuracy of the boundaries provided in the County map. However, even if the map is correct, the development is quite close to his property; further, *Murray* states that setting an arbitrary distance as to who may be affected by a development does not comply with the legislation.

[26] In summary, Appellant 1 argued the LPRT should allow his appeal to go forward due to the proximity of his land and the harm that would be created by increasing noise levels from a mining operation in a quiet county setting.

SUMMARY OF APPELLANT 2's POSITION – B. JANZEN

[27] This development affects everyone - not only the people within the two-mile notification period. Research submitted to the LPRT shows that communities experiencing frac sand mining or silica sand mining have many problems. This mining affects the ecology, the economics, and the health of the region. Communities need to know what the future long-term effects are with this type of development.

[28] This is a development of over 1,200 acres of mining in the County without community collaboration. The community impact of large-scale mining is not being discussed with community members. The development is small now but will expand. That is the nature of business. It is also significant that the indigenous people are not being heard, and appropriate consultation must be done.

[29] A complete review must be done including an Environmental Impact Assessment, a hydrogeological study, a wetland and wildlife habitat study, and various other studies.

[30] The regulatory process that allowed this development has some challenges. An appeal was brought forward to the court by the indigenous people which they were successful, requiring an environmental impact assessment be completed. However, the provincial lawmakers passed Bill 31 which had the effect of making the assessment unnecessary.

[31] When the government passed Bill 31, the County did not change their policies to differentiate frac sand mining from gravel mining – as confirmed by the County at this hearing. The County has been operating Frac Sand Mining using Aggregate Pit policies. Thus, the policies the County uses to manage or deal with silica sand mining are gravel pit policies, and there are no specific policies for silica sand mining. Silica sand mining also continues to be included in the definition of Extraction and Aggregate Resource Extraction and Aggregate Resource Processing in the LUB. This results in inadequate protection from sand dust, threats to water quality, and other severe environmental impacts.

SUMMARY OF AFFECTED PERSON'S POSITION – T. LANGMAID

[32] Mr. Langmaid stated that he is an affected person. His two lake lots are within the two miles stated in the LUB and have been in the family since 1978. He hears everything. In his opinion, the project is not handled well, the public was not consulted properly, and stakeholder relations are poor.

[33] Mr. Langmaid did not file an appeal as he was not aware of the process. He said that he would file one now if he could, to oppose the development.

[34] Mr. Langmaid did attend the information session in Cherhill, but stated that until the DA makes a decision and a person becomes aware of the consequences, it is hard to know what needs to be argued.

FINDINGS

1. The two-mile mailing radius is
 - i. to be measured from the perimeter boundary of the development site; and
 - ii. not fully determinative of whether a person is affected by a DP for the purposes of standing.
2. C. Charron has standing as an Appellant.
3. B. Janzen does not have standing as an Appellant.
4. T. Langmaid is an affected person.

DECISION

[35] The preliminary application is allowed, in part:

1. There is an Appellant that has standing to file an appeal; therefore, this appeal will proceed to a merit hearing.
2. Appellant 1, C. Charron does have standing to bring this appeal.
3. Appellant 2, B. Janzen does not have standing to bring this appeal.
4. T. Langmaid is an affected person who may speak at the merit hearing.

REASONS

[36] Section 685(2) of the *Act* states that in addition to an applicant under subsection (1), “any person affected by an order, decision or development permit made or issued by a development authority may appeal the decision in accordance with subsection (2.1)”.

[37] LUB s. 3.71 allows the DA to require DP applicants to provide notice to properties within a two mile (3.22 kilometers) radius of a proposed development. The same provision gives the DA discretion to use other media (newspaper or website) concurrently or instead; however, mailed notice is labour intensive and arguably more effective to attract the attention of landowners within the specified radius. The existence of this option suggests Council considers owners of property within this distance as likely to be affected by applications for significant developments involving discretionary uses. The DA determined the two-mile radius from a specific location within the development - that is, from the site location, the location of the plant facility, and the location from the actual haul routes. In the LPRT’s view, this approach may be overly restrictive, since there is a potential for activities within the boundary of the approved development to affect neighbouring uses rather than simply those at the specific locations identified. However, based on the maps provided, neither Appellant owns property within the two mile radius, whether measured from the boundary or from the locations identified by the County.

[38] If the radius in LUB s. 3.71 is considered the only factor relevant to determining whether a person is affected for the purposes of s. 685(2), then neither of the Appellants are affected. However, s. 685(2) makes no reference to notice requirements in the LUB. Further, given the wide variety in the scope of potential development applications as well as the variety of site specific factors that may affect the impact of development on surrounding lands, it is unlikely that an inflexible radius will always serve reliably to identify persons who are affected by a DP. This conclusion is supported by the Alberta Court of Appeal's direction in *Murray v. Edmonton (City)*, 1977 AltaSCAD 101 (CanII). That decision considered the hearing notice that a development appeal board had to give under s. 128(4) of the former *Planning Act* (and an identically worded provision of the LUB) to "... all assessed owners of land who, in the board's opinion, are affected". The Development Appeal Board had developed a practice of providing notice to assessed owners within a certain radius of the property. However, the Court commented as follows:

[5] In our view the relevant legislation imposes upon the Development Appeal Board an obligation to exercise its judgment in each individual case considered by it as to what persons, assessed owners or otherwise, may be affected by the matter under consideration and are therefore entitled to notice. In so doing the Development Appeal Board will have to consider the nature of each application.

[6] It is apparent that the practice of invariably following a set rule is contrary to the applicable legislation including the Bylaw.

[39] The LPRT acknowledges that the provision dealt with in *Murray* is not s. 685(2); rather it is the historical precedent of s. 686(3)(c), which requires appeal boards to notify those whom they consider affected by the appeal and therefore entitled to notice of hearing. In addition, the language used in the *Planning Act* varies somewhat from s. 685(2), since it required the development appeal board to identify those who "in its opinion, may be affected" rather than simply "any person affected". However, the provisions retain sufficient similarity that the caution in *Murray* to avoid reliance on an inflexible radius to determine who is "affected" by a development matter under consideration retains significance.

[40] In light of these considerations, the LPRT proceeded to consider the circumstances of the case before it to determine standing for each Appellant.

Appellant 1 – C. Charron

[41] The property owned by C. Charron is just outside the two-mile radius as determined from the boundary of the site.

[42] The LPRT views distance identified in the LUB as a starting point, but not determinative. Mr. Charron's property, although not within the two-mile radius from the nearest boundary of the development, is sufficiently close to reasonably conclude that he may be affected by the noise and other elements of the development. Further, Mr. Charron testified that he can hear the noise from the existing development, and this already impacts to some degree the enjoyment of his property. Under these circumstances, it is fair to conclude that the proposed expansion and addition of equipment has a high potential to create additional impacts for his property that are greater than the potential impacts on most other property owners in the municipality. The LPRT finds C. Charron is an affected person and has standing to appeal.

Appellant 2 – B. Janzen

[43] Mr. Janzen's properties are well outside the two mile radius in the LUB – the nearest is more than twelve miles outside the boundaries of the development. From this distance, it appears unlikely that noise, dust and other impacts that may be anticipated from the development will have any significant impact on his property.

[44] Mr. Janzen did not specifically show how the development affected the use and enjoyment of his property. Rather, he submitted evidence on how the development will adversely affect everyone, for example, economically, health wise, and environmental.

[45] The LPRT has difficulty in finding that Mr. Janzen is affected more than any other member of the public. His submissions relate to the broad community impacts from the use of the relevant lands for frac sand excavation and processes. They are not specific to the use and enjoyment of his property. The impacts to Mr. Janzen and his property are no greater than to any other member of the public.

[46] Mr. Janzen has made submissions regarding the lack of indigenous consultation. He argues that the indigenous community must be heard from. There is nothing before the LPRT showing that Mr. Janzen has authorization to bring this matter forward, therefore the LPRT is not commenting on this submission. The LPRT does note that the Alexis Nakoda Sioux First Nation was notified of this development application, but did not respond.

Mr. Langmaid

[47] As measured from the perimeter boundaries of the development, the properties owned by Mr. Langmaid are within the two miles stipulated in the LUB.

[48] In addition to being within the two-mile radius, Mr. Langmaid gave evidence as to how the enjoyment of his property is affected by the development, for example, by noise and dust. The LPRT finds that Mr. Langmaid is an affected person.

[49] However, Mr. Langmaid did not file an appeal in this matter when he had opportunity to do so, and the LPRT has no ability to extend the appeal period established under the *Act*. As a result, Mr. Langmaid is not an Appellant in this appeal but rather can make submissions at the continuation of the hearing as an affected person.

Next Steps

[50] LPRT administration will schedule two days for the merit hearing.

[51] LPRT administration will confirm who is to be notified of the hearing based on a two-mile radius from the perimeter boundaries of the development site and notify these landowners, including the Alexis Nakoda Sioux Nation.

Dated at the City of Edmonton in the Province of Alberta this 17th day of November, 2025.

LAND AND PROPERTY RIGHTS TRIBUNAL



G. Dziwenka, Member

APPENDIX A

PARTIES WHO ATTENDED, MADE SUBMISSIONS OR GAVE EVIDENCE AT THE HEARING

<u>NAME</u>	<u>CAPACITY</u>
C. Charron	Appellant 1
B. Janzen	Appellant 2
T. Vanderwell	Senior Planner and DA
G. Edwards	Observer with the County
D. Mitchell	Applicant and President, Wayfinder
T. Bartlette	Project Champion, Applicant
T. Langmaid	Affected Person
D. Christopher	CPP Environmental, Environment Consultant for Applicant
T. Petty	Observer

APPENDIX B

DOCUMENTS RECEIVED PRIOR TO THE HEARING

<u>NO.</u>	<u>ITEM</u>
1A1	Notice of Appeal – C. Charron (3 pp)
2A2	Notice of Appeal – B. Janzen DPD0191 and DPD0192 (7 pp)
3R	Application with project combined Redacted (508 pp)
4R	Appendices within application (3 pp)
5R	Location Map & Site Plans (13 pp)
6R	Background Information Package for 24-D0191 and 24-D0192 Development Permits (270 pp)
7R	Titles, Easements etc. (44 pp)
8R	Registrations on Titles (225 pp)
9A2	Development Appeal Information Janzen (4 pp)
10D	Applicant Background Documentation Wayfinder Corp (3 pp)
11D	24-D0191 and 24-D0192-Development Permit - Notice of Decision and Approval Letter (9 pp)
12D	Bill 31 (8 pp)
13D	Aboriginal Consultation FNC202356006_No Consultation Required (3 pp)
14D	Pit Registration 412591-00-02 - Cover Letter (2 pp)
15D	Pit Registration 412591-00-02 – Issued (1 pp)
16D	Water Act Approval - DAUT0008135-2025-04-01-11_45_46 (9 pp)
17D	Water Act Licence - DAUT0023025-2025-06-09-11_20_51 (7 pp)
18R	24-D0191 and 24-D0192-Development Permit - Appeal Brief (16 pp)
19R	Permit Conditions (7 pp)
20R	Map with Distances (1 p)
21R	Open House Advertisement (2 pp)
22R	D0191and192-Development Permit - Pre Referral - Adjacent Notification & Landowner Comments Received (23 pp)
23R	LUB Excerpts (60 pp)
24R	MDP Excerpts (19 pp)
25R	20250702 Municipal Planning Commission Agenda (541 pp)

26A2	2013_05_30_Frac Sand Mining (54 pp)
27A2	Frac Sand Mining- Iowa Research Online (28 pp)
28A2	20200225_bill-031 (8 pp)
29A2	2020_07_07 Legislature Hansard Day 40 (40 pp)
30A2	2020_07_08 Legislature Hansard Day 41 (28 pp)
31A2	2020_07_21 Legislature Hansard Day 48 (48 pp)
32A2	2020_07_22 Legislature Hansard Day 49 (44 pp)
33A2	AB CA Finds the 'Big Molly' Project Triggered a Full Environmental Impact Assessment (3 pp)
34A2	Bill 31 Debate 2020_07_14 Legislature Hansard Day
35A2	Building-common-ground (125 pp)
36A2	Video Statement-Alexis-Big-Molly-Project_360p (video)

APPENDIX C

DOCUMENTS RECEIVED AT THE HEARING

NO.	ITEM
37R	LUB (277 pp)
38R	MDP (133 pp)
39R	Affected Person List Redacted (3 pp)

APPENDIX D

DOCUMENTS RECEIVED AFTER THE HEARING

NO.	ITEM
40R	193193-24-D0191 and 193193-24-D0192-Development Permit - Appeal Brief - preliminary discussion - Oral direction with Map 1&2 (6 pp)
41R	D25.LACS.CO-054-056 Map 1- panel direction (1 pp)
42R	D25.LACS.CO-054-056 Map 2 Landownership - panel direction (1 pp)
43D	Appeal Hearing Written Submission August 28-2025 D25-LACS-CO-054 and 055 Wayfinder (1 pp)
44A1	Response to Panel Instruction letter - C. Charron Redacted (2 pp)
45A1	Sample of sand plant noise levels (video)

APPENDIX E

LEGISLATION

The *Act* and associated regulations contain criteria that apply to appeals of planning decisions. While the following list may not be exhaustive, some key provisions are reproduced below.

Municipal Government Act

Purpose of this Part

Section 617 is the main guideline from which all other provincial and municipal planning documents are derived. Therefore, in reviewing development appeals, every proposal must comply with the philosophy expressed in 617.

- 617 The purpose of this Part and the regulations and bylaws under this Part is to provide means whereby plans and related matters may be prepared and adopted
- (a) to achieve the orderly, economical and beneficial development, use of land and patterns of human settlement, and
 - (b) to maintain and improve the quality of the physical environment within which patterns of human settlement are situated in Alberta, without infringing on the rights of individuals for any public interest except to the extent that is necessary for the overall greater public interest.

...

Section 683 deals with the responsibilities of a municipality regarding issuance of a development permit.

Permit

683 Except as otherwise provided in a land use bylaw, a person may not commence any development unless the person has been issued a development permit in respect of it pursuant to the land use bylaw.

Development applications

- 683.1(1) A development authority must, within 20 days after the receipt of an application for a development permit, determine whether the application is complete.
- (2) An application is complete if, in the opinion of the development authority, the application contains the documents and other information necessary to review the application.
 - (3) The time period referred to in subsection (1) may be extended by an agreement in writing between the applicant and the development authority or, if applicable, in accordance with a land use bylaw made pursuant to section 640.1(a).
 - (4) If the development authority does not make a determination referred to in subsection (1) within the time required under subsection (1) or (3), the application is deemed to be complete.
 - (5) If a development authority determines that the application is complete, the development authority must issue to the applicant an acknowledgment in the form and manner provided for in the land use bylaw that the application is complete.
 - (6) If the development authority determines that the application is incomplete, the

66

development authority must issue to the applicant a notice in the form and manner provided for in the land use bylaw that the application is incomplete and that any outstanding documents and information referred to in the notice must be submitted by a date set out in the notice or a later date agreed on between the applicant and the development authority in order for the application to be considered complete.

(7) If the development authority determines that the information and documents submitted under subsection (6) are complete, the development authority must issue to the applicant an acknowledgment in the form and manner provided for in the land use bylaw that the application is complete.

(8) If the applicant fails to submit all the outstanding information and documents on or before the date referred to in subsection (6), the application is deemed to be refused.

(9) If an application is deemed to be refused under subsection (8), the development authority must issue to the applicant a notice in the form and manner provided for in the land use bylaw that the application has been refused and the reason for the refusal.

(10) Despite that the development authority has issued an acknowledgment under subsection (5) or (7), in the course of reviewing the application, the development authority may request additional information or documentation from the applicant that the development authority considers necessary to review the application.

Grounds for appeal

Section 685 addresses grounds for appeal by an Applicant of a decision by the Development Authority

685(1) If a development authority

- (a) fails or refuses to issue a development permit to a person,
- (b) issues a development permit subject to conditions, or
- (c) issues an order under section 645,

the person applying for the permit or affected by the order under section 645 may appeal the decision in accordance with subsection (2.1).

(1.1) A decision of a development authority must state whether an appeal lies to a subdivision and development appeal board or to the Land and Property Rights Tribunal.

(2) In addition to an applicant under subsection (1), any person affected by an order, decision or development permit made or issued by a development authority may appeal the decision in accordance with subsection (2.1).

(2.1) An appeal referred to in subsection (1) or (2) may be made

(a) to the Land and Property Rights Tribunal

(i) unless otherwise provided in the regulations under section 694(1)(h.2)(i), where the land that is the subject of the application

(A) is within the Green Area as classified by the Minister responsible for the Public Lands Act,

(B) contains, is adjacent to or is within the prescribed distance of a highway, a body of water, a sewage treatment or waste management facility or a historical site,

(C) is the subject of a licence, permit, approval or other authorization granted by the Natural Resources Conservation Board, Energy Resources Conservation Board, Alberta Energy Regulator, Alberta Energy and Utilities Board or Alberta Utilities Commission,

or

(D) is the subject of a licence, permit, approval or other authorization granted by the Minister of Environment and Parks,

or

(ii) in any other circumstances described in the regulations under section 694(1)(h.2)(ii),

or

(b) in all other cases, to the subdivision and development appeal board.

(3) Despite subsections (1) and (2), no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of the land use bylaw were relaxed, varied or misinterpreted or the application for the development permit was deemed to be refused under section 683.1(8).

(4) Despite subsections (1), (2) and (3), if a decision with respect to a development permit application in respect of a direct control district

(a) is made by a council, there is no appeal to the subdivision and development appeal board, or

(b) is made by a development authority, the appeal is limited to whether the development authority followed the directions of council, and if the subdivision and development appeal board finds that the development authority did not follow the directions it may, in accordance with the directions, substitute its decision for the development authority's decision.

Appeals

Section 686 describes who may file an appeal, when and where they may file it, and requirements for pre hearing notice and disclosure.

686(1) A development appeal is commenced by filing a notice of the appeal, containing reasons, with the board hearing the appeal

(a) in the case of an appeal made by a person referred to in section 685(1)

(i) with respect to an application for a development permit,

(A) within 21 days after the date on which the written decision is given under section 642, or

(B) if no decision is made with respect to the application within the 40-day period, or within any extension of that period under section 684, within 21 days after the date the period or extension expires,

or

(ii) with respect to an order under section 645, within 21 days after the date on which the order is made,

or

(b) in the case of an appeal made by a person referred to in section 685(2), within 21 days after the date on which the notice of the issuance of the permit was given in accordance with the land use bylaw.

...

(3) The board hearing an appeal referred to in subsection (1) must give at least 5 days' notice in writing of the hearing

(a) to the appellant,

(b) to the development authority whose order, decision or development permit is the subject of the appeal, and

(c) to those owners required to be notified under the land use bylaw and any other person that the board hearing the appeal considers to be affected by the appeal and should be notified.

- (4) The board hearing an appeal referred to in subsection (1) must make available for public inspection before the commencement of the hearing all relevant documents and materials respecting the appeal, including
- (a) the application for the development permit, the decision and the notice of appeal, or
 - (b) the order under section 645.
- (4.1) Subsections (1)(b) and (3)(c) do not apply to an appeal of a deemed refusal under section 683.1(8).
- (5) In subsection (3), “owner” means the person shown as the owner of land on the assessment roll prepared under Part 9.

Hearing and Decision

Section 687 identifies procedures to be followed at a hearing for a development permit appeal

- 687(1) At a hearing under section 686, the board hearing the appeal must hear
- (a) the appellant or any person acting on behalf of the appellant,
 - (b) the development authority from whose order, decision or development permit the appeal is made, or a person acting on behalf of the development authority,
 - (c) any other person who was given notice of the hearing and who wishes to be heard, or a person acting on behalf of that person, and
 - (d) any other person who claims to be affected by the order, decision or permit and that the subdivision and development appeal board agrees to hear, or a person acting on behalf of that person.
- (2) The board hearing the appeal referred to in subsection (1) must give its decision in writing together with reasons for the decision within 15 days after concluding the hearing.
- (3) In determining an appeal, the board hearing the appeal referred to in subsection (1)
- (a) repealed 2020 c39 s10(52);
 - (a.1) must comply with any applicable land use policies;
 - (a.2) subject to section 638, must comply with any applicable statutory plans;
 - (a.3) subject to clauses (a.4) and (d), must comply with any land use bylaw in effect;
 - (a.4) must comply with the applicable requirements of the regulations under the Gaming, Liquor and Cannabis Act respecting the location of premises described in a cannabis licence and distances between those premises and other premises;
 - (b) must have regard to but is not bound by the subdivision and development regulations;
 - (c) may confirm, revoke or vary the order, decision or development permit or any condition attached to any of them or make or substitute an order, decision or permit of its own;
 - (d) may make an order or decision or issue or confirm the issue of a development permit even though the proposed development does not comply with the land use bylaw if, in its opinion,
 - (i) the proposed development would not
 - (A) unduly interfere with the amenities of the neighbourhood, or
 - (B) materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land,
 and
 - (ii) the proposed development conforms with the use prescribed for that land or building in the land use bylaw.
- (4) In the case of an appeal of the deemed refusal of an application under section 683.1(8),

the board must determine whether the documents and information that the applicant provided met the requirements of section 683.1(2).

MUNICIPAL BYLAWS AND STATUTORY PLANS

Land Use Bylaw

3.7 Notice of Proposed Development

3.7.1 Prior to an application for a discretionary use being considered, the Development Authority may require the applicant, at the applicants expense, to provide notice of the application using one or more of the following methods:

- a) A notice to be published in the local newspaper to the satisfaction of the development Authority, for at least 2 consecutive weeks;
- b) A notice by regular mail to all properties within a 2.0 mile (3.22 km) radius of the proposed development location;
- c) A similar notice to be published on the County website.

...

3.12 Notice of Decision

...

3.12.3 The Development Authority may require a notice of decision to be:

- a) Published in a newspaper circulating in the area; or
- b) Published on the County website.
- c) Be mailed to the directly adjacent landowners.

The Development Authority may require a notice of decision to be provided by any means other than those listed above, or by any other means not listed above.

aboffice@albertabeach.com

From: Jiang, Zhen <zjiang@brownleelaw.com>
Sent: December 4, 2025 11:44 AM
To: aboffice@albertabeach.com
Subject: Emerging Trends 2026 Early Bird Pricing Ends Jan 5th!

EMERGING TRENDS IN MUNICIPAL LAW

PRESENTED BY  **BROWNLEE LLP**
CALGARY February 5th, 2026
EDMONTON February 12th, 2026

EARLY BIRD PRICING ENDS JAN 5, 2026!

Register now for Emerging Trends 2026 and receive special early bird rates!

Don't miss out on the opportunity to learn about the latest legal insights and current issues relevant to municipalities across the province. We will address topics including preparing for new AI data centres, protecting municipalities from internal fraud, and much more.

Emerging Trends in Municipal Law will be held in-person in Calgary and Edmonton, and the Edmonton date will also offer a live-stream option for virtual attendance.

Event Details

CALGARY	EDMONTON
<p>WinSport Arena 88 Canada Olympic Rd SW, Calgary</p> <p>-</p> <p>Thursday, February 5, 2026 7:45 am – 4:30 pm</p> <p>-</p> <p>In-person only</p>	<p>Edmonton Expo Centre 7515 - 118 Ave. NW, Edmonton</p> <p>-</p> <p>Thursday, February 12, 2026 7:45 am – 4:30 pm</p> <p>-</p> <p>In-person Virtual</p>
<p><u>REGISTER</u> Feb. 5th 2026</p>	<p><u>REGISTER</u> Feb. 12th 2026</p>

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Tickets

Early bird pricing is available now till January 5th, 2026.

Early Bird Pricing | In-Person: \$189 + applicable taxes & fees (\$209 reg.)

Early Bird Pricing | Virtual: \$139 + applicable taxes & fees (\$149 reg.)

Hotel Booking Information

Should you require accommodation feel free to access our discounted hotel rates:

Calgary

Hotel: FourPoints by Sheraton Calgary West

Address: 8220 Bowridge Crescent, NW

To book your room before Dec 22nd, 2025, call Marriot Reservations at **403.288.441** using the Room Block with group code Brownlee LLP/Emerging Trends 2026. You can also book a room online

Edmonton

Hotel: Sandman Signature Edmonton Downtown

Address: 10235 – 101 St. NW, Edmonton

To book a room before January 26th, 2026, call **1-800-SANDMAN**, email the hotel, or book a room online and provide the following information:

Block Code: "2602EMERGI"

If you have any questions, please contact Dania Atique at datique@brownleelaw.com.

This event is by invitation only.

We hope you can join us!

Brownlee LLP

This message is sent on behalf of the Brownlee Municipal Practice Area.

You are receiving this correspondence because you have previously attended Emerging Trends in Municipal Law, or because you or your employer has utilized or expressed interest in utilizing our services.

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We acknowledge the traditional territories of the Indigenous peoples of the Treaty 6 region and the Metis settlements and Metis Nation of Alberta, regions 2, 3 and 4. We respect the histories, languages and cultures of the First Nations, Metis, Inuit and all First Peoples of Canada, whose presence continues to enrich our community.

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Carla McDorman (Beggs)

Alberta Beach, AB T0E 0A0

November 23, 2025

Debbie Derocher and Council Members

Beachwave Park

Alberta Beach, Alberta

I am writing to formally terminate my contract position at Beachwave Park effective December 31, 2025. Due to ongoing health issues, I am no longer able to perform some of the duties set forth in my contract, therefore I must conclude my role as Coordinator.

This decision has been difficult, I want to express my sincere appreciation for the opportunities and experiences I have had while working with Beachwave Park community. I am grateful for the trust extended to me during my time here.

I will do everything I can to assist with a smooth transition over the remainder of my contract term.

Thank you again for the opportunity to contribute to Beachwave Park. I wish the organization continued success in the future.

Sincerely

Carla McDorman (Beggs)

14.9

aboffice@albertabeach.com

From: Tara Zeller <tara@tarazeller.ca>
Sent: December 2, 2025 11:26 AM
To: Aboffice; Michelle Jones; Jennifer Thompson; bill@townofswanhills.com; Trista Court; Bert Roach; Town CAO; Dawn Fedorovich; Rhonda Woods; Jenny Bruns; decolynnejoburns@albertabeach.com; Teigan Hille
Subject: RIAMS November Newsletter
Attachments: November RIAMS.pdf

Good morning RIAMS Team!

Please see attached the latest newsletter with updates on the RIAMS project. If you have any questions, please let me know.

Have a great week!

Tara

--

INVESTMENT ATTRACTION
MARKETING STRATEGIST



780.827.1776

tara@tarazeller.ca

www.tarazeller.ca

COMMUNITY DEVELOPMENT
& PROJECT SPECIALIST



My working day may not be your working day. Managing work and life responsibilities is unique for everyone. I have sent this email at a time that works for me. Please respond at a time that works for you.

I respectfully acknowledge that I work and live on Treaty 8 territory, the traditional lands of the Mountain Métis and Rocky Mountain Cree, as well as Treaty 6 territory, home of the Alexis Nakota Sioux people.

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November 2025

Message from RIAMS

November kicked off with the L.I.F.T. Business Conference in Barrhead - a fantastic event hosted by the Town of Barrhead, County of Barrhead, and CFYE. It was a great chance to connect with new faces, share ideas, and strengthen relationships across the region.

Behind the scenes, RIAMS is moving full steam ahead. We're preparing to launch our Regional Marketing Committee in the new year, which will help bring the regional component of this work to life.

For partners who have completed their CIR Assessments, I'm now developing comprehensive internal reports that blend your CIR results with insights from your community surveys. These will give you a clear, actionable list of opportunities for moving forward together.



Tara Zeller, Marketing Strategist



If you haven't booked your CIR Assessment yet, let's aim to wrap those up before year-end, if possible!



The CFYE Team posing with the Business Link at the L.I.F.T. Conference.

photo credit: The Business Link

STAY CONNECTED

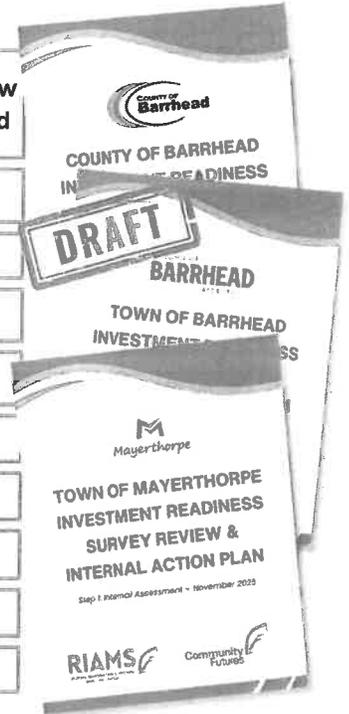
I encourage you to stay in touch throughout the process. Please don't hesitate to reach out with questions, updates, or ideas at any time. Your input is essential to ensuring that this strategy truly reflects the strengths and opportunities of your communities.

tara@tarazeller.ca | 780.827.1778

mjones@albertaof.com | 780.791.0977

Project Status

Partner Municipality	Community Survey Completed	Ready for CIR Assessment	CIR Assessment Completed	Draft Internal Review Reports Completed
Whitecourt	✓	✓	★	<i>in progress</i>
Swan Hills	✓	✓		
Woodlands County	✓	✓	★	<i>in progress</i>
Mayerthorpe	✓	✓	★	✓
Onoway	✓	✓		
Barrhead County	✓	✓	★	✓
Town of Barrhead	✓	✓	★	✓
Alberta Beach	✓	✓		
Lac Ste Anne County		✓	★	



What's Next on the Road to Investment Readiness

We are working on completing CIR Assessments for the remaining communities and drafting the final Internal Review Summary Reports. The next step in the new year will be to initiate a Business Retention and Expansion Review to understand the external needs from your business community.

01

Community Summary Reports: Each municipality will receive a summary that combines the results of their Community Survey and CIR Assessment - providing a clear snapshot of local strengths, challenges, and opportunities from an internal perspective.

02

Business Retention & Expansion Review: Next, we'll explore options for an external review through BR&E assessments to better understand local business needs and identify opportunities for growth and collaboration.

03

Site Selector Comparison: Using provincial and national investment attraction criteria, we'll compare each community's results with site selector requirements, ensuring alignment with what investors are actively seeking.

04

Investment Readiness Report & Action Plan: Finally, each municipality will receive a formal Investment Readiness Report with tailored recommendations and a clear action plan to guide future investment and development priorities.

Do you have a success story to share from your community?
Email it to tara@tarazeller.ca

Celebrating our Communities

Onoway Light Up Event



On November 21, the Town of Onoway brought the community together for a bright and joyful **Light Up Event**. Families gathered for free, festive activities that lifted spirits and created a strong sense of unity - especially meaningful at a time when costs feel high for everyone. These simple moments of fun and connection help fuel community pride and remind us why events like this matter: they bring people together, spark joy, and strengthen the heart of the region.

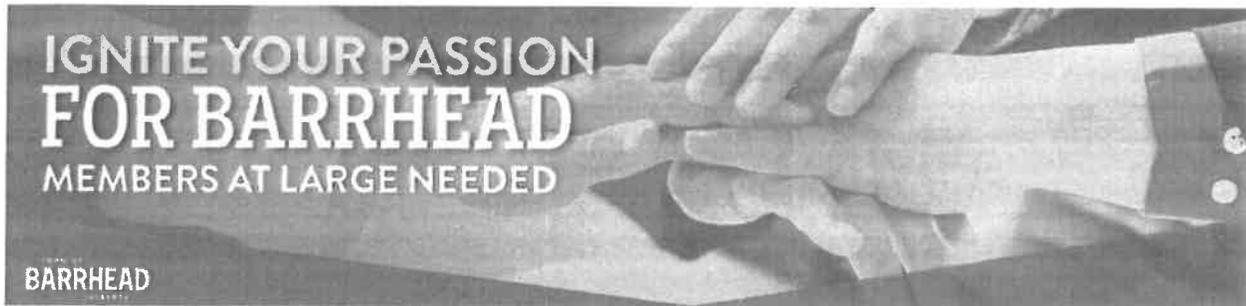


L.I.F.T. Conference – Barrhead

Barrhead hosted a successful L.I.F.T. Business Conference on November 6, bringing together local businesses, regional partners, and community leaders for a full day of learning, inspiration, and connection. With participation from the Town of Barrhead, County of Barrhead, Community Futures Yellowhead East, and the Government of Alberta, the event highlighted the power of collaboration in strengthening local economies. From practical keynotes to meaningful networking, the conference gave businesses fresh tools, ideas, and relationships to support long-term growth across the region.



NEWS & EVENTS:



The Town of Barrhead is currently accepting applications for Members-at-Large to serve on several Committees, Boards, and Commissions. These volunteer positions play an important role in shaping local policy, guiding key initiatives, and ensuring our community's voice is heard.

Discover what positions exist and descriptions of each board, commission & committee at www.Barrhead.ca. To apply, submit a letter stating your interest, relevant experience, references, and contact information to Jodie Lyons – jl Lyons@barrhead.ca. Application Deadline: 4:30 p.m., Monday, December 15, 2025

Bring A Friend for Free!

ASPIRE

Community Futures

aWe ALBERTA WOMEN ENTREPRENEURS

ASPIRE: WOMEN IN BUSINESS SUMMIT

Workforce Development & Team Building

Strong businesses are built on strong teams. At the Aspire Women's Summit, you'll learn how to attract, develop, and retain top talent—while creating a workplace culture that supports growth and innovation.

Whether you're hiring your first employee or scaling a full team, Aspire offers insights into HR strategies, leadership development, and workforce planning.

Saturday, February 28, 2026

9:30 AM – 3:30 PM | Edson, Alberta

Register now for Just \$40 AND get your second ticket free until January 3rd

79

SMALL BUSINESS & COMMUNITY RESOURCES

-  **Community Futures Yellowhead East** - Free Resources for Small Business Owners and Entrepreneurs in the Yellowhead East region
-  **Northern Lakes College** - Innovative training & partnerships for continued education and improved employment opportunities
-  **Jobs, Economy, Trade & Immigration** - (Kristy.Alain@gov.ab.ca) Workforce Consultant, Regional Employer Supports
-  **The Business Link** - Free 1-on-1 coaching & advice for entrepreneurs
Many available resources, webinars, and supports
-  **Careers Next Gen** - Connecting industry with internships to set youth up for successful careers
-  **Northwest of 16** - Regional tourism association promoting tourism activities & opportunities for operators
-  **Community Development Unit Services** - Support and services that assist organizations to do their work in Alberta communities.

This project is supported through funding provided
by NRED and the Government of Alberta.

aboffice@albertabeach.com

From: david.ives@firerescueinternational.net
Sent: November 26, 2025 10:12 AM
To: cao@svnakamun.com; wendy@wildwillowenterprises.com; cao@svnakamun.com; mvp1pederson@gmail.com; cao@svnakamun.com; wendy@wildwillowenterprises.com; aboffice@albertabeach.com; aboffice@albertabeach.com; jan.al.christiansen@gmail.com; aboffice@albertabeach.com; publicworks@albertabeach.com; cao@valquentin.ca; jan.al.christiansen@gmail.com; cao@valquentin.ca; a.christiansen@valquentin.ca; r.montpellier@valquentin.ca; svsouthview@outlook.com; wendy@wildwillowenterprises.com; colleen@summervillageofsouthview.com; garth@summervillageofsouthview.com; wendy@wildwillowenterprises.com; administration@wildwillowenterprises.com; dww0421@gmail.com; rwagner@rwcommunications.ca; sspublicworks@wildwillowenterprises.com; keith.pederson@svnakamun.com; marge.hanssen@svnakamun.com; bob.charter@svnakamun.com; svcastle.kupchenko@gmail.com; svcastle.smith@gmail.com; tarelwood@albertabeach.com; debbieurocher@albertabeach.com; decolynnejoburns@albertabeach.com; kellymuir@albertabeach.com; darylweb@telus.net; k.dion@valquentin.ca; a.christiansen@valquentin.ca; r.montpellier@valquentin.ca; sandi@summervillageofsouthview.com; garth@summervillageofsouthview.com; colleen@summervillageofsouthview.com; bernie@summervillageofsilversands.com; liz@summervillageofsilversands.com; graeme@summervillageofsilversands.com

Subject: General Info / Update on Highways Calls - No Response Needed

Good Morning,

I wanted to take a moment to ensure everyone has the full picture regarding our region’s highways and what has occurred since the County removed FRI from responding to regional highways in October 2023.

FRI’s priorities remain unchanged and fully aligned with our mandate: **to reduce preventable harm, safeguard life, and ensure that every resident and visitor travelling through our region receives the highest standard of emergency protection we are capable of delivering.** We rely on the support of our member communities to ensure the right help reaches the right people without delay.

For reference, here is a summary of how highway response performance unfolded in 2024: **2024 Highway Response Summary**

https://www.canva.com/design/DAGvoucx0Dk/9nioPIEoccpOvcC8EncLqQ/view?utm_content=DAGvoucx0Dk&utm_campaign=designshare&utm_medium=link2&utm_source=uniquelinks&utlId=h88c6b725da

In 2025, the situation has further deteriorated. AC Ives has collected disclosures from both AHS and Parkland ECC. After our first-pass review of this new data, there were 31 highway incidents involving ambulance or hot-fire response. Only 7 of these were dispatched in accordance with the dual-response commitment publicly promised by Reeve Blakeman and agreed to by Mayor Poulin.

That means **77.5% of incidents did not receive the timely, multi-agency fire-rescue coverage** that was assured at the political level.

We cannot know how many minutes were lost, how many injuries worsened, or how many outcomes might have been different — but we do know this: **the public did not receive the level of service that FRI is uniquely capable of providing.**

This is not a minor administrative oversight. **This is a public-safety failure.**

A full, detailed report will be provided shortly.

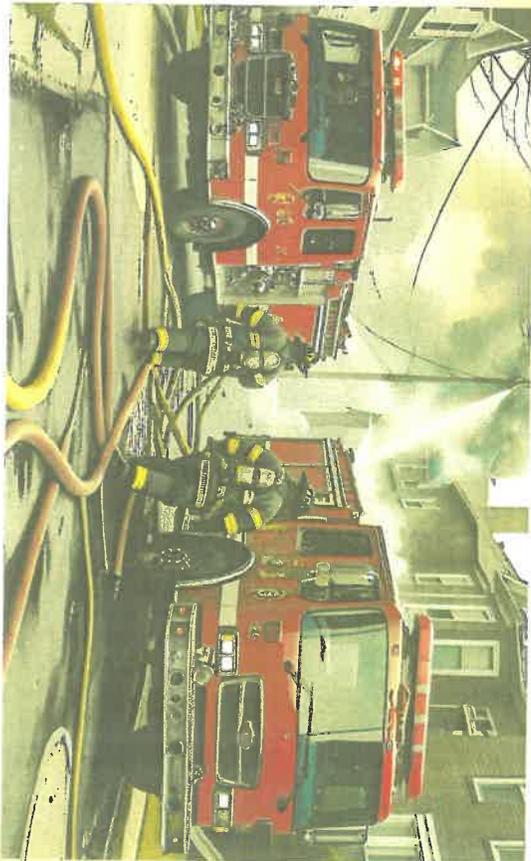
Kind regards,

David Ives

Fire Chief, Fire Rescue International



Fire Rescue International 2024 Dual Call Out Report

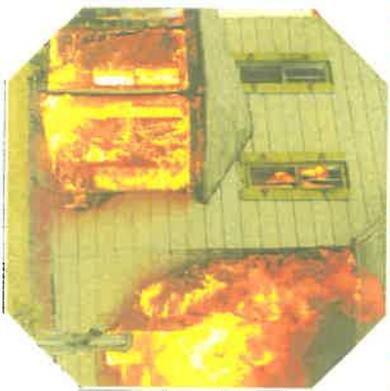




911 Calls Where FRI & Their Closest Peer Department Worked Hand in Hand in 2024



**7 Motor
Vehicle
Collisions**



**1 Structure
Fire**



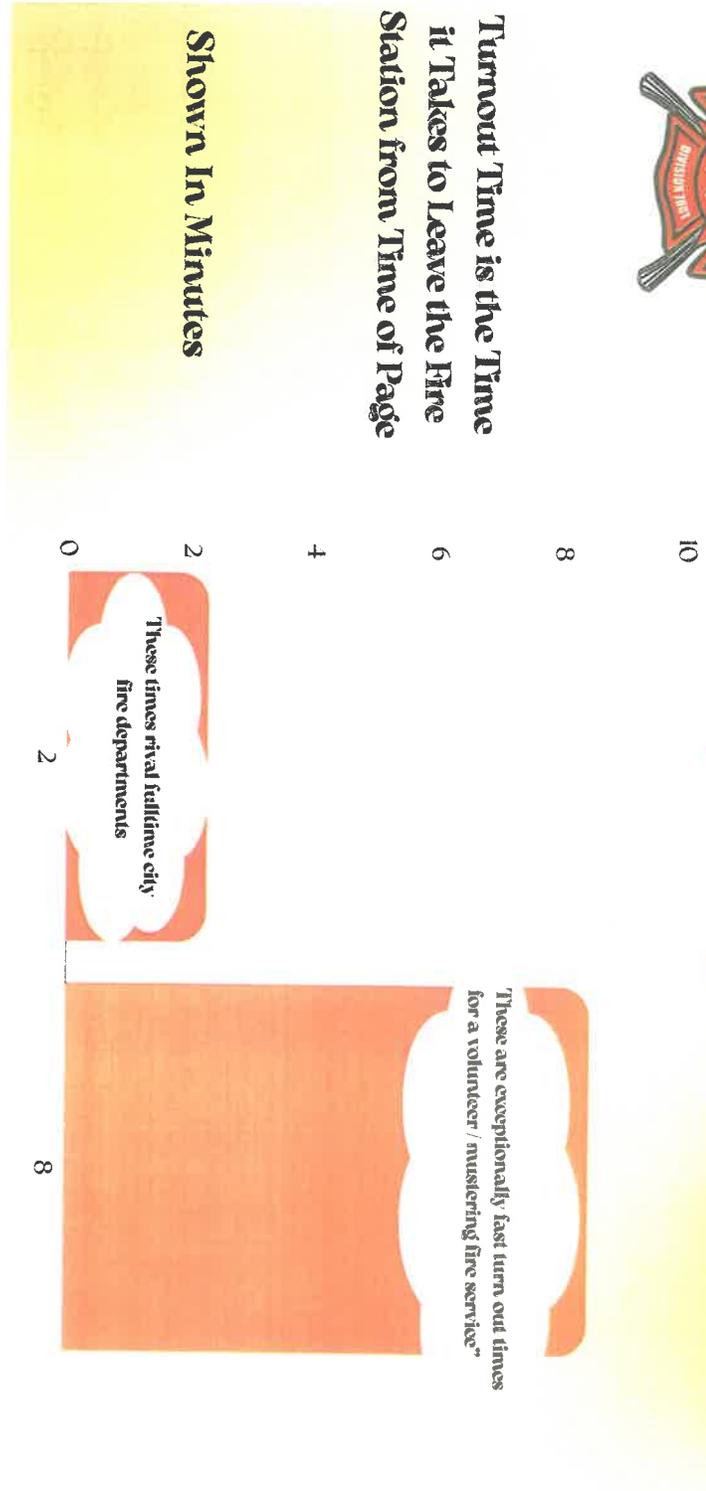
1 Outside Fire



IFIU & Closest Peer Department Average Turnout Times for 2024

● IFIU Turnout ● Peer Dept. Turnout

Turnout Time is the Time it Takes to Leave the Fire Station from Time of Page





FRI & Neighboring Dept. Average Response Times for 2024 All Calls

- FRI Response
- Neighboring Dept. Response

20

Response Time is the

Time it Takes to Arrive on
Scene from Time of Page

15

Shown In Minutes

10

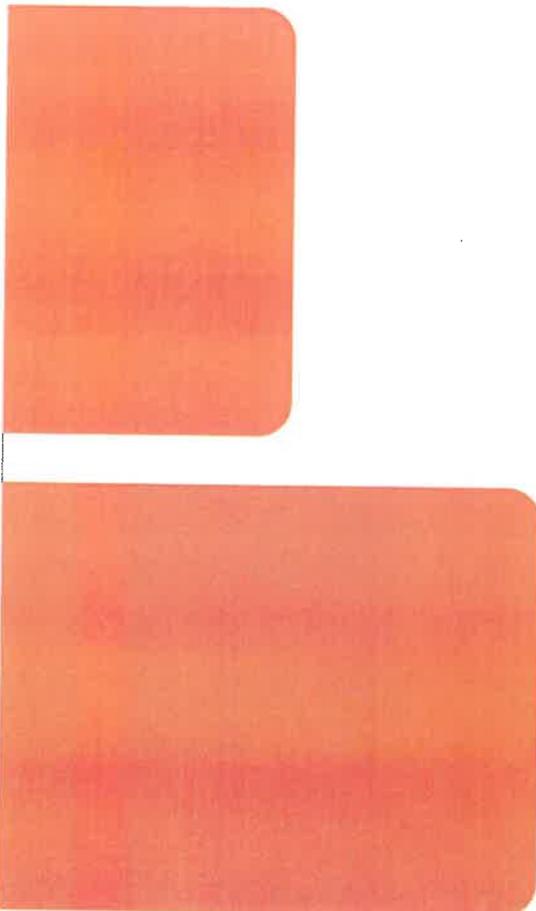
DEAL CALL OUT WORKS: When dual callout is utilized,

5

help arrives nearly TWICE as fast while

Our Neighboring Dept. generally has a larger response force
responding

0



Composite (manned) Vs Volunteer (mustered)

On Average

FRI (Composite) Leaves The Station in 2mins-27

Secs

The Peer Dept. Leaves The Station in 8mins-46

Secs



Because FRIs manned stations respond

faster, help arrives on average eight-minutes-

nine-seconds faster. This can be the

difference the difference of life and death. Or

eight-plus minutes of suffering and anguish



FRIs on Scene on Average 9 Mins-31 Secs

Peer Dept. in an Average 17 Mins-10 Secs

Case Study #1

Date: June 22 2024
Call: 2024-111
Structure Fire
Turnout/Chute Time:
FRI: 1 min 23 sec
Peer Dept.: 13 mins 49 sec
On Scene:
FRI: 14 mins 34 sec
Peer Dept.: 24 mins 37 sec



When more help arrives faster there are often better outcomes. Dual Call out is

Date: Oct 25 2024

Call: 2024-194

Multi Casualty Incident (MCI)

Motor Vehicle Collision (MVC)

Turnout Time/Chute:

FRI: 2 mins 27 sec

Peer Dept.: 3 mins 6 sec

On Scene:

FRI: 8 min 31 sec

Peer Dept.: 21 min 33 sec

Case Study #2

Longest Time Showing
Dual Callout Worked!



Fast Response Means

Better Outcomes

Dual Callout Works

Help is There Fast

and More Help is On

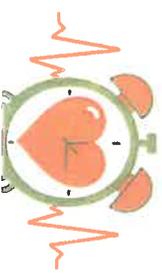
the Way

Patient Care and Scene Stabilization

Started Within 8 mins 31 secs

Serious Incident with
Multiple Casualties with
Varying Degrees of Injuries

Because of Dual Callout-
Help Arrived 13mins 2 secs
Faster than our Peer Dept. alone



68

26

Case Study #3

FRI Callout Delay



Date: Feb 28 2024
Call: 2024-43

Multi Casualty Incident (MCI)
Motor Vehicle Collision (MVC)

Turnout Time/Chute:
0635 Peer Dept. Callout
0652 FRI Callout

Delayed Callout for FRI
17 mins

17 Min Delay in Calling FRI
Help arrived in 20 mins (Peer Dept.) but it could've been there in 8 mins 30 secs. (FRI Response time)



Multiple Vehicles
Multiple Patients



The Faster Help
Arrives the Faster Better Care
Patients Receive

15

Case Study #4

Highway Calls FRI Worked on with LSACFS Over the Past 5 Years

****NOTE: October 11 2023 LAC Fire Anne decided to make a change to the highway protocol not allowing FRI to attend a large number of highway calls. Only a few calls were attended by FRI after this date**

207 total highway incidents over 5 years where both Fire Departments attended
- Foster Lines
- Better Foster Core

The slide on the left of this slide depicts a worrisome trend and prediction into what was to come for 2024.

THIS HAPPENED AND IS STILL HAPPENING

Resulting in a lower level of care on the highways

- Slower Response
- Less EMR Response
- Minimal Dual Callouts

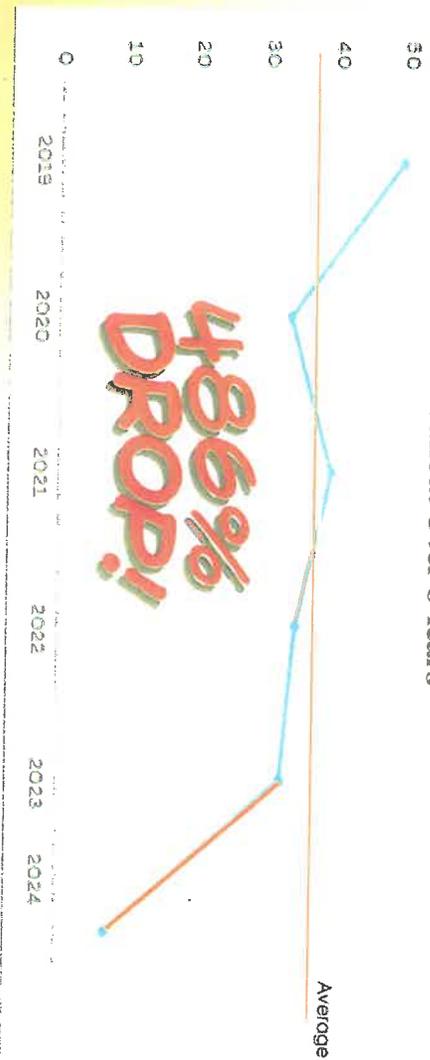


Result

Share Create with Canva

79

Dual Callout Over 6 Years



**48.6%
DROP!**

**FRI only Attended 7
Highway Calls this Year.
There Has Been a Drop in
Patient Care
Creating Dangerous
Circumstances for Public
and First Responders**



Scary Trend

Third-Party Statistics from Parkland County and Alberta Health Services Revealed: Between the Period of Oct 1 2023-June 31 2024 Where FRI was NOT Called to Serious Highway Accidents or Called with Delay..

Note: All Accident Scenes in this Presentation are Stock Photos- Not Real Incidents

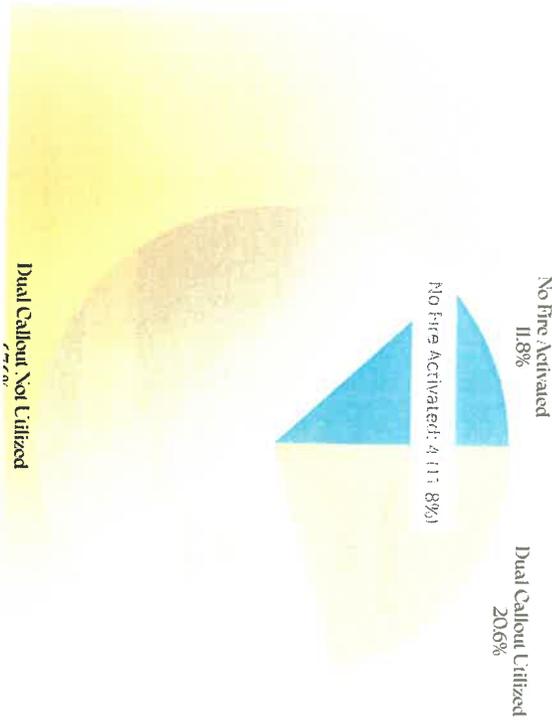


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Highway 911 Calls Oct 1, 2023 - June 31, 2024

27 Coded RED/HOT/Delta/Echo Response Highway Collision Calls



EMS Went to : 27 Calls
 ISACFS Went to: 23 Calls
 FRI Went to 7 Calls
 During this Time Period

Average Delays in Paging FRI- 8



Average Time to Scene for 27 Delta/Echo Hot Response 911 Highway Calls in 2024

58

FRI, Peer Dept. & EMS

FRI Peer Dept. EMS

In Minutes



96



Call Code Description (Alberta) Alberta Response Standard MPDS Response

- Delta Life-threatening, identified during call Hot Advanced Life Support, Hot
- Echo Immediately life-threatening (e.g., arrest) Hot Advanced Life Support + resources, Hot

ALS: Advanced Life Support
MPDS: Medical Priority Dispatch System

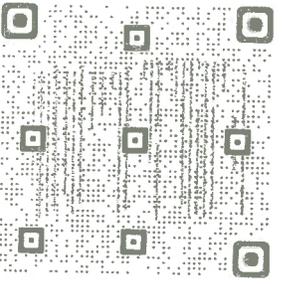




Lets Do the Right Thing

49

- o This Shouldn't be Political
- o Automatic Aid Should Be in Place for the Life and Safety of All
- o Mutual Aid Should Be Truly Mutual and for the Greater Good.



Proposed Mutual & Auto Aid Agreements



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Thank You

For Your Attention

aboffice@albertabeach.com

From: Jennifer Weremczuk <
Sent: November 24, 2025 3:32 PM
To: aboffice@albertabeach.com
Subject: Winter event

Hello

As you might be aware, Sno mo days has been cancelled for 2026, with a plan to continue in 2027. The community is very upset with this decision as the Sno Mo day event is a family favourite. Myself and a few other community members are attempting to keep some of the events going for 2026 as they have already been schedule.. ie ice races, maybe some snow mobile races. Can you please tell me what permissions we need from the town to run this event?

Thank you

Please call me if you have questions

-
Jennifer Weremczuk

Sent from my iPhone

From: aboffice@albertabeach.com
Sent: November 26, 2025 4:15 PM
To: 'jenniferweremczuk'
Cc: 'taraelwood@albertabeach.com'
Subject: RE: Winter event

Good afternoon,
Thank you for reaching out, and for your willingness to support community events.

We recognize how important Sno-Mo Days has been to families for the past 45 years, and we understand the disappointment many people are feeling. The Alberta Beach Lions Club has been the organizer of the event, with the Village providing sponsorship support, and we are grateful for their long-standing dedication.

With the Lions Club's decision to cancel the 2026 Sno-Mo Days event, any independent effort to continue specific activities—such as the ice races or snowmobile events—will require careful planning and volunteers. Before the Village can authorize any event, the use of municipal property or roadways, we must ensure that the organizing group has met all safety, insurance, regulatory requirements.

To help guide you, here are the key items the Village would need from any group wishing to host events:

1. **Identified Event Organizer**
A formal letter from the organization is required and the organization must take full responsibility for planning and operating the event. The Village cannot run the event.
2. **Event Insurance**
Proof of adequate liability insurance naming the Village of Alberta Beach as an additional insured is required. Higher-risk activities such as races may require higher coverage levels.
3. **Event Details & Safety Plan**
A complete detailed listing of events, outlining dates, locations, safety plans, emergency response, traffic control, and any relevant fees.
4. **Coordination With RCMP, Emergency EMS, Fire Services, & Public Works**
Depending on the scale and type of activities, additional approvals and operational planning would be required. For the events, the organization would be required to have Policing, Emergency EMS and Fire Services on standby at the event.
5. **Provincial or Association Approvals**
Sanctioned ice or snowmobile races may require oversight or approval from the appropriate provincial bodies.

Because the Lions Club has organized Sno-Mo Days for decades, they may also be able to provide valuable insight into logistics, scheduling, and historic safety practices. I would encourage your group to reach out to them directly for additional context and any information that may help you plan.

We truly appreciate your initiative, and I'm happy to help answer further questions or guide you through the process if your group decides to move forward.

Tara Elwood, Mayor

100

14.1

aboffice@albertabeach.com

Subject: Regional Municipalities Meeting
Location: Ab Beach Seniors

Start: Fri 2026-01-30 9:30 AM
End: Fri 2026-01-30 3:30 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Cindy Suter

Good afternoon, at today's Council meeting Council resolved to have a Regional Municipalities meeting on Friday, January 30, 2026, at the Alberta Beach Senior's Center. For the new members this is a meeting for all the municipalities to discuss issues, discuss projects and a general meet and greet.

Location:

<https://maps.app.goo.gl/4sQGgNjtjK5ZVXPP8>

If you have agenda items, please provide them to prior to January 20, 2025. Please provide some backing to the item.

A light lunch will be provided.

Please respond to this email so I can have the correct number of attendees.

Thank you.

Cindy Suter

Legislative & Support Services Supervisor
 56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
 PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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14. K

aboffice@albertabeach.com

From: Maryanne King <mking@npf-fpn.com>
Sent: November 27, 2025 2:12 PM
To: aboffice@albertabeach.com
Cc: traelwood@albertabeach.com
Subject: An Update for Alberta Beach From the National Police Federation
Attachments: NPF to Alberta Beach re Introduction 27112025.pdf; NPF-Alberta-Wave-8-August-2025-Public-Research.pdf

Good afternoon Mayor Elwood,

This letter is being sent on behalf of Brian Sauvé, President and CEO of the National Police Federation.

Please see the attached for your consideration. I am available to schedule a meeting with yourself and/or Council at your earliest amenable opportunity should you like to discuss the attached further.

Sincerely,

Maryanne King
Advisor, Government Relations | Conseiller, relations gouvernementales
Pronouns: She/Her

National Police Federation | Fédération de la Police Nationale

(587) 672-0695

npf-fpn.com

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 National Police Federation

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.
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DE LA POLICE
NATIONALE** TM

220 LAURIER AVENUE WEST
8TH FLOOR
OTTAWA ON K1P 5Z9
www.npf-fpn.com

November 27, 2025

Mayor Taralyn Elwood
Alberta Beach
via email: aboffice@albertabeach.com

Dear Mayor Elwood,

On behalf of the National Police Federation (NPF) and its Members, I want to congratulate you on starting your term as Mayor of Alberta Beach. We further congratulate your Council members on their successful election or acclimation as well.

As you may know, the NPF is the sole certified bargaining agent representing close to 20,000 Members of the Royal Canadian Mounted Police (RCMP) across Canada and internationally, including over 3,100 serving in Alberta. The NPF's mission is to provide strong, fair, and progressive representation, that promotes and enhances the rights of RCMP Members while advancing public safety outcomes across Canada.

Our Members are proud to deliver policing services through 113 detachments across Alberta, serving more than 1.5 million residents and covering 99% of the province's geography. Given recent developments, we would like to share important updates with you and your councils regarding the state of RCMP policing in Alberta. In July 2025, the RCMP Commissioner reaffirmed to Premier Smith the RCMP's ongoing commitment to serving Albertans now and well into the future. Likewise, in October 2025 the federal Minister of Public Safety confirmed that early negotiations with contracting partners for policing agreements beyond 2032 will begin in the coming months. Provinces such as British Columbia and Nova Scotia have already announced their intent to renew and strengthen their RCMP contracts, reinforcing the long-term stability of the RCMP policing model.

Alberta is also seeing positive momentum. The first all-Alberta troop began training at Depot in September 2025, demonstrating strong interest from new recruits who have chosen Alberta as their preferred posting. As of late 2025, the Alberta RCMP's vacancy rate sits at approximately 16%—including 152 hard vacancies (8.6%) and 133 soft vacancies (7.5%)—rates that are comparable to other police services when accounting for medical, parental, and other approved leaves. In addition, the Government of Canada is hiring 1,000 new RCMP personnel nationally, further underscoring a clear message: the Alberta RCMP is here to stay.

We invite you to consider the attached polling which demonstrates public support for the Alberta RCMP. Five years of polling conducted by Pollara Strategic Insights show Albertans support their RCMP, with 81% agreeing that there are more important priorities for Alberta than changing who polices communities. To this end, 76% of Albertans in RCMP-served areas are satisfied with their policing. These results echo the findings made by many recent municipal police services reviews, which found low public support for wholesale changes in policing, alongside quantifiable cost impacts. We further invite you to consider the findings of recent police service model reviews:

- Red Deer's (2020) review: Found transition costs of \$13.5M and 16% higher annual operating costs (~\$7M). Chose to retain the Alberta RCMP.
- Airdrie's (2024) review: No change; public safety concerns raised were not unique to the RCMP.

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- Grande Prairie's (2023) review: Transition approved, despite projected one-time costs of \$19M and \$2-\$4M more in annual operating costs.
 - As of May 2025, an additional \$7m in provincial funding has been granted to Grande Prairie in addition to the previously committed \$9.7m from the GoA, demonstrating the immense increase in financial support required to push the service toward a feasible launch.
- Beaumont's (2024) review: Recommended efficiencies to improve the existing RCMP model.
- Olds' (2024) review: Found municipal policing cost 57% more in Year 1, increasing to 84% by Year 3; chose to retain the RCMP.
- Rocky Mountain House (2025) review: Found increased costs were ineffective and the current contract could be better optimized rather than considering a new regional service, an APPS, or a new municipal service.

Prior to the 2025 Municipal Election, the Government had announced the formation of the Alberta Sheriffs Police Service (ASPS) unilaterally without consultation with communities, Albertans, or organizations such as Alberta Municipalities or the Rural Municipalities of Alberta. Despite there being no costing, plan, or open-door consultation, Government is proceeding with the creation of this service. The only fact we can rely on is that another duplicate service will cost all Albertans more, risking increased property taxes for your community or reduced services for municipalities to fund this experiment. In 2021, the government's own report estimated **\$372 million in start-up costs** and **\$164 million more in annual operating costs** for a provincial police service. Today, there are no updated cost estimates, despite inflation and a major shift in the province's fiscal reality.

These developments require a cohesive approach to effectively address in the best interests of communities. If you would like us to present to your Council on Alberta's public safety landscape, or to further discuss public safety concerns, please contact Maryanne King, Government Relations Advisor, at mking@npf-fpn.com.

Once again, we congratulate you and we look forward to connecting with you at your convenience.

Sincerely,



Brian Sauvé
President and CEO

Attachments: Polling 2025

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DE LA POLICE
NATIONALE

National Police Federation Alberta

Wave 8

August 2025

pollara
40 years of strategic insights

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Methodology

Field Window	Wave 8 – August 6 to 20, 2025
Sampling	Online survey of randomly-selected sample of 1,200 Adult (18+) Alberta Residents
Reliability	As a guideline, a probability sample of this size carries a margin of error of $\pm 2.8\%$, 19 times out of 20. The margin of error is larger for sub-segments.
Weighting	Data has been weighted using the most current age, gender & region Census data, to ensure the sample reflects the actual population of adult Albertans.

REGIONAL DISTRIBUTION		
REGION	UNWEIGHTED Counts	Margin of Error
Calgary	200	$\pm 6.9\%$
Edmonton	200	$\pm 6.9\%$
Calgary Suburbs	101	$\pm 9.8\%$
Edmonton Suburbs	104	$\pm 9.6\%$
Rural North	184	$\pm 7.2\%$
Rural Central	204	$\pm 6.9\%$
Rural South	207	$\pm 6.8\%$
TOTAL ALBERTA	1,200	$\pm 2.8\%$

WAVE	DATES IN FIELD	TOTAL RESPONDENTS
W1	Oct 21 – 28, 2020	1,300
W2	Apr 30 – May 7, 2021	1,228
W3	Oct 21 – Nov 4, 2021	1,221
W4	Jul 6 – 19,, 2022	1,206
W5	Sept 15 – Oct 4, 2023	1,202
W6	Jun 14 – Jun 24, 2024	1,200
W7	April 17 to 28, 2025	1,201
W8	Aug 6 to Aug 20, 2025	1,200

Leader Impressions & Priorities

pollara
40 years of strategic insights

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Affordability & Cost-of-Living tops list of priority issues for Albertans

• Policing & Public Safety is top priority issue for 1% of Albertans. It ranks last on a list of seven priorities provided to respondents.

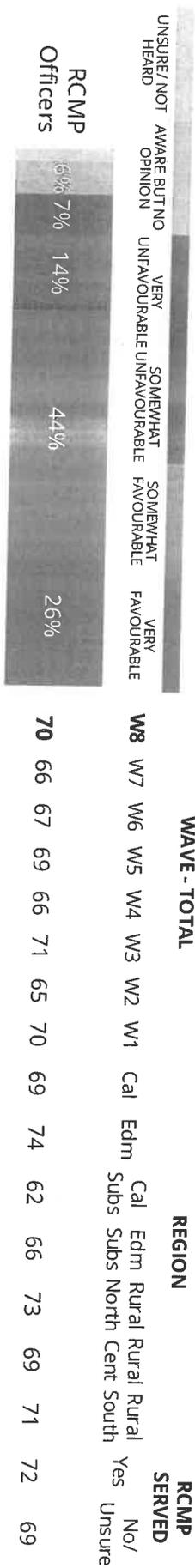
	TOTAL							REGION					GENDER			AGE			
	W8	W7	W6	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rural South	All Rural	M	F	18-34	35-54	55+			
Affordability and Cost-of-Living	43	41	48	43	43	38	47	43	45	43	44	41	45	49	46	36			
Health Care	20	27	24	19	22	18	20	19	20	24	21	18	23	8	16	32			
Alberta's Economy	19	16	14	22	15	25	17	19	20	12	18	23	15	21	19	17			
Education	4	3	3	3	5	3	2	5	3	3	4	2	5	3	5	3			
Climate Change & Environment	3	4	4	3	5	1	3	3	3	4	3	3	3	4	3	3			
Indigenous Reconciliation	2	1	0	2	1	5	2	2	-	2	2	2	2	3	1	1			
Policing and Public Safety	1	2	1	-	2	4	-	2	4	-	2	2	1	2	1	1			

2. When it comes to the following issues facing Alberta today, which is your top priority that you would like the Premier Danielle Smith and the Alberta government address? Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200). Some other issue (5%); None of the above (1%); Not sure (2%)

Over two-thirds of Albertans have favourable impression of RCMP Officers

- Increase in favourable impressions of RCMP Officers (70%) to higher end of range (65% to 71%) over 8 waves.
- Favourable impressions of RCMP Officers range from 62% to 74% across the regions, with highest level in Edmonton (74%).

Impression of Organizations



4. Do you have a favourable or unfavourable impression of the following people or organizations? If you are unaware of any, please click that response option.
 Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200); W5 (N=1,202); W4 (N=1,206); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

Police and Sheriff services in Alberta have net-favourable impressions

- Over half (52%) have favourable impression of Alberta Sheriffs compared to 22% with unfavourable impression.
- Two-thirds (68%) of City of Calgary and Calgary suburbs residents have favourable impression of Calgary Police Service; 65% of City of Edmonton and Edmonton suburbs residents have favourable impression of Edmonton Police Service.
- Favourable impressions for smaller police services (note: smaller samples) range from 40%/33% (favourable/unfavourable) for Grande Prairie Police Service to 54%/35% for Lethbridge Police Service, and 75%/25% for Medicine Hat Police Service.

Impression of Police Services

	% FAVOURABLE (Very/Somewhat)					W8	W7	W6	W5	W4	W3	W2	W1
	UNSURE/NOT HEARD	AWARE BUT NO OPINION	VERY UNFAVOURABLE	SOMEWHAT UNFAVOURABLE	SOMEWHAT FAVOURABLE								
Medicine Hat Police Service (n=55)	10%	15%	53%	22%	75	75	78	79	79	80	88	85	
Calgary Police Service (n=301)	7%	7%	46%	22%	68	67	66	73	65	71	70	68	
Edmonton Police Service (n=304)	9%	7%	44%	21%	65	61	66	69	70	63	66	72	
Lethbridge Police Service (n=107)	13%	9%	39%	15%	54	67	53	63	60	50	45	57	
Alberta Sheriffs (n=1200)	9%	17%	41%	11%	52	49	46	49	-	-	-	-	
Grande Prairie Police Service (n=87)	22%	10%	23%	30%	40	31	34	-	-	-	-	-	

3. Do you have a favourable or unfavourable impression of the following people or organizations? If you are unaware of any, please click that response option.
 Base: TOTAL W8 (N=Varies).

111

7

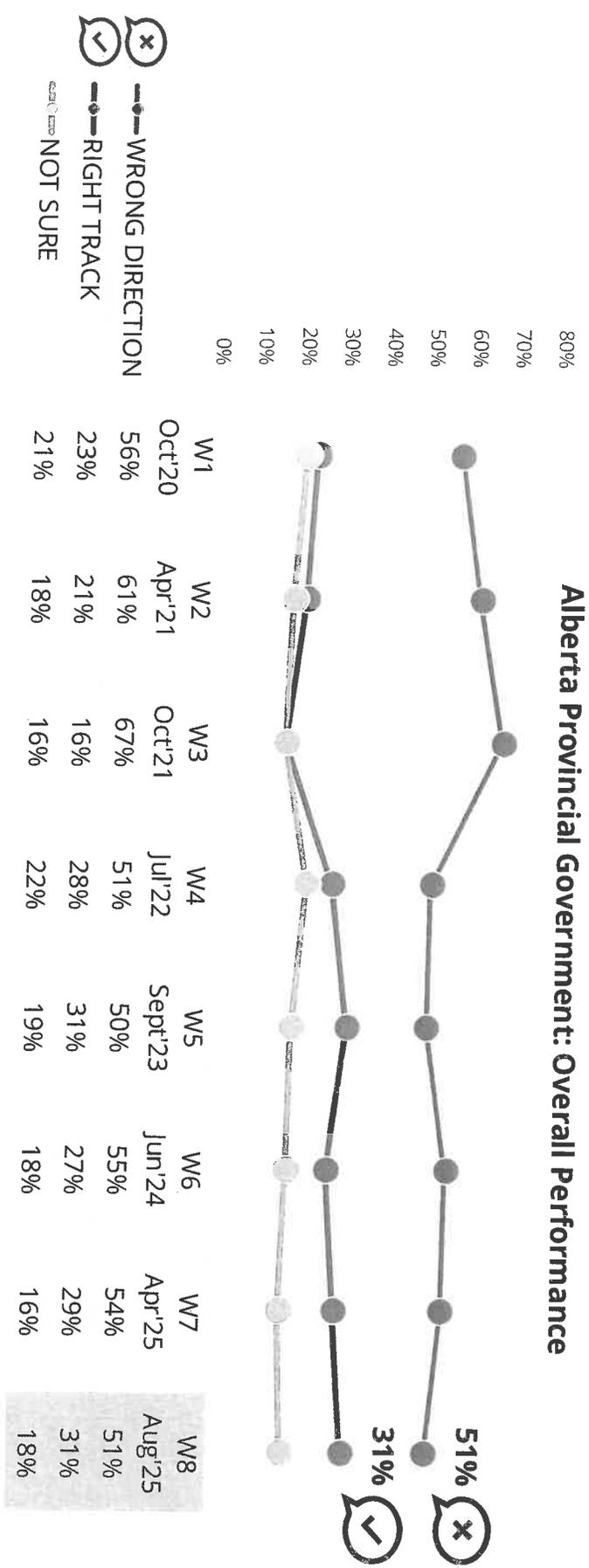
Alberta Politics and AB NEXT Panel

21

Majority of Albertans say provincial government heading off in wrong direction

Those saying provincial government is on "right track" increased marginally (+4%) since wave 6.

Alberta Provincial Government: Overall Performance

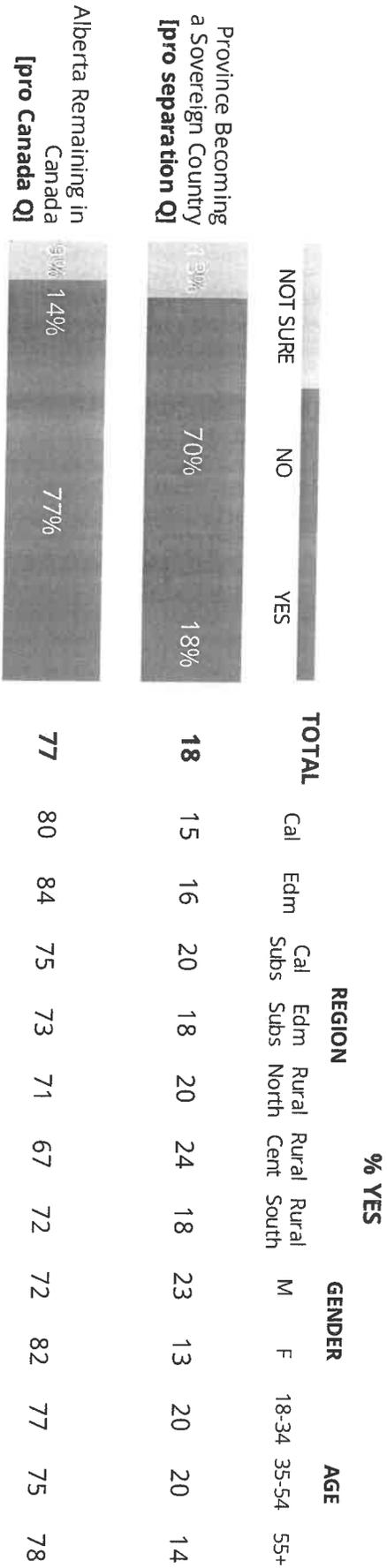


1. In Alberta today, do you think the provincial government is on the right track, or do you think it is heading off in the wrong direction?
Base: TOTAL W8 (N=1,200); W7 (N=1,201); W6 (N=1,200); W5 (N=1,202); W4 (N=1,206); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

211

Less than 1-in-5 support separation option in competing questions

- Two questions were asked of respondents, one from 'pro Canada' advocates and one from 'pro Alberta separation' advocates.
- In the pro separation question, 18% said they agreed that "the province shall become a sovereign country and cease to be a province of Canada" while 70% did not agree (13% not sure).
- In the pro Canada question, 14% disagreed that "Alberta should remain in Canada" while 77% agreed ("yes").

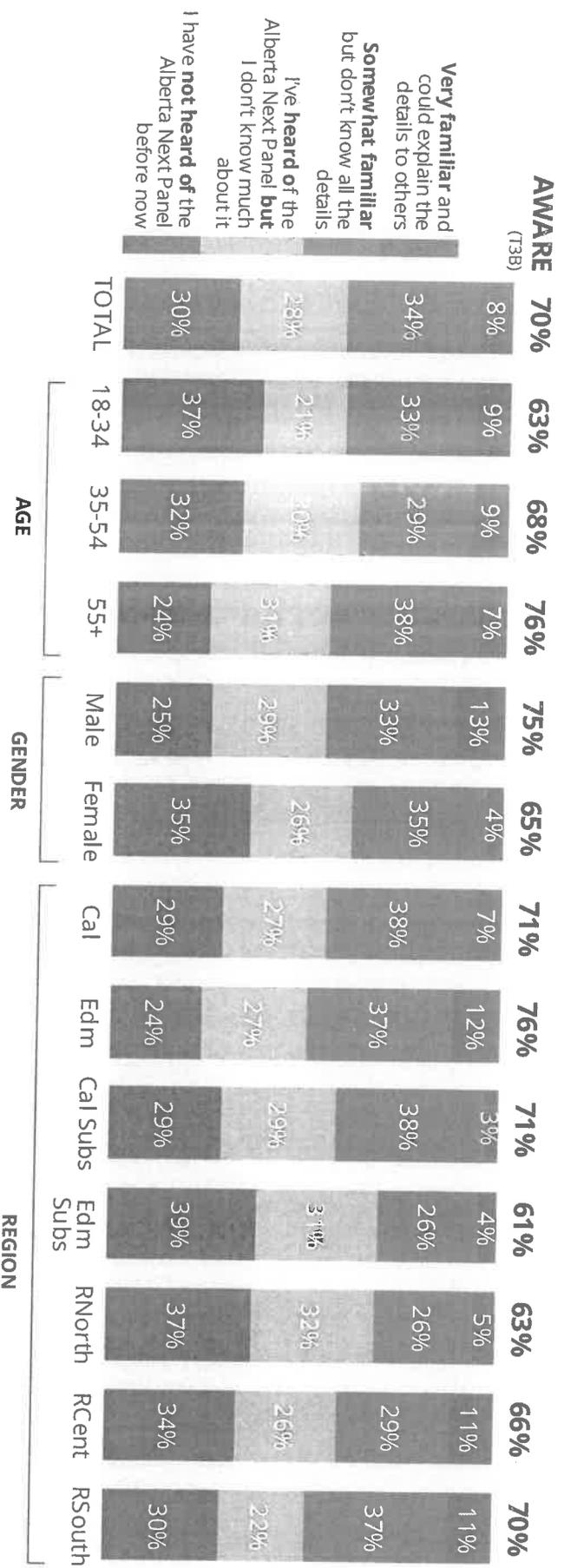


Base: TOTAL W8 (N=1,200)
 3A - Do you agree that the province shall become a sovereign country and cease to be a province of Canada? [pro separation Q]
 3B - Do you agree that Alberta should remain in Canada? [pro Canada Q]

Over two-thirds say they are familiar with Alberta Next Panel

- Familiarity ranges from 63% among 18-34 age group to 76% among 55+ age group.
- Men are more likely to say "Very familiar" (13%) compared to women (4%).

Familiarity with the Alberta Next Panel



7. Premier Danielle Smith and her government launched the Alberta Next Panel which has been touring the province of Alberta convening community town hall meetings. How familiar are you with the Alberta Next Panel? Base: TOTAL W8 (N=1,200).

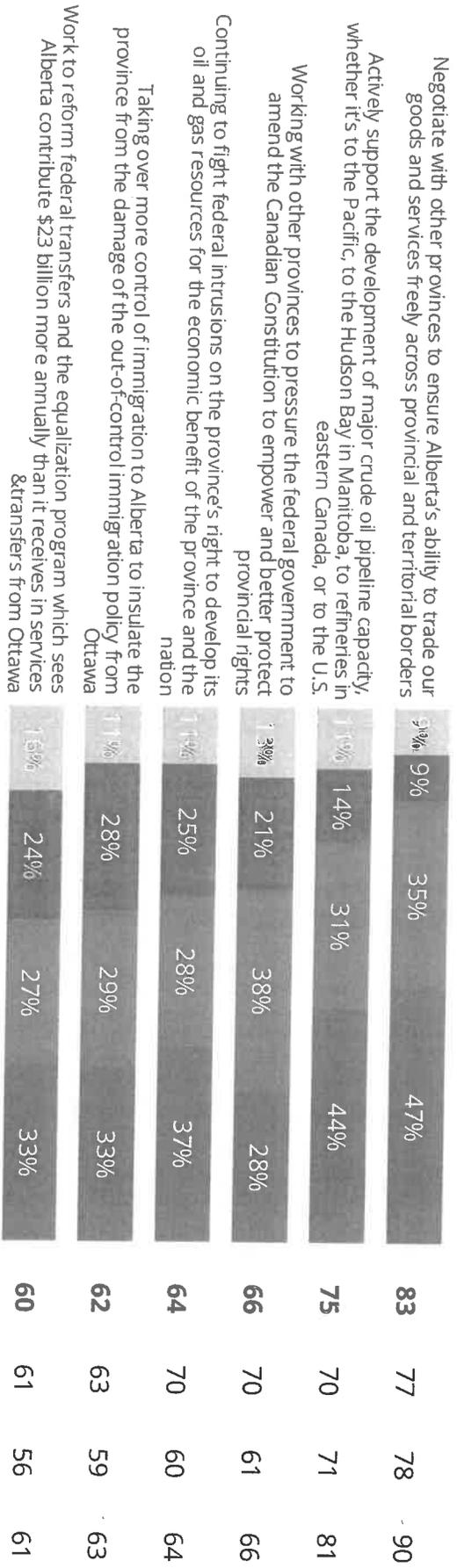
511

Improving Alberta's place in Canada: economic priorities and provincial rights among Albertans' top priorities in improving place in Canada

- Trading freely across provincial and territorial borders and supporting the development of major crude oil pipeline capacity are top two priorities overall that help improve Alberta's place in Canada.
- Of the 12 items tested, other top 6 priorities include: amend the Constitution to better protect provincial rights, fight federal intrusions on oil and gas, taking more control over immigration, and reforming federal transfers and equalization

Impact of Alberta Next Panel Ideas on Alberta's Place in Canada

Continued next page



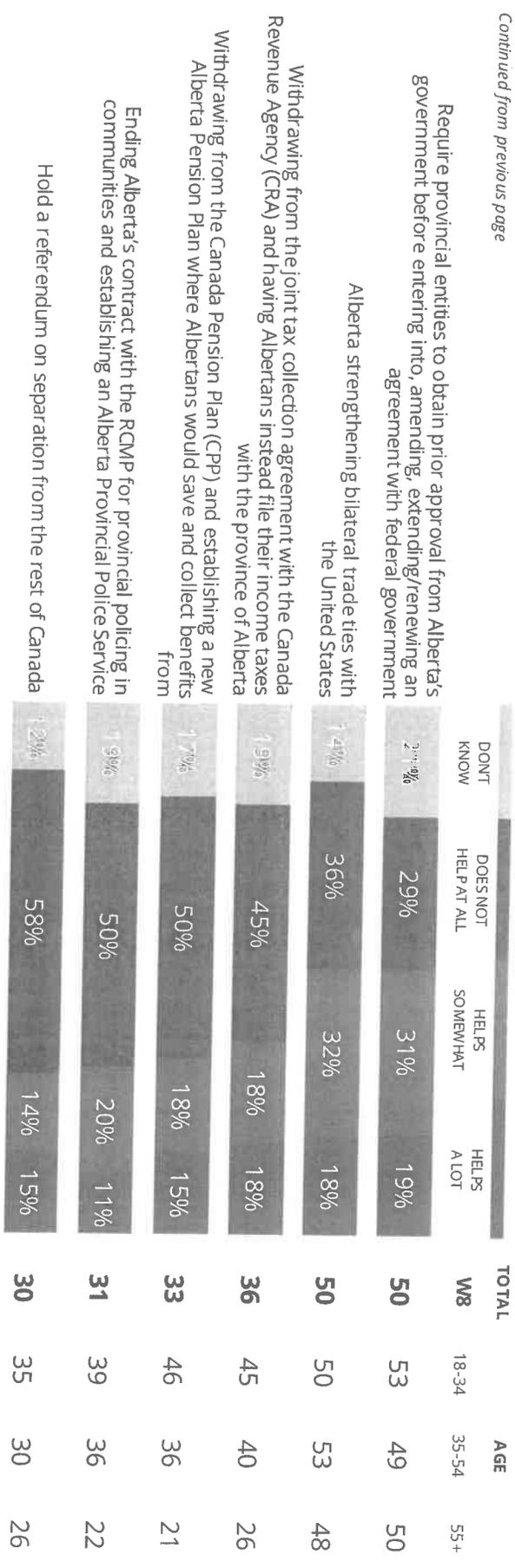
8. The Alberta Next Panel, chaired by Premier Danielle Smith, states that it is exploring ideas and policies to assert Alberta's sovereignty and constitutional rights within a united Canada. To what extent do each of the following ideas help Alberta improve its place in Canada?
 Base: TOTAL W8 (N=1,200).

Improving Alberta's place in Canada: majority say ending RCMP contract/ establishing Alberta Provincial Police Service "does not help at all"

- Half (50%) say ending Alberta's contract with the RCMP ... and establishing an Alberta Provincial Police Service "does not help at all" while 31% say it helps (a lot/somewhat).
- Of 12 items tested, ending the RCMP contract/establishing provincial police service ranks 11th in terms of helping improve Alberta's place in Canada, at about the same level as "hold a referendum on separation from the rest of Canada" (30%)

Impact of Alberta Next Panel Ideas on Alberta's Place in Canada

Continued from previous page



8. The Alberta Next Panel, chaired by Premier Danielle Smith, states that it is exploring ideas and policies to assert Alberta's sovereignty and constitutional rights within a united Canada. To what extent do each of the following ideas help Alberta improve its place in Canada?
 Base: TOTAL W8 (N=1,200); W7 (N=1,201); W4 (N=1,206); W3 (N=1,221); W2 (N=1,228); W1 (N=1,300).

3-in-4 agree "This is not the time explore expensive new police services in Alberta"

- Majority (56%) agree "if the federal government approves an oil pipeline, the Alberta government should drop its plan to replace RCMP".
- Almost 9-in-10 (87%) Albertans continue to agree that there needs to be a detailed accounting of costs/impacts to service levels.
- Over 4-in-5 (81%) agree that "given the threat from Donald Trump... We need to strengthen our national institutions, not weaken them".

Agreement With Key Statements

	% AGREE (Strongly/Somewhat)				TOTAL	GENDER	AGE	REGION	TOTAL											
	DON'T KNOW	STRONGLY DISAGREE	SOMEWHAT DISAGREE	STRONGLY AGREE																
Before any changes to policing in AB are agreed to, there needs to be a detailed accounting of costs/impacts to service levels	2%	25%	62%	11%	87	87	87	84	92	84	89	82	89	82	83	92	90	90	89	87
Given the threat from Donald Trump and the United States, we need to strengthen our national institutions, not weaken them	4%	22%	58%	16%	81	79	83	78	79	85	82	83	71	79	80	80	80	85	80	-
There are other more important priorities to deal with in Alberta right now than changing who polices local communities	4%	26%	55%	15%	81	78	84	76	80	86	83	84	74	73	80	80	78	81	84	-
This is not the time to explore expensive new police services in Alberta	1%	24%	51%	24%	75	72	77	72	73	78	77	78	70	68	73	72	75	75	-	-

Continued next page

25. Please indicate to what extent do you agree or disagree with the following statements:
 Base: TOTAL W8 (N=1,200); W7 (N=1,201)

RCMP Satisfaction

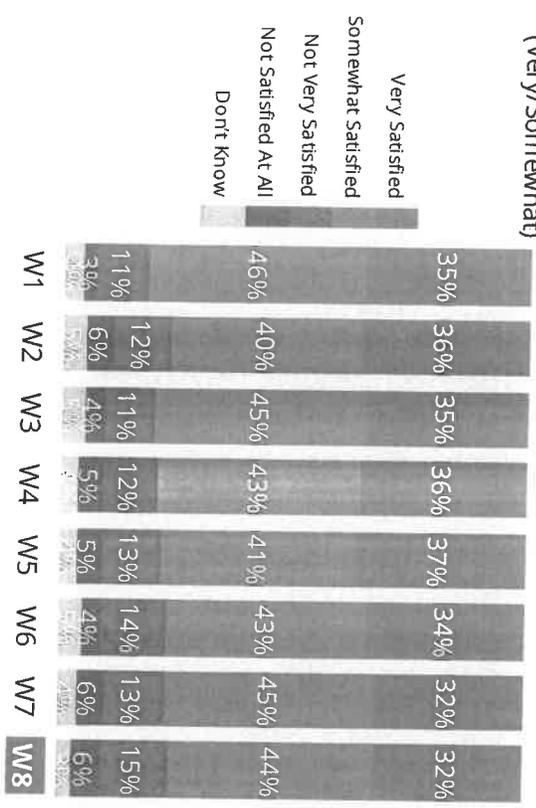
811

Over three-quarters satisfied with RCMP's policing

- Satisfaction with RCMP's policing of their community (76%).
- Almost three-in-four satisfied with policing in non-RCMP served communities (73%).

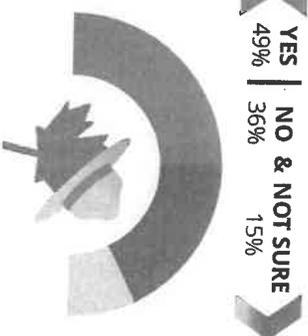
Satisfied With RCMP's Policing
 (Very/Somewhat)

SATISFIED 81%
 81% 76% 80% 79% 78% 77% 77% 76%



Satisfied With Policing In Community

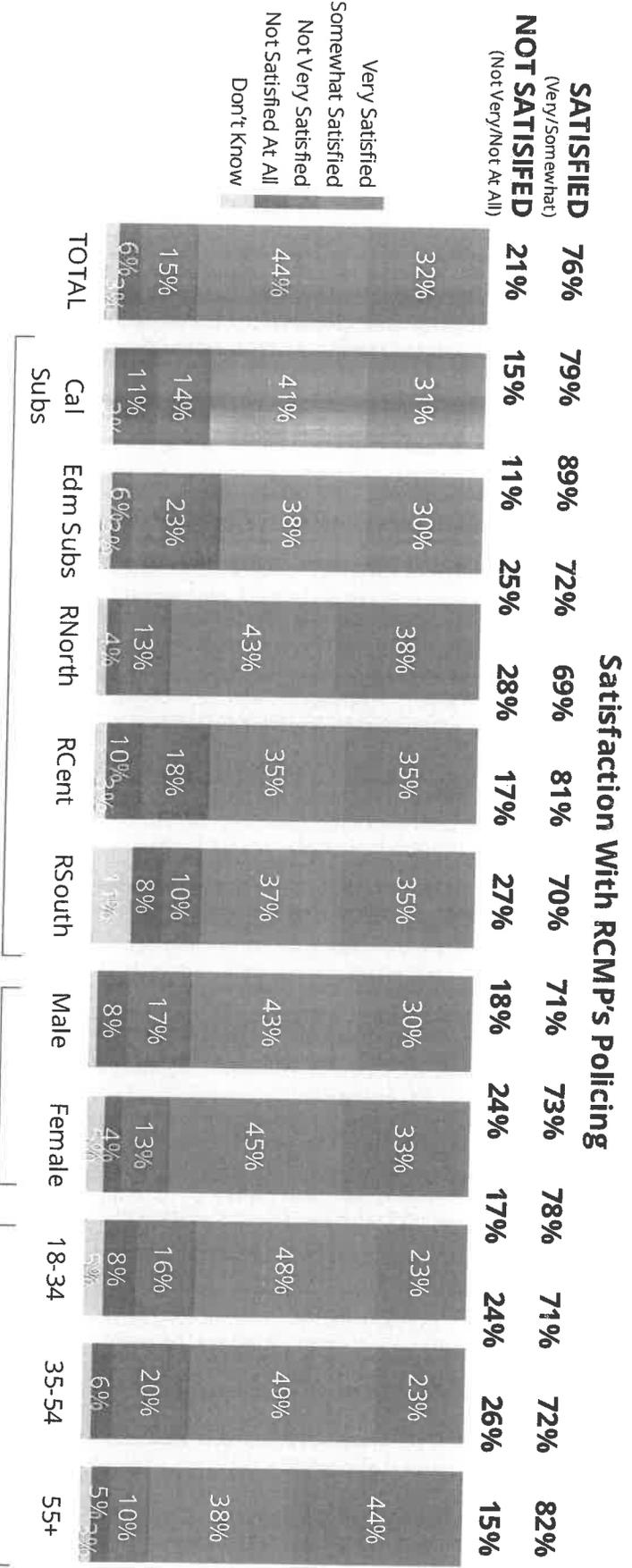
78%
 78% 76% 77% 71% 76% 67% 73% 73%



Now, here are some questions about policing in Alberta. | 9. Is your municipality or local area served by a local RCMP detachment? Base: TOTAL W8 (N=1,200); W7 (N=1,201) | 10. How satisfied are you with the RCMP's policing of your community? Base: Yes, at Q4: W8 (N=729); W7 (N=718); W6 (N=678); W5 (N=699); W4 (N=696); W3 (N=727); W2 (N=733); W1 (N=809) | 11. How satisfied are you with the policing in your community? Base: No or Not Sure at Q4: W8 (N=471); W7 (N=483); W6 (N=522); W5 (N=503); W4 (N=510); W3 (N=494); W2 (N=495); W1 (N=491).

Satisfaction with RCMP's policing:

- Regionally, satisfaction ranges from 70% in Rural Central to 84% in Calgary sub urbs.
- Women more likely to be satisfied with RCMP's policing (82%); 55+ age group most satisfied with RCMP's policing (83%).



10. How satisfied are you with the RCMP's policing of your community?
 Base: Local Area Served by RCMP: W8 (N=729).

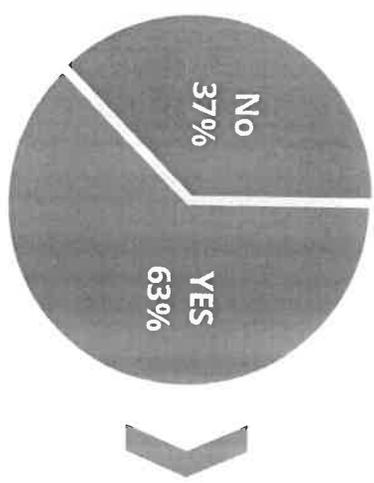
(K1)

Alberta Provincial Police Service [APPS]

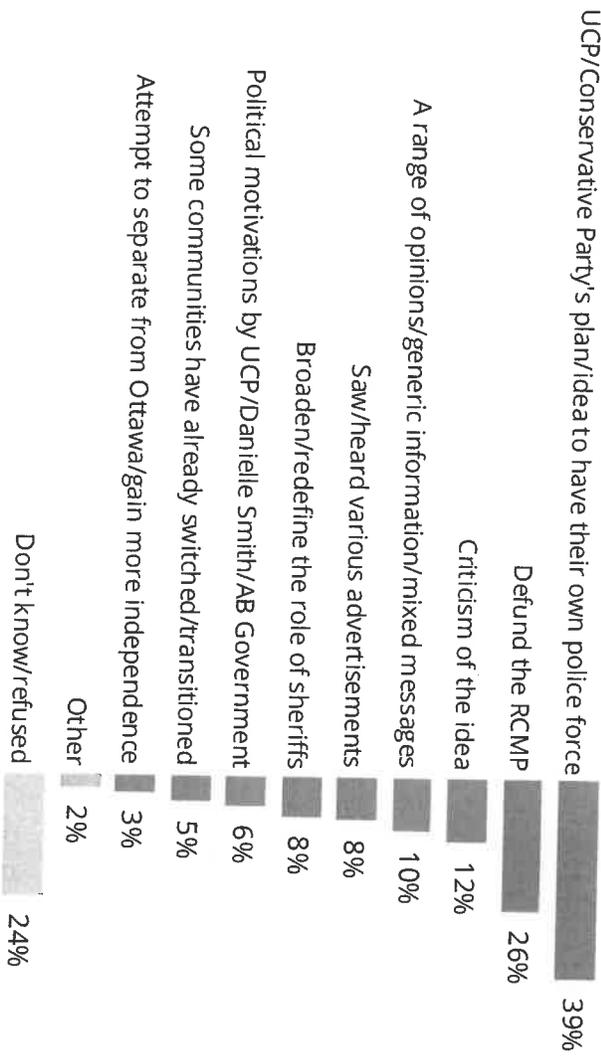
Majority aware of Alberta's plan to replace RCMP with Alberta Provincial Police Service

- Read, seen, heard comments about Alberta Provincial Police Service (APPS) include government plan to have own police force, defunding the RCMP, criticism of government, broadening role of sheriffs, and comments related to Alberta separation.

Awareness of Alberta's Plan to Replace RCMP with Alberta Provincial Police Service



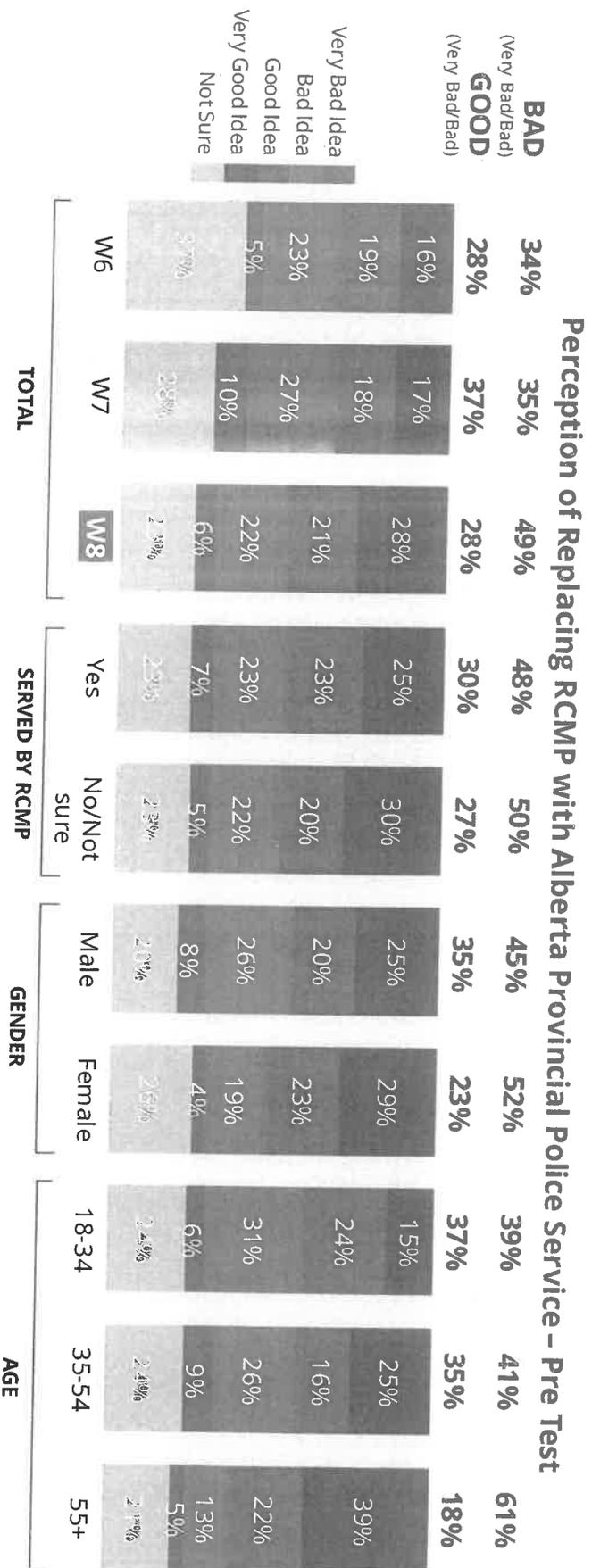
Read, Seen or Heard



13. Before responding to this survey, had you read, seen, or heard anything the Alberta government's plan to replace the RCMP with a new Alberta Provincial Police Service? Base: TOTAL W8 (N=1,200) | 14. And what have you read, seen or heard? BASE: Yes, at Q13 (N=804).

Almost half say replacing RCMP with Alberta Provincial Police Service is a "bad idea"

- Those saying APPS is a bad idea (49%) includes majority of women (52%), 55+ age group (61%).
- Those saying APPS is a good idea (28%) is higher among men (35%), 18-34 age group (37%).



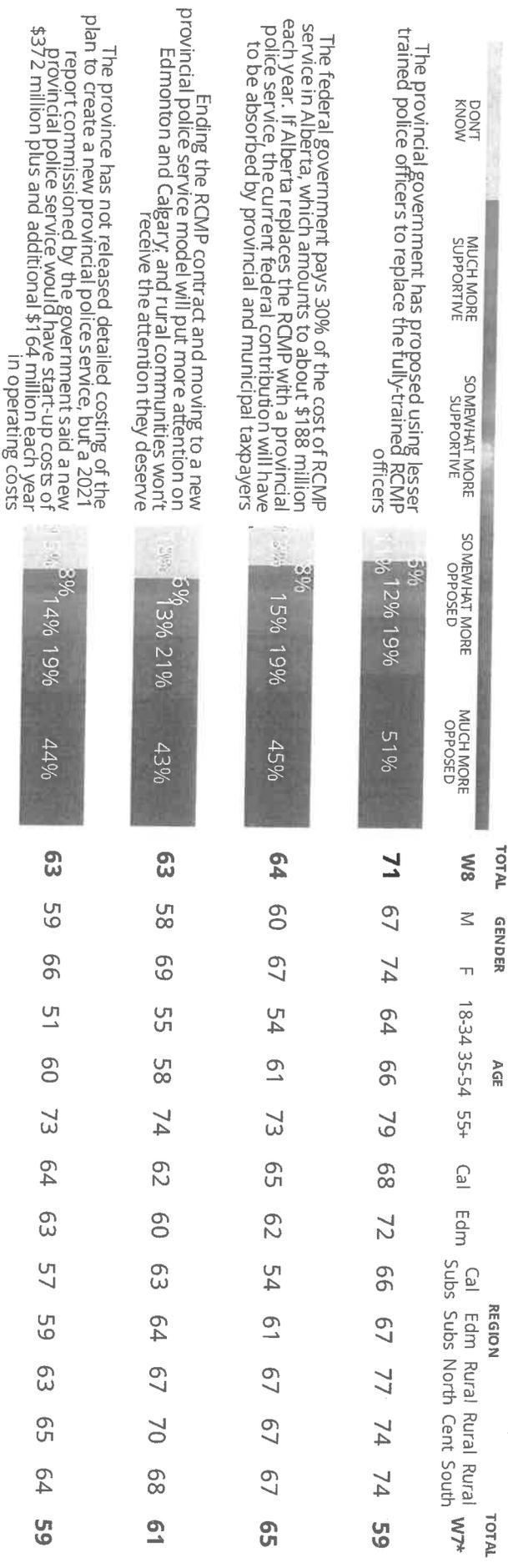
15. Based on what you have read, seen, or heard, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?
 Note: The name of the agency has changed from IAPS to APPS. Base: TOTAL W8 (N=1,200); W7 (N=1,201).

521

Using lesser trained police officers to replace fully-trained RCMP officers is top among messages driving opposition to replacing RCMP with APPS

- Over 7-in-10 (71%) are more opposed to replacing RCMP with APPS based on using lesser trained officers to replace fully-trained RCMP officers, including over half (51%) that are much more opposed.
- A range of 63-64% are more opposed to replacing RCMP with APPS based on increased costs and potential impact on rural areas.

Support/Opposition For APPS*



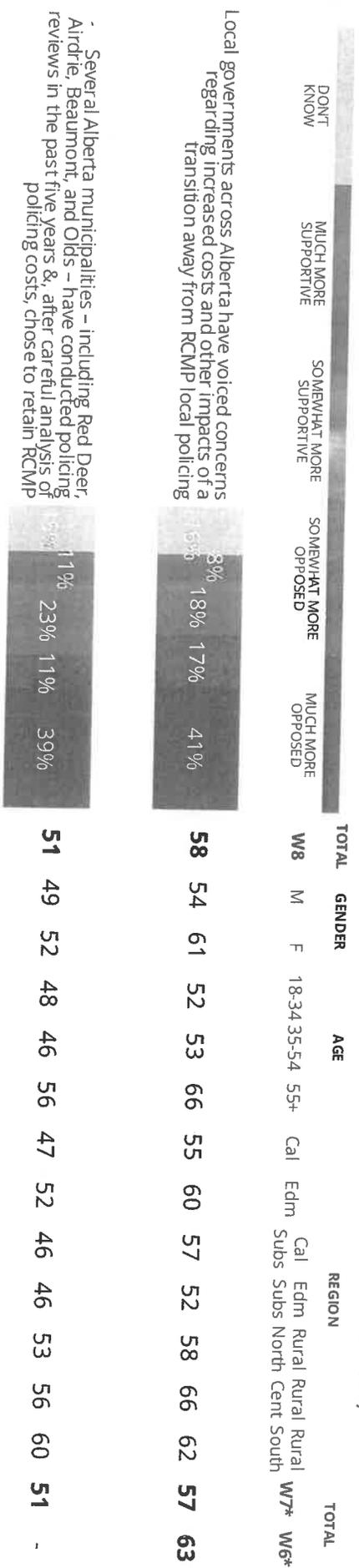
16. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to replacing the RCMP with a new Alberta Provincial Police Service (APPS). Base: TOTAL W8 (N=1,200); TOTAL Sample Split W7 (600-601). Note: The name of the agency has changed from IAPS to APPS.

521

Majority more opposed to replacing RCMP with APPS based on local government concerns

- Majority (58%) more opposed to replacing RCMP with APPS based on local governments voicing concerns regarding increased costs, including 61% of women, 66% of 55+ age group and 66% of Rural Central.
- “Ending the contract with the RCMP will give Albertans more control over policing...” made 37% more supportive of plan to replace RCMP with APPS.

Support/Opposition For APPS*



% OPPOSED (Much More/Somewhat More)

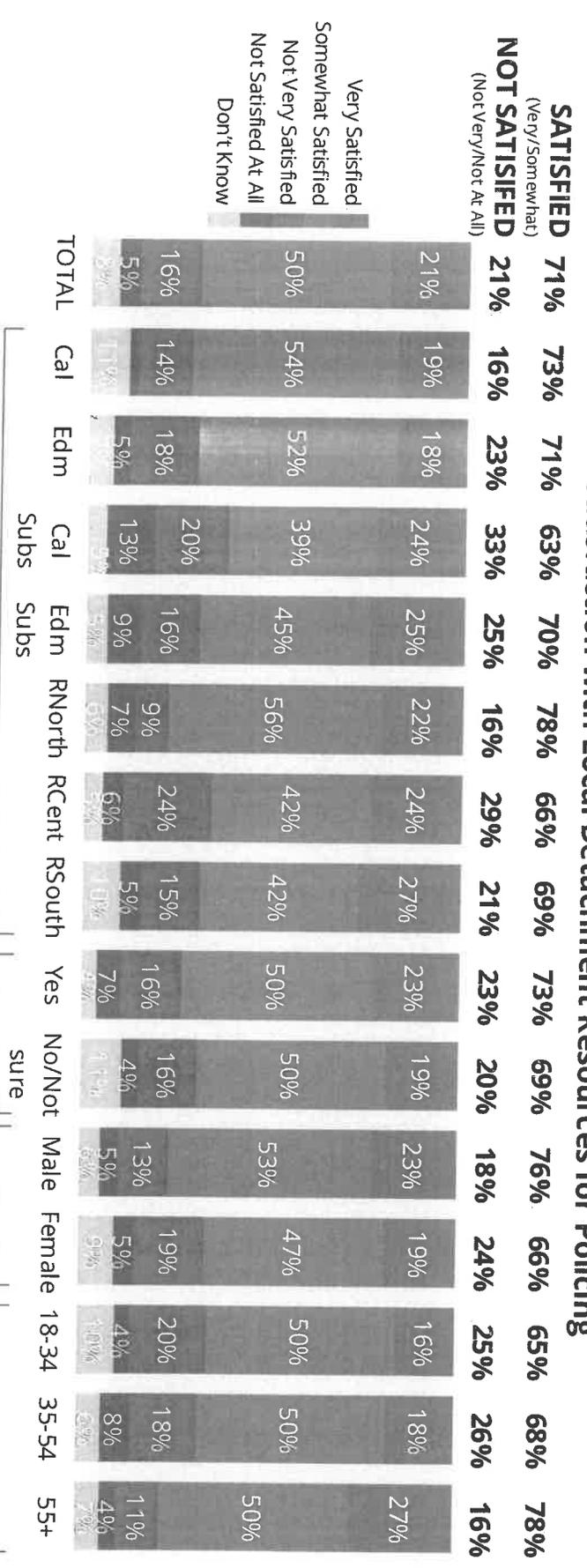
TOTAL	GENDER		AGE			REGION					TOTAL			
W8	M	F	18-34	35-54	55+	Cal	Edm	Cal Subs	Edm Subs	Rural North	Rural Cent	Rural South	W7*	W6*
58	54	61	52	53	66	55	60	57	52	58	66	62	57	63
51	49	52	48	46	56	47	52	46	46	53	56	60	51	-

16. Here are some general statements about policing in Alberta. Please indicate whether they make you more supportive or more opposed to replacing the RCMP with a new Alberta Provincial Police Service (APPS). Base: TOTAL W8 (N=1,200); TOTAL Sample Split W7 (600-601), Note: comparing APPS (W8) to previously proposed IAPS (W6/W7)

Over 7-in-10 satisfied that their local detachment has adequate resources to police their community

Across rural areas, satisfaction ranges from 66% in Rural Central to 69% in Rural South and 78% in Rural North.

Satisfaction with Local Detachment Resources for Policing

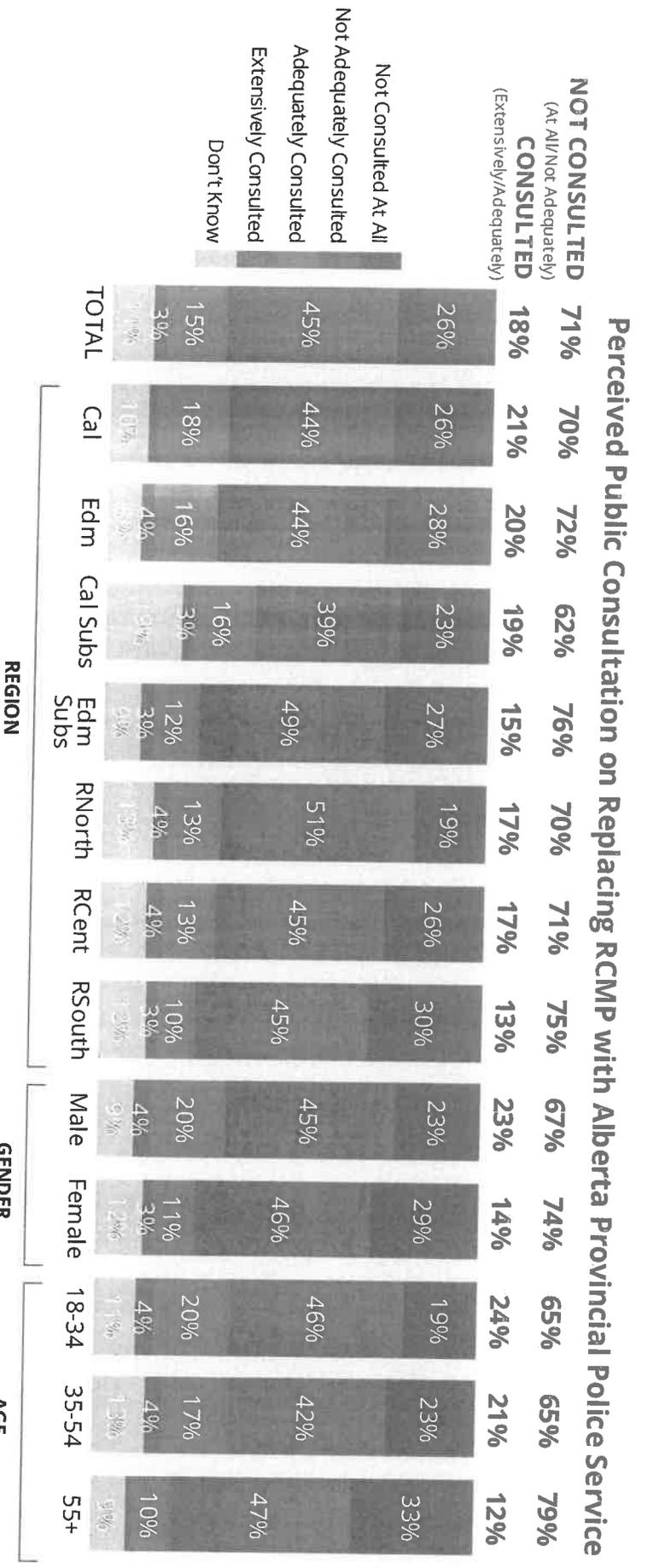


17. Thinking about policing in your community, how satisfied are you with your local detachment having adequate resources to police your community?
 Base: TOTAL W8 (N=1,200).

821

Over 7-in-10 say public has not been adequately consulted on idea of replacing the RCMP with a new Alberta Provincial Police Service

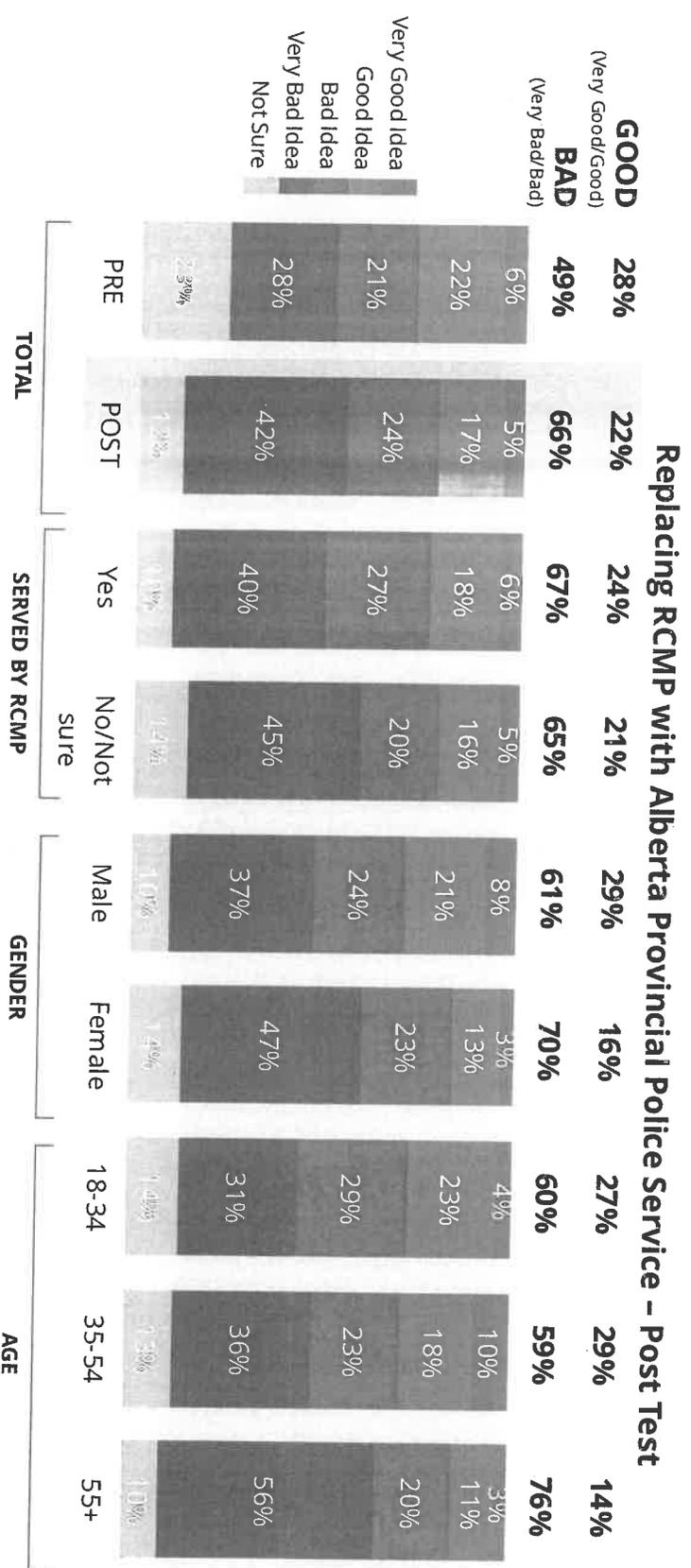
- Over 1-in-4 (26%) say the public has "not been consulted at all" including 33% of 55+ age group.



19. To what extent do you think the public has been consulted about the idea of replacing the RCMP with a new Alberta Provincial Police Service?
 Base: TOTAL W8 (N=1,200).

Post-test: Those saying replacing RCMP with Alberta Provincial Police is a bad idea increases significantly

Those saying replacing the RCMP with APPS is a bad idea moves from 49% (pre-test) to 66% (post-test), including an increase among those saying it's a "very bad idea" from 28% to 42%.

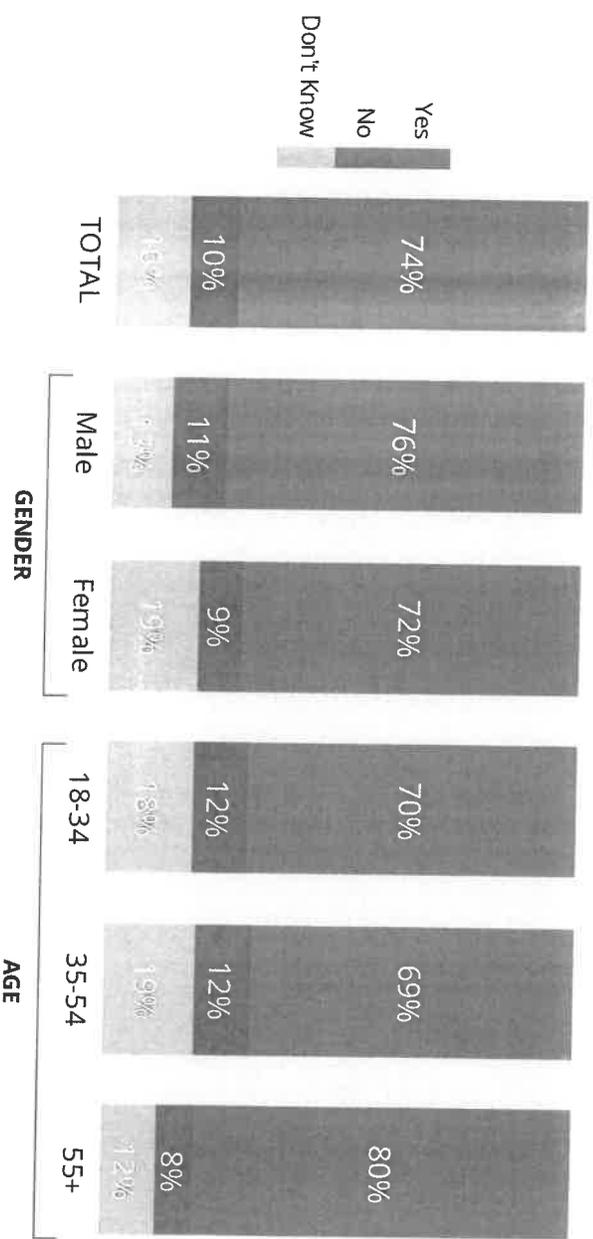


20. Now that you reviewed additional information, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?
 PRE: 15. Based on what you have read, seen, or heard, do you think replacing the RCMP with a new Alberta Provincial Police Service is a good idea or a bad idea?
 Note: The name of the agency has changed. Base: TOTAL W8 (N=1,200).

About 3-in-4 say a decision to replace the RCMP with a new Alberta Provincial Police Service should require approval by referendum

- If provincial government moves to replace the RCMP with a new APPS, those saying it should require approval by referendum, and broad support among gender and age groups.

Approval by Referendum for Replacing RCMP with Alberta Provincial Police Service

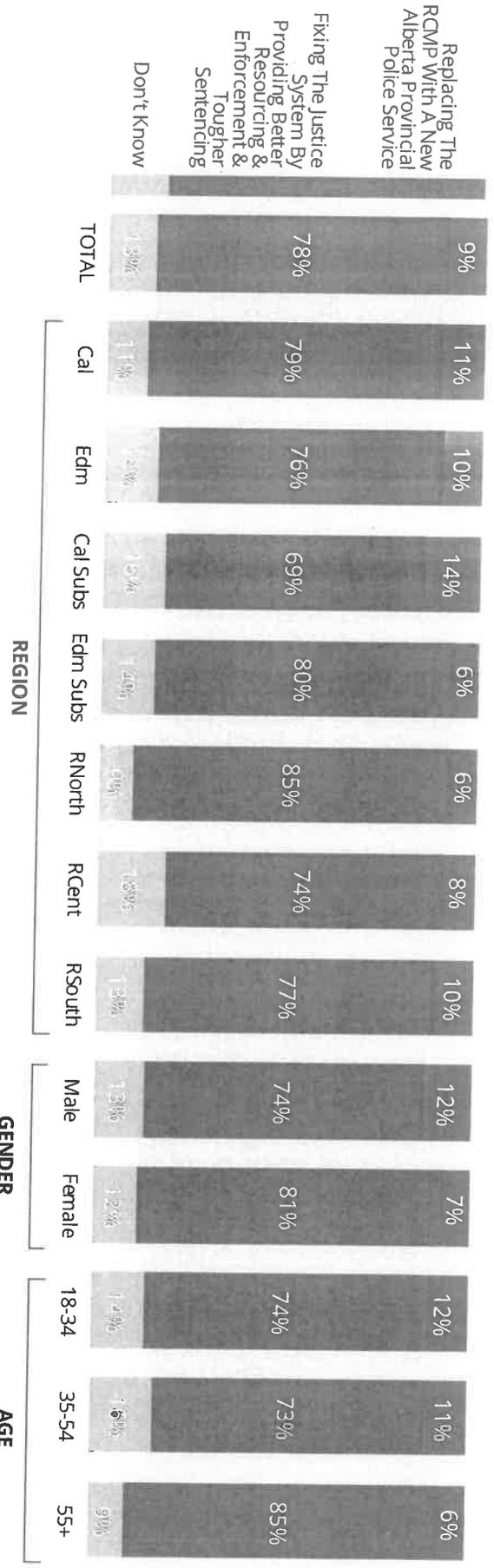


22. The provincial government recently held a province-wide referendum on equalization measures. If a decision is made by the provincial government to replace the RCMP with a new Alberta Provincial Police Service, should that decision also require approval by referendum? Base: TOTAL W8 (N=1,200).

Vast majority want government's focus on fixing the justice system rather than replacing the RCMP with a new Alberta Provincial Police Service

- Almost 4-in-5 (78%) prefer "fixing the justice system by providing better resourcing and enforcement, and tougher sentencing" over "replacing the RCMP with a new Alberta Provincial Police Service" (9%).

Premier Danielle Smith and Government's Focus on Public Safety in Alberta

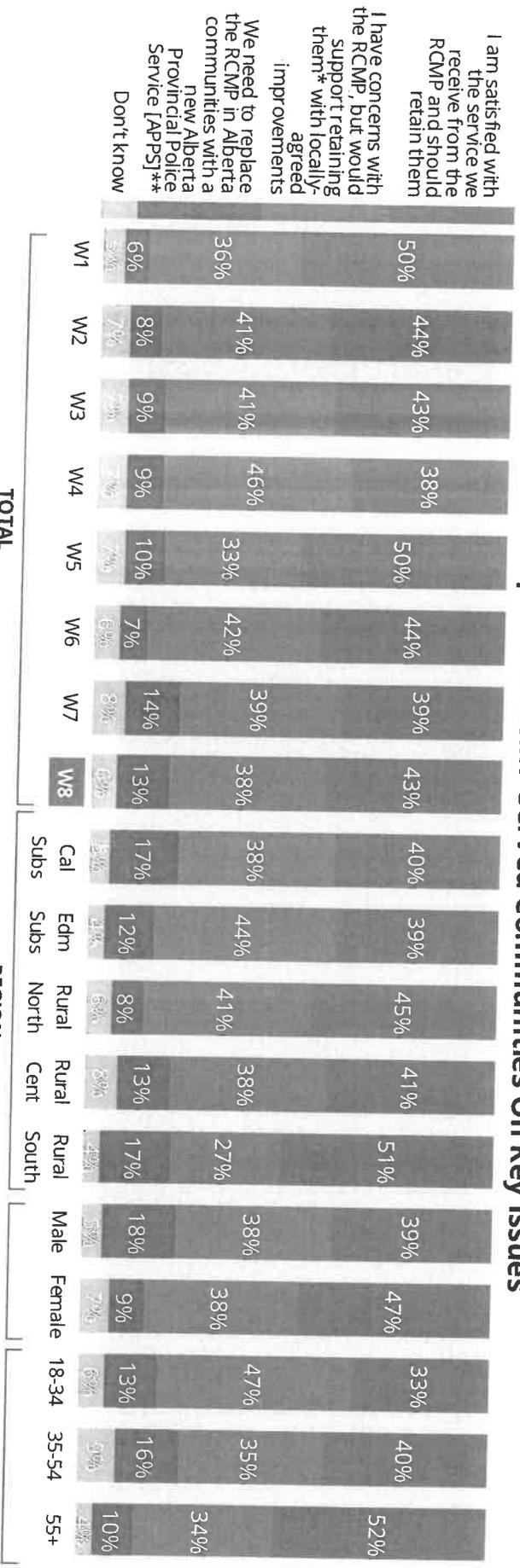


23. When it comes to public safety in Alberta, do you think Premier Danielle Smith and the UCP government's focus should be on...
 Base: TOTAL W8 (N=1,200).

Post-test among RCMP Communities: Tracking across 8 waves

- Among those in RCMP-served communities, 81% would retain RCMP which is within the range (78% to 86) over 8 waves.
- Those saying the RCMP needs to be replaced is at 13%, marginally lower than wave 7, but higher than levels in waves 1-6.

Viewpoint of RCMP Served Communities On Key Issues

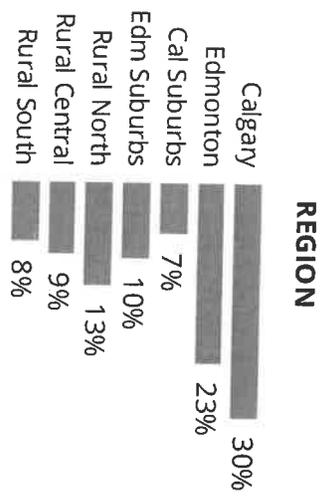
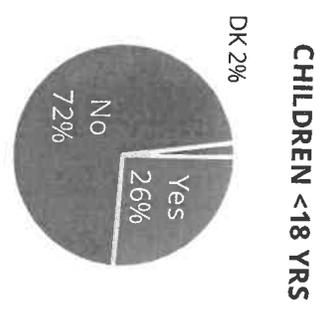
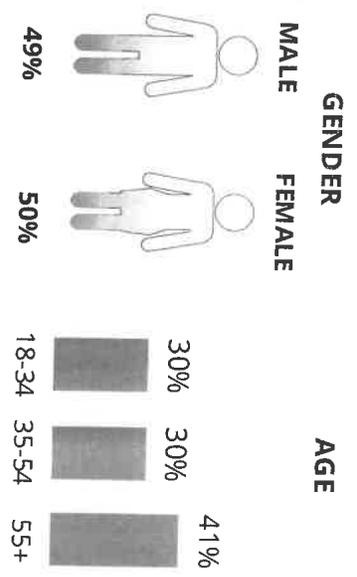


26. Which of the following statements best reflects your viewpoint? Base: Rural / RCMP Communities: W8 (N=729); W7 (N=718); W6 (N=678); W5 (N=699); W4 (N=695); W3 (N=727); W2 (N=733); W1 (N=809). *W1 Read: "...if there were significant improvements". **Note: The name of the agency has changed from IAPS to APPS..

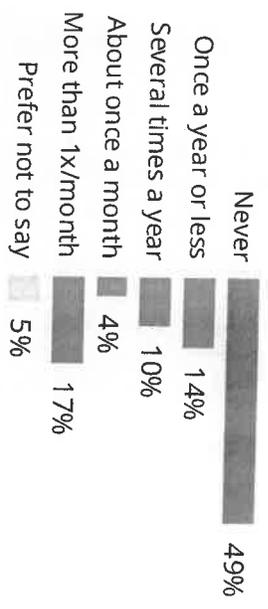
DEMOGRAPHICS

134

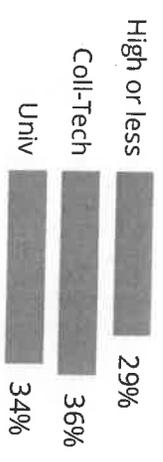
Demographics



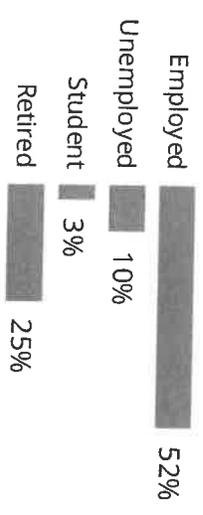
ATTENDANCE AT RELIGIOUS SERVICES



EDUCATION



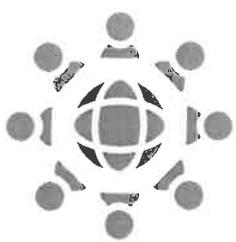
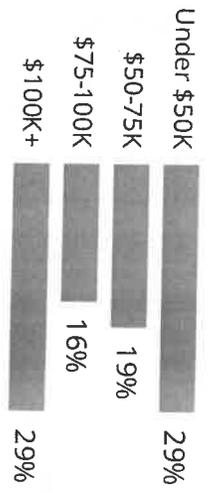
EMPLOYMENT



Base: TOTAL (N=1,200).

Demographics

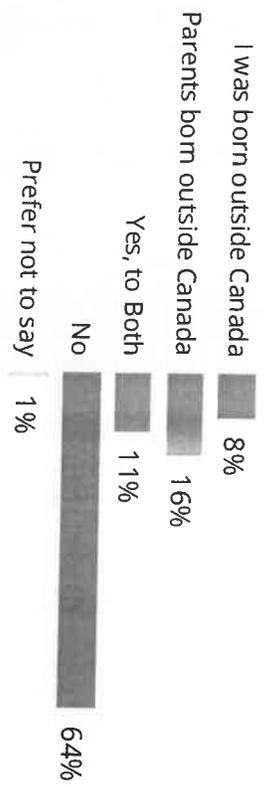
INCOME



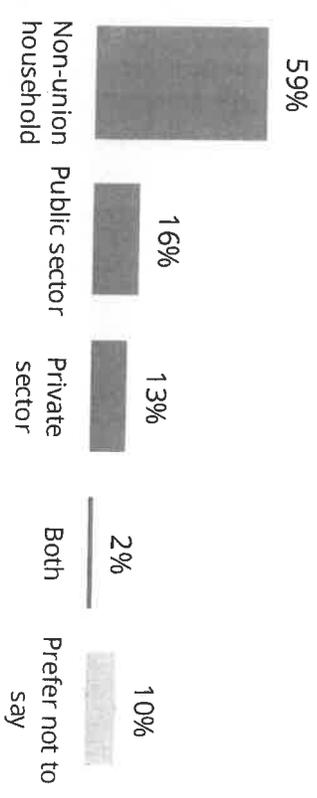
ETHNICITY



BIRTHPLACE OUTSIDE CANADA



UNION MEMBERSHIP



Q Base: TOTAL (N=1,200).

NATIONAL
POLICE
FEDERATION

FÉDÉRATION
DE LA POLICE
NATIONALE

National Police Federation Alberta

Wave 8

August 2025

pollara
40 years of strategic insights



November 26, 2025

Mayor Kelly Muir and Councillors
Box 278
4935 – 50th Avenue
Alberta Beach, AB T0E 0A0

Re: Election Congratulations

Dear Mayor Muir and Councillors,

Northern Gateway Public Schools congratulates you on your successful election to municipal governance. Stepping up to serve the public good in these significant roles involves making personal sacrifices for the benefit of our shared communities. We sincerely appreciate your willingness and dedication in choosing to share your talents and wisdom in this way.

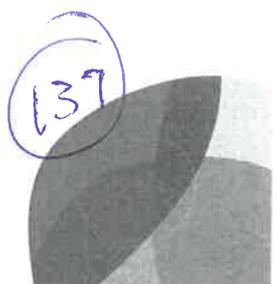
We look forward to the opportunities to work together over the next several years to support and encourage our thriving communities.

Sincerely,

Christine Peck
Board Chair

cc: Trustees of Northern Gateway Public Schools

Northern Gateway Public School Trustees
Christine Peck, Board Chair – Trustee for Onoway
Linda Wigton, Board Vice-Chair – Trustee for Whitecourt
Joleen Power – Trustee for Whitecourt
Deb Koloski – Trustee for Sangudo, Mayerthorpe and Area
Sandy Morton – Trustee for Sangudo, Mayerthorpe and Area
Judy Muir – Trustee for Alberta Beach, Rich Valley, Darwell
Jim Hailes – Trustee for Fox Creek
Gerry Steinke – Trustee for Valleyview and Area
Sasha Perron-Visser – Trustee for Valleyview and Area



14. m

aboffice@albertabeach.com

From: PSES Police Review Commission <PRC@gov.ab.ca>
Sent: December 9, 2025 4:34 PM
To: PSES Police Review Commission
Subject: Police Review Commission Status Update, December 9, 2025.
Attachments: 2025-12-09 PRC Status Update (3).pdf

Hello,

Please see attached PRC Status Update for the period of November 26 to December 9, 2025.

Please note, we will return with a new format to reflect operational activity and updates in January, 2026.

Thank you,

The Police Review Commission.

Classification: Protected A

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Status Report

Reporting Period: November 26 to December 9, 2025

Key accomplishments this period

Key activities planned next period

Key Personnel Moves

- Onboarded: Deputy Registrar, two Investigators, police liaison, communication advisors, legal assistant, and data and research analyst.
- Interviews for data and research analyst and executive director of corporate services.

Key Personnel Moves

- Onboarding evidence manager, legal assistant, data and research analyst, legal director, and community and commission liaison.

Police Review Commission

Policy and Regulatory Development

- Creation of unit specific policies and procedures.
- Key regulatory changes summary developed and to be shared with services, commissions, and associations.

Policy and Regulatory Development

- Ongoing support and transition planning with police services and police commissions.
- Finalize an MOU with police services.
- SharePoint folders to be created and shared with police services, commissions, and associations to share information.

Goal:

Establish a new public agency under the Police Act for police complaints, investigations, and coordination of disciplinary hearings.

Timeline: December 1, 2025

Operational Planning

- Commenced development of an interim hearing secretariat case management solution.
- PRC submission information provided to Alberta Corrections for integration in inmate handbooks/tablets.

Operational Planning

- Work with procurement to develop additional options for mediation services.
- Work with procurement to ensure translation and interpretation services are available.
- Options analysis for long-term hearing secretariat case management and file sharing system.

Engagement and Training

- PRC information brochure for the public delivered to municipal and First Nation police services.
- Launch event for community groups and stakeholders in Calgary on Nov. 27.
- Launch event for community groups and stakeholders in Edmonton on Dec. 1, followed by news conference announcing the PRC is operational.
- Information session held Dec. 1 for Crown Land Enforcement leadership on expansion of ASIRT's mandate to include incidents involving peace officers.
- Facilitated *Cultural Consciousness, Using Emotional Intelligence, and Bring it Together*, the final three courses in first round of onboarding training.

Engagement and Training

- AACP special purpose committee meeting on Dec. 17.
- Facilitating a training session during EPS's *Supervisory Leadership* course for newly promoted sergeants.
- Coordinating second phase of PRC training for new hires.
- Drafting the 2026 Training Operational Plan to layout ongoing and business unit specific training.

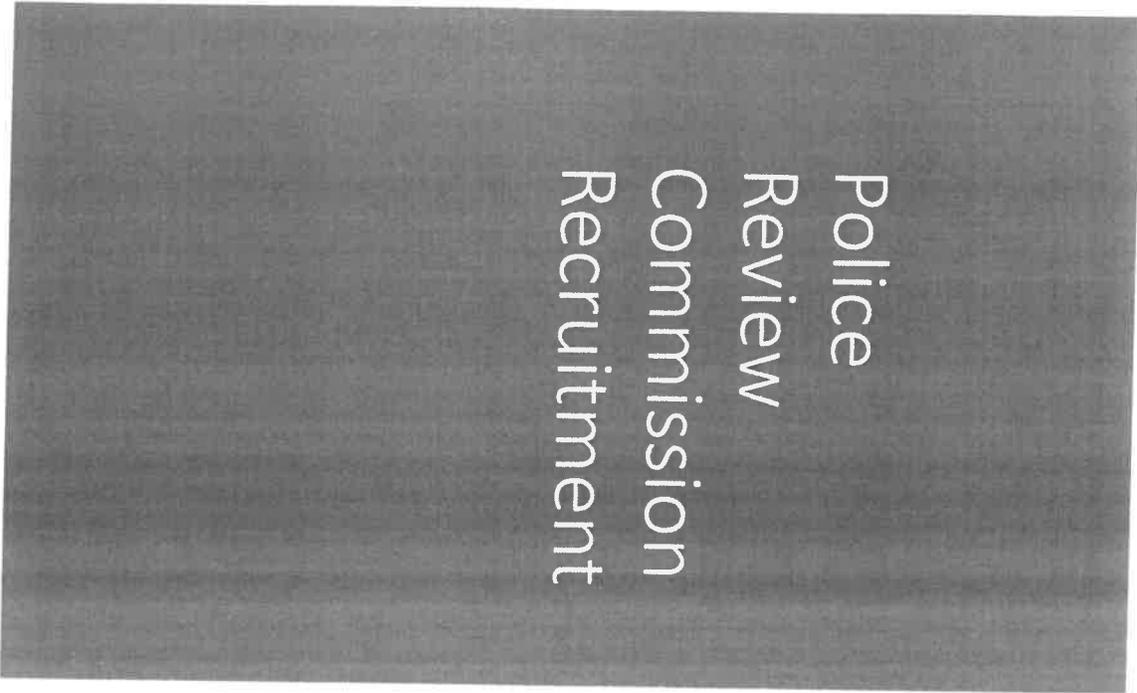
Other

- PRC recruitment underway. Job advertisements will be posted to <https://jobposting.alberta.ca/>

041

Recruitment Ongoing

Reporting Period: November 26 to December 9, 2025

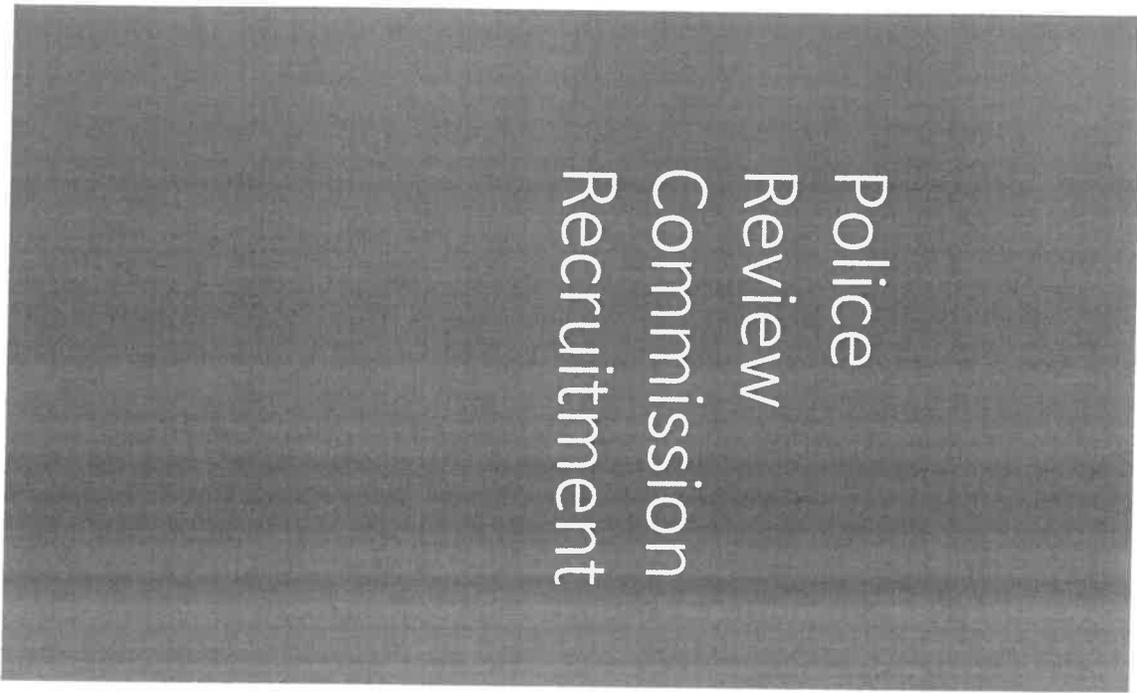


Positions	Stage
Community and Commission Liaison	Starts Jan. 5
Deputy Registrar	Hired
Level 2 and 3 Investigators	Ongoing recruitment
Manager of Evidence	Starts Jan. 5
Evidence Coordinators	Pre-recruitment
Data & Research Analyst	Started Dec. 8
Information & Privacy Coordinator	Interviews
Communications Advisor (2)	Started Dec. 8

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Recruitment Ongoing

Reporting Period: November 26 to December 9, 2025



Positions	Stage
Director, Legal	Starts Jan. 2
Legal officers	Interviews
Legal Assistants	Started Dec. 8 and Jan. 5
Affected Persons Support Coordinator	Job description development
Community Service Coordinator	Job description development
Hearing Secretariat Administrative Assistant	Pre-recruitment
Planning advisor	Interviews

Police Review Commission Acronym Glossary

- AACP- Alberta Association of Chiefs of Police
- AAPG- Alberta Association of Police Governance
- ADM- Assistant Deputy Minister
- ADR- Alternative Dispute Resolution
- AFPA- Alberta Federation of Police Association
- ALERT- Alberta Law Enforcement Response Teams
- ASIRT- Alberta Serious Incident Response Team
- CCRC- Civilian Review and Complaints Commission
- CEO- Chief Executive Officer
- CPS- Calgary Police Service
- ED- Executive Director
- EPS- Edmonton Police Service
- GIS- Geographic Information System mapping
- GoA- Government of Alberta
- IIO- Independent Investigation Office
- LAC- Law Amendments Committee
- LEO- Law Enforcement Oversight Branch (Branch within PSES)
- LERB- Law Enforcement Review Board
- Level 1: Serious and sensitive incidents (currently handled by ASIRT). This level will also apply to Alberta peace officers.
- Level 2: Statutory complaints (offences specified in an act of Parliament or of the legislature) but do not meet the definition of "serious and sensitive."
- Level 3: Code of conduct complaints (currently code of conduct complaints as per the *Police Service Regulation*).
- Level 4: Unsatisfactory performance matters/to be logged by the PRC and returned to the police service of jurisdiction to manage).
- Level 5: Complaints regarding policy or services of a police service (to be logged by the PRC and returned to the police service of jurisdiction to manage).
- LMS- Learning management system
- NPF- National Police Federation
- PRC- Police Review Commission
- PS- Program Services (type of classification band within GoA)
- PSC- Public Service Commission
- PSD- Public Security Division
- PSES- Public Safety and Emergency Services Ministry
- PSIO- Alberta Provincial Security and Intelligence Office
- SME- Subject matter expert
- SSI- Strategy, Support and Integrated Initiatives (Division within PSES)
- SIU- Special Investigations Unit (Ontario)
- T&I- Ministry of Technology and Innovation
- UAT- User acceptance testing

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14.n

aboffice@albertabeach.com

From: SV REMP <summervillage.remp@gmail.com>
Sent: November 22, 2025 3:51 PM
To: Kathy Dion; David Noyes; Barrie Ronaldson; Troy Carriere; Garth Ward; Dennis Woolsey; Crissy Greene; DecolynneJo Burns; Renee Jackson; Noel Tomm; Nick Pelechytik; Keith Pederson; Kathy Skwarchuk; Chris Kelly; Jim Deeks; Dieter Brandt (Ross Haven); Brian Benning; Janice Christiansen; Louise Kormos; Ray Gertz; Bob Charter; Greg King; Sherry Strong; Wendy Wildman; Angela Duncan; Sandi Benford; Janet Zaplotinsky; Bruce Stonehouse; Eugene Dugan; Jason Madge; Graeme Horne; Dwight Moskalyk; Diane Wannamaker; Jan Tschudin; Deb Mayer; Kelly Muir; Daryl Weber; Wendy Wildman; Dean Preston; Kent Galusha; Tony Sonnleitner; Ren Giesbrecht; Wendy Henderson; Marlene Walsh; Debbie Durocher; Brian Brady; Colleen Richardson; John Swist; John Fowler; Tara Elwood; Bernie Poulin; Michael Benson; Ray Hutscal (Ross Haven); Marlace Pederson; Stephen Wright
Subject: SVREMP REGIONAL DIRECTOR OF EMERGENCY MANAGEMENT ANNOUNCEMENT
Attachments: SVREMP REGIONAL DEM ANNOUNCEMENT (1).pdf

Good afternoon,

We are pleased to share the attached announcement regarding the successful candidate for the SVREMP RDEM position.

Please join us in welcoming **Stephen Wright** to the team. We look forward to collaborating with him throughout the transition process.

We are also very pleased that **Janice** will continue in her role as Alberta Beach and Val Quentin DEM, in addition to providing support to the financial position with SVREMP.

We extend our sincere thanks to all candidates for their interest and participation in the process.

Kind regards,

Janice Christiansen, RDEM
 Regional Director of Emergency Management
 Ste. Anne Summer Villages Regional Emergency Partnership

Marlene Walsh, RDDEM
 Regional Deputy Director of Emergency Management
 Ste. Anne Summer Villages Regional Emergency Partnership

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Ste. Anne Regional Emergency Management Partnership



- Alberta Beach
- Birch Cove
- Nakamun Park
- Ross Haven
- Sandy Beach
- Silver Sands
- South View
- Sunrise Beach
- Val Quentin
- West Cove

November 22, 2025

Good Morning

On behalf of the Ste Anne Regional Emergency Management Partnership, we are pleased to announce that Stephen Wright has been selected as the successful candidate for the RDEM position within SVREMP, effective January 1, 2026.

Stephen is a seasoned emergency management professional with 35 years of leadership experience in strategic planning, crisis response, and operational coordination across both domestic and international deployments. He has a proven track record of leading multidisciplinary teams, managing complex incidents, and implementing innovative solutions in high-stakes environments.

Drawing on his extensive Canadian Armed Forces experience, Stephen brings a wealth of operational expertise and a deep understanding of emergency management principles, which will be invaluable in advancing the mission and capabilities of SVREMP.

Please join us in warmly welcoming Stephen Wright to his new role.

We look forward to his leadership and contributions to our team!

Janice Christiansen, RDEM
Regional Director of Emergency Management
Ste. Anne Summer Villages Regional Emergency Partnership

Marlene Walsh, RDDEM
Regional Deputy Director of Emergency Management
Ste. Anne Summer Villages Regional Emergency Partnership

SVREMP Advisory Committee

✉ Email

summervillage.remp@gmail.com

📍 SVREMP Mailing Address:

PO BOX 17 Alberta Beach AB
T0E 0A0

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Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

November 25, 2025

Ste. Anne Regional Emergency Management Partnership
P.O. Box 17
Alberta Beach, AB
T0E 0A0
Sent via Email: summervillage.remp@gmail.com

Re: SVREMP Regional Director of Emergency Management Appointment

On behalf of Alberta Beach Council, we are pleased to welcome Stephen Wright to the partnership as the Regional Director of Emergency Management, beginning in 2026. We recognize that his extensive emergency management background brings a wealth of knowledge and expertise to the group and we look forward to the future continued success of the SVREMP.

Alberta Beach would also like to extend our sincere gratitude to Janice Christiansen and Marlene Walsh for their years of dedicated service to the partnership. A special thank-you is extended to Janice, as outgoing RDEM, for her commitment and contributions, which have been invaluable to the strength and resilience of the regional emergency management partnership. Alberta Beach appreciates that Janice will continue on as the Alberta Beach DEM.

Once again, congratulations Stephen and thank you Janice and Marlene.

Sincerely,

Tara Elwood,
Mayor

Cc: Alberta Beach Council

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14.0

aboffice@albertabeach.com

From: Marlene Walsh <cao@valquentin.ca>
Sent: December 2, 2025 12:15 PM
To: Mike Andrews; smomenifar@mpe.ca
Cc: Kathy Dion; Barrie Ronaldson; Kent Galusha; Alberta Beach Village Office; Office Sunset Point; Gwen Jones
Subject: ACP Grant Application 2526-IC-67 REGIONAL INFRASTRUCTURE MANAGEMENT PLAN.
Attachments: 2025 12 02 Tri Village ACP Grant.pdf

Good Afternoon Mike,

Please find attached the letter of support from MLA Shane Getson for the ACP Grant Application for the REGIONAL INFRASTRUCTURE MANAGEMENT PLAN for the Tri-Region.

Should you require anything further, please let me know.

Regards

Marlene Walsh
CAO
Summer Village of Val Quentin
p: 780 668 3182
e: cao@valquentin.ca
Val Quentin: A Year-Round Community

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LEGISLATIVE ASSEMBLY
ALBERTA

Shane Getson, MLA
Lac Ste. Anne – Parkland
Parliamentary Secretary for Economic Corridors

December 2, 2025

To whom it may concern,

I am pleased to provide this letter of support for the Summer Villages of Val Quentin and Sunset Point and the Village of Alberta Beach in their submission of ACP Grant Application 2526-IC-67: Regional Infrastructure Management Plan.

This initiative represents a significant step forward in strengthening regional collaboration and ensuring sustainable infrastructure planning for the tri-region. The partnership between these municipalities has a long-standing history of delivering shared services, including water, wastewater, stormwater management, land use planning, emergency management, transportation, waste management, and recreation along the shared Lake Isle boundary. This cooperative approach has consistently demonstrated the value of working together to meet the needs of residents and businesses.

These efforts will not only benefit the participating municipalities but will also contribute to the overall economic and social well-being of the region.

I fully endorse this application and commend the municipalities for their proactive approach to regional infrastructure management. This project aligns with provincial priorities for collaboration, sustainability, and responsible investment in municipal infrastructure.

Thank you for considering this important initiative. Should you require further information, please do not hesitate to contact my office.

Best regards,

Shane Getson, MLA
MLA Lac Ste Anne/Parkland and Parliamentary Secretary for Economic Corridors

14. p

aboffice@albertabeach.com

From: Sandy Stokes <legislative@mayerthorpe.ca>
Sent: December 9, 2025 9:40 AM
To: Trista Court; cao@onoway.ca; svcastle@telus.net; cao@svnakamun.com; cao@rosshaven.ca; svandyb@explornet.ca; administration@wildwillowenterprises.com; svsouthview@outlook.com; svsunrisebeach@wildwillowenterprises.com; office@sunsetpoint.ca; cao@valquentin.ca; svwestcove@outlook.com; office@svyellowstone.ca; cao@birchcove.ca; aboffice@albertabeach.com
Subject: Mayerthorpe 2025-2026 Committees/Boards/Commissions
Attachments: Committees Boards Commissions 2025-2026 as of November 24 2025 (AutoRecovered).doc

Good morning

Please find attached the 2025/2026 Committees, Boards and Commissions List for Mayerthorpe.

If you have any questions please don't hesitate to reach out.

Thank you

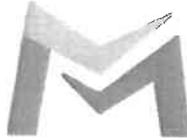
Sandy Stokes CLGA, CLGHRA
Legislative Coordinator

Town of Mayerthorpe
Box 420
Mayerthorpe, Alberta, T0E 1N0
Phone: 780-786-2416 (Ext. 232)
Fax: 780-786-4590
legislative@mayerthorpe.ca



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COMMITTEES/BOARDS/COMMISSIONS (2025/2026)
(as of November 24, 2025)

NAME	MEMBERSHIP	STATUS	MEMBERS
AB Municipalities Municipal Leaders Caucus	Two (2)	Outside Entity	Mayor Deputy Mayor
Anniversary Committee 100 th Year	Two (2), One (1) Alt	C302/2025	AJ Malcolm Rick Armstrong Bridgette Campbell (Alt)
Capital Region Assessment Services Commission	One (1), One (1) (Alt)	Outside Entity	Esther Sonnenberg Rick Armstrong (Alt)
Community Futures Yellowhead East	One (1)	Outside Entity	Esther Sonnenberg
Emergency Advisory Committee	Three (3), One (1) (Alt)	Bylaw 1110	AJ Malcolm Rebecca Wells James Mason Rick Armstrong (Alt)
Highway 43 East Waste Commission	One (1), One (1) (Alt)	Outside Entity	Rick Armstrong Bridgette Campbell (Alt)
Inter-Municipal Collaboration Framework Committee	Three (3)	February 25, 2019	AJ Malcolm Rebecca Wells Esther Sonnenberg
Inter- Municipal Development Plan Steering Committee	Two (2)	External (created Oct 25, 2012 LSAC)	James Mason Rebecca Wells
Lac Ste. Anne Foundation	One (1)	Outside Entity	Rebecca Wells
Mayerthorpe Cemetery Committee	One (1), One (1) (Alt)	Bylaw 1169	Esther Sonnenberg Rebecca Wells (Alt)
Mid-Sized Town Mayors Caucus	Two (2)	Apr 28/25 C116/2025	AJ Malcolm Rebecca Wells
Municipal Planning Commission	Five (5)	Bylaw 811	Annette Pedersen Rebecca Wells James Mason Esther Sonnenberg Bridgette Campbell
Northern Alberta Mayor's and Reeves	One (1), One (1) Alt	Outside Entity	Mayor Deputy Mayor (Alt)
Ste. Anne Emergency Response Centre	Two(2)	Bylaw No. 1084	Rick Armstrong Annette Pedersen
Ste. Anne Regional Municipalities (Adhoc)	One(1), One(1) Alt.	External Committee (Added Oct 22, 2018)	Mayor Deputy Mayor
Subdivision and Development Appeal Board	One(1), (Cannot be a member of MPC)	Bylaw 1032	Rick Armstrong
Town of Mayerthorpe Library Board	One (1)	Bylaw 1090	Annette Pedersen
West End Bus Committee	Two (2)	Internal Committee	Annette Pedersen Rick Armstrong
Yellowhead Regional Library Board	One (1), One (1) (Alt)	Outside Entity	Annette Pedersen Bridgette Campbell

14.9
CC: Council
CC: Tara

aboffice@albertabeach.com

From: Debbie Giroux <Debbie@onoway.ca>
Sent: December 10, 2025 1:55 PM
To: Trista Court; aboffice; SV OF BIRCH COVE; svcastle; cao@mayerthorpe.ca; cao; cao; cao@sandybeach.ca; administration; svsouthview; administration@sunrisebeach.ca; office; Val Quentin; Summer Village West Cove; office; shannon.alexis@ansn.ca
Cc: Jennifer Thompson
Subject: Regional Mayors and Reeve Meeting

Good Morning- Mayor Bridgitte Coninx and Onoway Town Council are organizing an informal meeting of Mayors and Reeve of Lac Ste. Anne area municipalities in Onoway. The purpose of the meeting is to discuss common issues and concerns that may be added to the Regional Municipalities meeting scheduled for late January. Senior administration is also welcome to attend.

The Town will provide a working lunch for attendees.

Can you advise of any dates in mid-January that we should stay away from due to your Mayor's and the Reeve's previously scheduled commitments? The Town is hoping for a mid-morning meeting, through the lunch hour.

Your earliest response is appreciated.

Thank you

Debbie



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cc: website, Social Media
Email list.

14. r

aboffice@albertabeach.com

From: Wildwillow Enterprises <angela@wildwillowenterprises.com>
Sent: December 2, 2025 2:48 PM
To: Alberta Beach; Sunset Point; Val Quentin
Subject: TVRSSC flyer
Attachments: 2025 Poster.pdf

Hello Kathy, Marlene, and Mike,

The attached flyer is going into the post boxes at the Alberta Beach post office. As you will gather, we are continuing to have significant issues with wipes, grease, and hair in the sewer system which is costing us a lot of money.

Can you please share this on your websites and social media as you see fit. Kathy, can you please also have this placed on the TVRSSC website?

Thank you,

Angela Duncan

Chief Administrative Officer
Tri Village Regional Sewer Services Commission (TVRSSC)
780-967-0271
<http://tvrssc.com/>



The Tri Village Regional Sewer Services Commission owns and operates the sewer system in Alberta Beach, Val Quentin, and Sunset Point.

What are you putting down the drain?



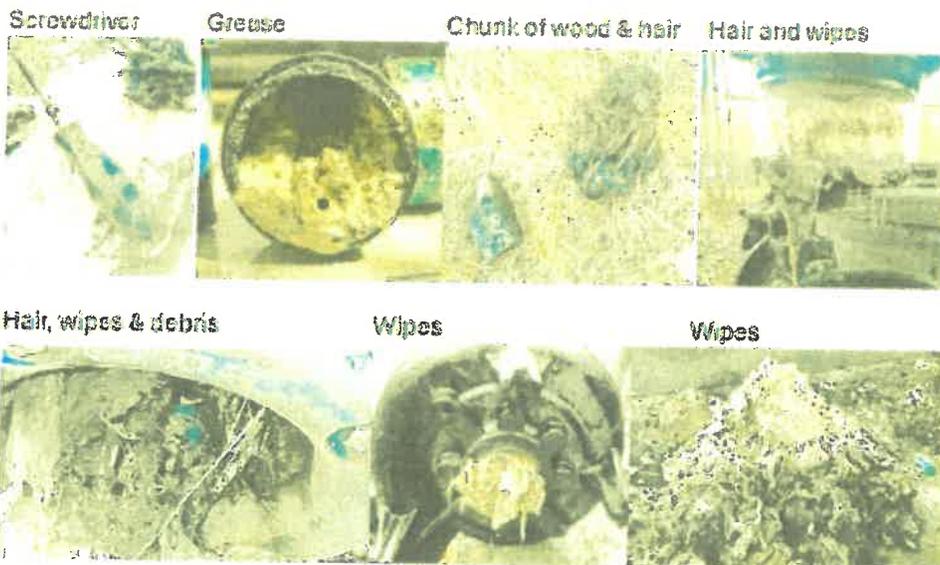
Toilets are meant for the **3 P's** – **Pee, Poop**, and (Toilet) **Paper!** (no flushable wipes, please!)

Even if something is marketed as flushable, doesn't mean that it is. Grey and Black water is the only thing that should be going down your drain and into your sewer system.

Is it worth the cost?

There has been a significant increase in maintenance costs for the Tri Village Sewer System, which are directly linked to things being disposed of that have no place in our sewer system. These items clog the lines and cause major damage to pumps. In 2025, **emergency repairs cost us \$130,000!** This amounts to **more than \$100/household!** If items like **WIPES**, and **GREASE** continue to be put down the drain, sewer levies will be increased, which means increased taxes, which no one wants. Wipes should be disposed of in the garbage and grease should be placed in an appropriate container before being put in the garbage.

****Pics of actual items we have pulled from our pumps****



aboffice@albertabeach.com

From: Laurie Haak <LHaak@yrl.ab.ca>
Sent: December 8, 2025 5:05 PM
Cc: YRL Chair; Karla Palichuk; Jocie Wilson
Subject: YRL 2026-2030 Strategic Plan
Attachments: YRL 2026-2030 Strategic Plan.pdf

Hello Member Municipal Administrators, School Division Board Chairs and Superintendents, Public Library Board Chairs and Directors/Managers, and Alberta Library Partners,

On behalf of Director Karla Palichuk, I am pleased to share the **Yellowhead Regional Library 2026-2030 Strategic Plan**, available on the YRL website and attached.

Please feel free to reach out with any questions or comments to Karla (kpalichuk@yrl.ab.ca), Deputy Director Jocie Wilson (jwilson@yrl.ab.ca) or me.

Thank you and have a great week!

Laurie Haak

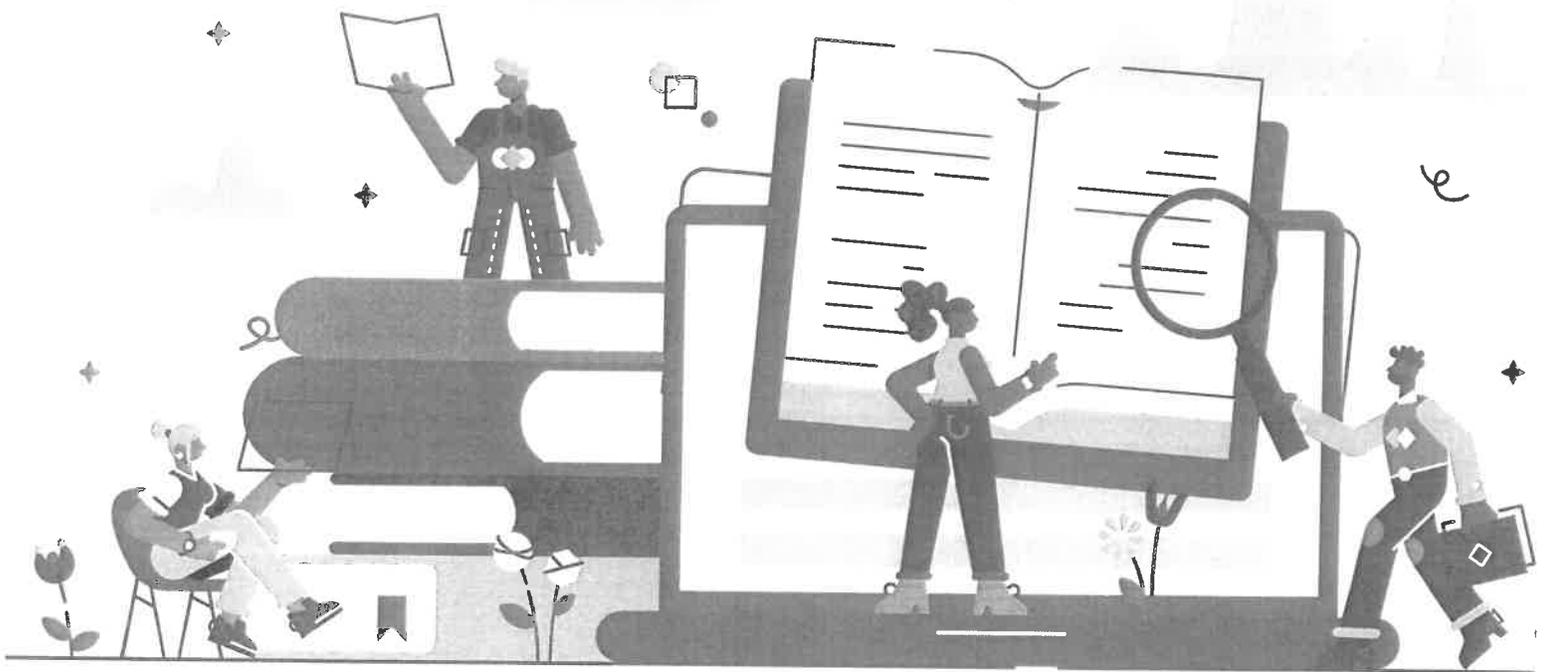
SHE/HER
Executive Assistant

P: 780-962-2003 EXT 221
yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



Charting the Course

Together



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Strategic Plan

2026 ··· 2030



Introduction: Navigating Ambiguity

The 2026-2030 Strategic Plan for Yellowhead Regional Library (YRL) was developed at a time of ongoing uncertainty and ambiguity.

The environment within which YRL operates are fluctuating, and YRL must adapt and assist its member libraries to adjust and be resilient. The political climate remains volatile, both internationally and locally. The demographics of the region are changing, as the population ages and more newcomers move to rural Alberta. Climate change continues to impact member libraries and communities, and natural disasters have become more common. At the same time, libraries are facing threats to their funding and to the foundational principle of intellectual freedom.

It is not yet clear what YRL will need to do to best serve its members in the next five years. This plan – and its key tools, the YRL Strategic Compass and the YRL Strategic Compass Worksheet – is designed to be flexible, enabling the YRL Board, leadership and staff to make decisions in response to shifting needs and to realign goals and initiatives as those needs evolve.

This pragmatic approach positions YRL to mitigate risks and proactively plan for shifting environment and ongoing volatility. It acknowledges that the only certainty is change and provides a framework for YRL to “Chart a Course Together” with its board and staff, its members, the libraries it serves, its partners and its stakeholders.



About YRL

Our Mission

YRL provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural and recreational needs of their communities.

Our Values

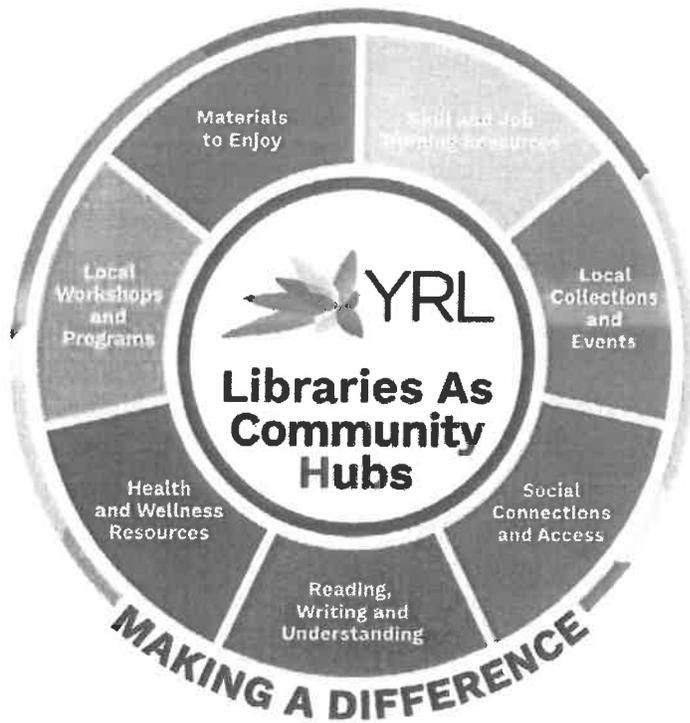
- Collaboration
- Inclusion
- Responsiveness
- Value for Investment

We Promote

- Innovation
- Intellectual Freedom
- Literacy and Lifelong Learning
- Service and Organizational Excellence

Role of YRL

YRL is a member-facing, customer-focused organization. The scope of the support provided by YRL is defined by the Alberta Libraries Act and Regulations, the YRL Master Membership Agreement, and the YRL Strategic Plan.



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Priority Areas and Goals

The following Priority Areas were identified during the engagement stage of the planning process and draw from input received from board trustees, member library managers and staff, and school division staff.

These areas represent the greatest opportunities for impact as YRL works to meet the needs and aspirations expressed by its stakeholders.

YRL's work in the coming five years will occur within these priority areas.

Environment

- Goal 1** YRL will proactively adapt to the shifting environmental, political, social and technological landscapes.
- Goal 2** YRL will maintain its advocacy efforts for regional and public libraries at the provincial and national levels and will support member libraries in building their own advocacy capacity.

People

- Goal 3** YRL will strengthen the expertise and capacity of its staff and board, as well as those of its member libraries.
- Goal 4** YRL will continue to be an excellent place to work.
- Goal 5** YRL will leverage relationships and collaborate with external experts to address specialized needs.

Technology

- Goal 6** YRL will ensure technology services are stable, responsive and flexible to meet the changing needs of member libraries.

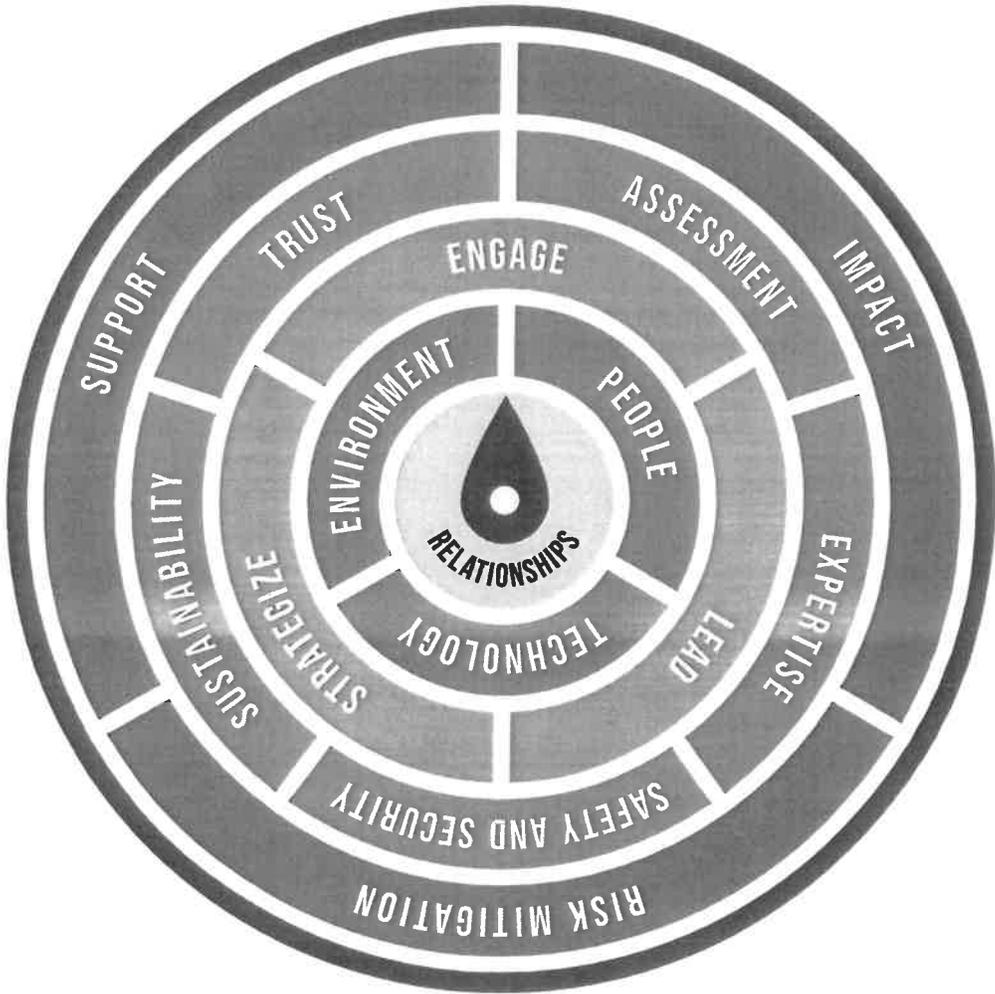
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The YRL Strategic Compass

The Strategic Compass is an Interactive Tool

The Strategic Compass provides a flexible framework to help the YRL Board, leadership and staff make value-aligned decisions as needs evolve and priorities shift.

Each wheel represents a core element of the Strategic Plan. By adjusting the Strategies, Targets and Measures, YRL can chart different paths to achieving its goals. Each wheel includes waypoints that serve as reference points to assist YRL in charting a course forward.



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Elements of the Strategic Compass

Relationships – Gold Pointer

At the core of everything YRL does are its relationships: with its members and the libraries it works with, with its board and staff, and with its partners and other stakeholders. Just as the needle on a compass always points north, the pointer on the YRL Strategic Compass aligns waypoints and charts a course for a particular goal or project.

Priority Areas – Inner Blue Wheel

These three areas – **Technology, People and Environment** – are the Priority Areas identified from the input received during the engagement stage of the planning process. YRL's work over the next five years will take place within these priority areas as we work to achieve the goals outlined on page 3 and again here.

- ➔ **Environment:** YRL will proactively adapt to the shifting environmental, political, social and technological landscapes. YRL will maintain its advocacy efforts for regional and public libraries at the provincial and national levels and will support member libraries in building their own advocacy capacity.
- ➔ **People:** YRL will strengthen the expertise and capacity of its staff and board, as well as those of its member libraries. YRL will continue to be an excellent place to work. YRL will leverage relationships and collaborate with external experts to address specialized needs.
- ➔ **Technology:** YRL will ensure technology services are stable, responsive and flexible to meet the changing needs of member libraries.

Strategies – Orange Wheel

Strategies are the actions that YRL will take to attain its goals.

- ➔ **Engage:** YRL will engage with its board, staff and member libraries.
 - YRL will collaborate.
 - We will work with each other, our member libraries and our partners to utilize and build on existing skills and strengths.
 - YRL will connect.
 - We will use external experts and resources as needed and connect members and partners with each other.
 - YRL will consult.
 - We will continue to support consulting services as a fundamental service of all YRL departments.
 - YRL will train.
 - We will provide ongoing training and professional development opportunities.

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- ➔ **Lead:** YRL will provide leadership.
 - YRL will influence.
 - We will seek to be an effective advocate for library issues at the national, provincial and regional level.
 - YRL will advise.
 - We will offer our expertise to member libraries and partners.
 - YRL will share.
 - We will share knowledge, resources and collections.
- ➔ **Strategize:** YRL will think and act tactically to have the greatest effect possible.
 - YRL will create and innovate.
 - We will build new tools and resources.
 - YRL will adapt.
 - We will reframe and revise existing strategies and tools to meet current needs.

Targets – Green Wheel

Targets are the results and outcomes YRL plans to achieve if the specific goal and strategies are undertaken successfully.

- ➔ **Assessment:** Evaluation and assessment tools will be used to ensure services, projects and initiatives are efficient and effective.
- ➔ **Expertise:** Initiatives will build knowledge and develop new competencies increasing the capacity of YRL staff and member libraries. Learning objectives and outcomes will be identified.
- ➔ **Safety and Security:** Initiatives will reduce risk and strengthen the safety and security of people and assets from identified threats.
- ➔ **Sustainability:** Initiatives will be designed and implemented in ways that promote long-term sustainability and responsible use of resources.
- ➔ **Trust:** Initiatives will strengthen confidence in YRL through transparent, consistent and values-driven actions.

Measures – Outer Blue Wheel

These are the measures YRL will use to assess progress and results.

- ➔ **Impact:** Success will be demonstrated through meaningful outcomes and strengthened partnerships. Relevant data and stories will be used to communicate the difference made.
- ➔ **Risk Mitigation:** Success will include identifying and reducing potential risks, with clear actions taken to address vulnerabilities and improve stability.
- ➔ **Support:** Success will be reflected in increased support for YRL – financial, political or stakeholder-based – as a result of its work.

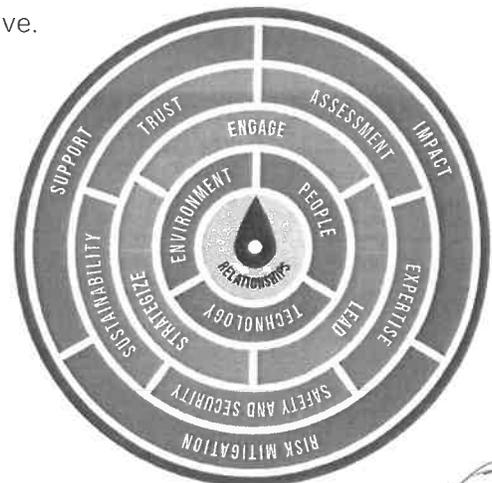
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How to USE the Strategic Compass

The Strategic Compass can be used, in conjunction with the Strategic Compass Worksheet (see next section for an example), at all levels of the organization to chart goals, projects and initiatives, by the board to set organizational goals, by managers to chart departmental plans, and by staff to create their own professional goals.

Follow these steps to use the YRL Strategic Compass:

- 1. Identify the goal, project or initiative** to be developed.
What are you trying to achieve? What is the problem or issue that needs to be addressed?
- 2. The Gold Pointer:** Start at the centre of the compass with the pointer. What are the relationships at the centre of the initiative under consideration?
- 3. Move outward and consider** each wheel of the compass in turn.
- 4. The Inner Blue Wheel:** Which strategic priority – environment, people, or technology – does the project fit into? Which of the six identified goals does the initiative help move forward?
- 5. The Orange Wheel:** Which strategy or strategies will be most effective for this initiative? What actions will you take to implement the project?
- 6. The Green Wheel:** Set targets for the project or initiative. What are the results and outcomes you plan to achieve?
- 7. The Outer Blue Wheel:** Identify measures for the initiative. How will you assess results? How will you communicate progress and results?



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The Strategic Compass in Action: An Example Using the Strategic Compass Worksheet

The example below demonstrates how the Strategic Compass and the Strategic Compass Worksheet will be used to chart the course for specific goals and projects.

What do you want to do?

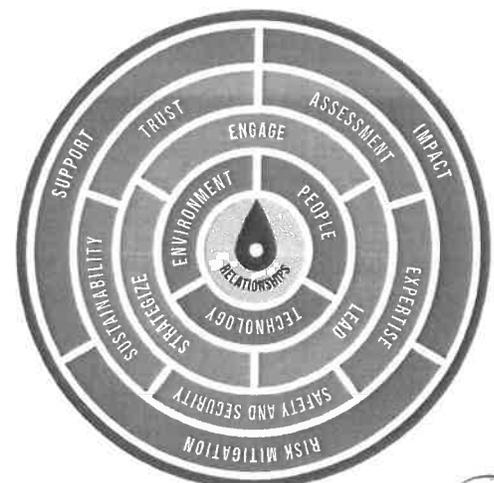
Develop and implement a coordinated approach to provincial advocacy by having YRL staff and board representatives visit local MLAs during each election cycle to raise awareness of YRL's role and impact.

Why now?

There is a growing need to increase provincial recognition and support for regional library systems. Advocacy can influence funding, policy and long-term sustainability. Strengthening relationships with MLAs now positions YRL for future conversations and decisions that may impact member libraries

What's next?

Prepare a simple advocacy calendar outlining target MLAs, timelines and talking points. Assign lead contacts for scheduling and follow-up. Develop a tracking tool to log visits and outcomes. Include this initiative in the Director's Report to demonstrate ongoing impact and momentum.



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Align your Idea with YRL's Strategic Compass

1. Relationships: Gold Pointer

Who are the key people or groups impacted by this work?

- Provincial MLAs
- YRL Board and staff
- Member libraries (indirect beneficiaries)

How will this idea build, strengthen or rely on relationships?

- Builds strategic relationships with elected officials.
- Strengthens YRL's reputation as a trusted, visible voice for libraries.

2. Strategic Priorities: Inner Blue Wheel

Environment

People

Technology

Explain your selection(s):

- This project addresses the changing political landscape by positioning YRL as a proactive voice in advocacy. It helps ensure libraries remain part of provincial conversations. Political engagement helps address shifting funding priorities and provincial policy.

3. Strategies: Orange Wheel

Engage

Lead

Strategize

Explain your selection(s):

- Advocacy is explicitly part of YRL's strategy to lead and influence. By engaging MLAs, YRL models leadership on behalf of the library community. We are proactively engaging with policymakers to influence awareness and decisions.

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4. Targets: Green Wheel

- Assessment
- Expertise
- Safety and Security
- Sustainability
- Trust

Explain your selection(s):

- Increased political awareness supports long-term sustainability through funding and policy. Repeated, positive engagement also builds trust in YRL as a stable, forward-thinking organization.

5. Measures: Outer Blue Wheel

- Impact
- Risk Mitigation
- Support

Explain your selection(s):

- Track the number of MLA visits and any resulting outcomes (e.g., increased inquiries, invitations to speak, funding discussions).
- Monitor increases in awareness and political support via post-meeting follow-ups or mentions in government or community settings.
- Report metrics annually in the Director's Report or quarterly updates.



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Yellowhead Regional Library

Mailing Address

Box 4270, Spruce Grove, AB T7X 3B4

Building Location

433 King Street, Spruce Grove, AB T7X 2C6

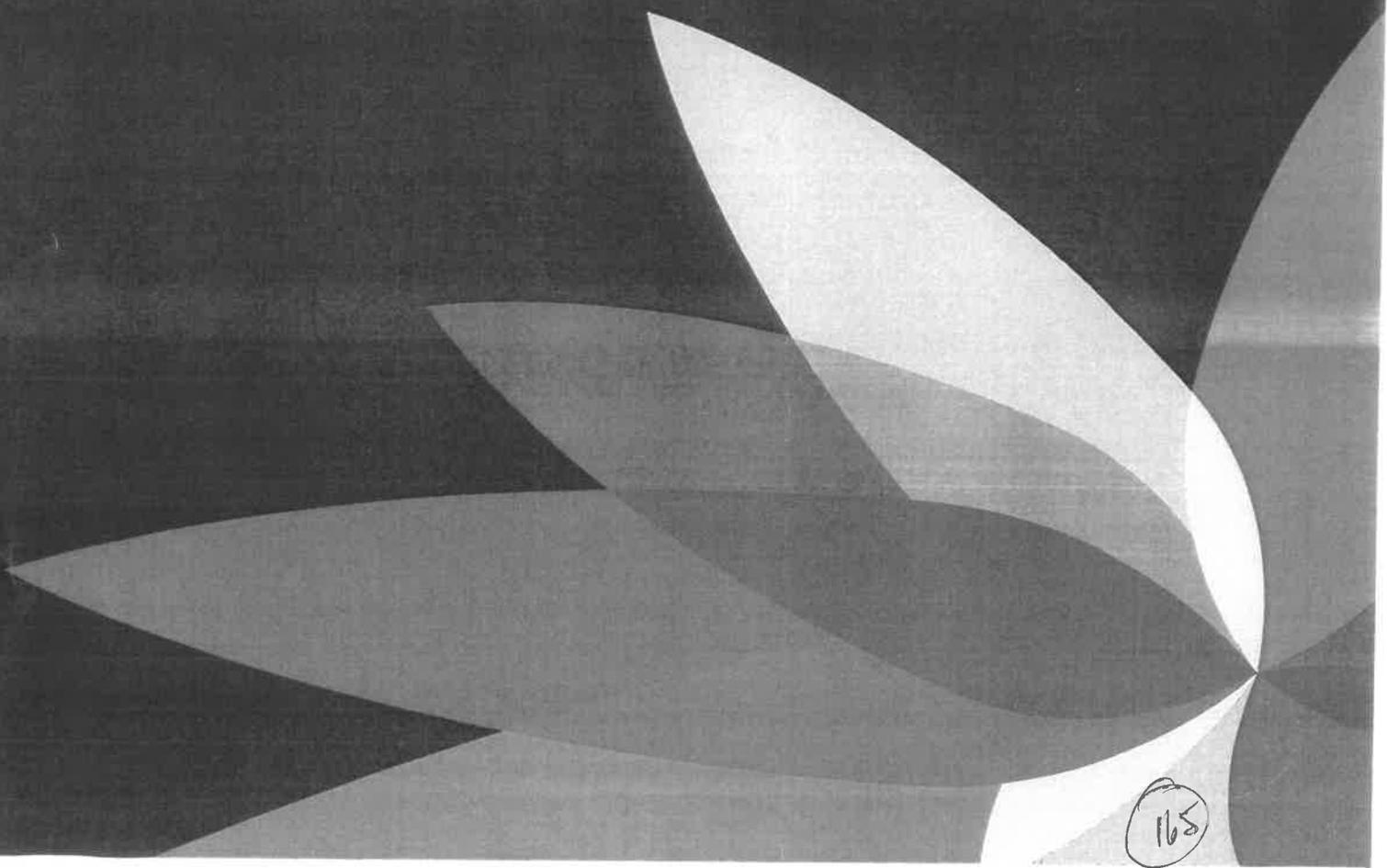
Phone

780-962-2003

Toll-free

1-877-962-2003

yrl.ab.ca



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aboffice@albertabeach.com

From: david.ives@firerescueinternational.net
Sent: November 20, 2025 1:22 PM
To: aboffice@albertabeach.com
Cc: taraelwood@albertabeach.com; kellymuir@albertabeach.com
Subject: Letter to Mayor and Council Re: Mutual Aid Agreements
Attachments: Letter to AB Regarding MAA Nov 20, 2025.pdf



FIRE RESCUE INTERNATIONAL (DIVISION 7801)

**Village of Alberta Beach
4935 50 Ave,
Alberta Beach, AB
T0E 0A0**

**Attention: Mayor and Council
Regarding: Additional Mutual Aid Partnerships**

With municipal elections completed, organizational meetings held, and our Mutual Aid Agreement with Lac Ste. Anne County Fire Services (LSACFS) now in place (thank you again for your leadership on that file), it is an appropriate and necessary time to re-engage on the broader mutual aid plan previously discussed by the Alberta Beach Fire Services Committee.

As the Alberta Beach Fire Services Committee will recall, the committee opted to delay outreach to additional mutual aid partners until November. November is now drawing to a close, and with no visible progress on this critical item, I am formally following up and respectfully escalating the matter to the full Council. Given the importance of this issue to all municipalities operating under the FRI service umbrella, I will also be copying the other partner communities to ensure shared situational awareness, alignment, and—where helpful—additional support.

The Need for Additional Mutual Aid Partners Is Both Long-Standing and Urgent:

Since 2016, FRI has repeatedly communicated the operational risks associated with relying exclusively on Lac Ste. Anne County as our sole formal mutual aid provider. LSACFS remains a valued partner; however, they have their own legitimate capacity limitations, seasonal pressures, and operational priorities. Their availability, while often excellent, cannot be guaranteed during peak demand periods or concurrent major events. A diversified mutual aid network is not simply a “best practice”—it is essential to providing the level of public safety all our municipalities expect and deserve.

Two primary risk drivers underline the urgency:

1. “All-Hazards” Major Events:

In any significant incident—large structure fire, mass casualty event, multi-vehicle collision, severe weather emergency, or industrial incident—specialized resources and/or additional personnel may be required immediately. Waiting until the moment of crisis to establish relationships, procedures, or expectations is neither safe nor responsible.

2. Regular Seasonal Strain (Most Notably Wildfire Season):

During wildfire season, both FRI and LSACFS may already be operating at or beyond efficient staffing and equipment thresholds. A single additional call, or any second significant event, can quickly overwhelm our combined capacity. Additional mutual aid partners ensure coverage when our current partners simply cannot spare the resources.

Geographic Gaps & Priority Mutual Aid Targets:

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As previously provided to Administration and the Committee, the following nearby departments offer strategically beneficial coverage for specific areas within the FRI region. These travel times represent real, measurable improvements in redundancy and response depth:

Nakamun Area

- **Busby (Westlock County)** – 22 min
- **Barrhead (County of Barrhead)** – 27 min
- **Calahoo (Sturgeon County)** – 28 min

Castle Island / Alberta Beach / Val Quentin

- **Wabamun (Parkland County)** – 17 min
- **Calahoo (Sturgeon County)** – 25 min
- **Evansburg (Yellowhead County)** – 37 min

Southview / Silver Sands

- **Wabamun (Parkland County)** – 17 min
- **Evansburg (Yellowhead County)** – 37 min
- **Calahoo (Sturgeon County)** – 43 min

These municipalities have historically demonstrated willingness to cooperate regionally, and several already provide or receive mutual aid in adjacent jurisdictions. The risk to our communities without formal agreements in place is well-understood and avoidable. For this reason, it may be beneficial—not only appropriate—for the communities most directly impacted to join or co-sign Alberta Beach’s outreach. A unified front strengthens the request and signals regional alignment.

Request for Council Direction and Immediate Action:

Given:

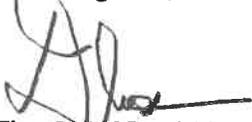
- the long-standing nature of this concern,
- the formal deferral to November by the committee,
- the substantive public-safety implications, and
- the availability of several viable mutual aid partners,

I respectfully request that Council direct Administration to begin formal outreach efforts immediately and to provide a timeline for progress back to Council and the partner municipalities.

FRI stands fully committed to supporting Alberta Beach in this process—strategically, operationally, administratively, and technically. If Council wishes, I would welcome the opportunity to participate in a joint planning meeting to map out the approach, identify priority contacts, and move this file forward without further delay.

Ensuring a resilient, reliable, multi-partner mutual aid network is not optional. It is a core component of community protection, and every municipality in our region has a vested interest in seeing this completed.

Kind Regards,



Fire Chief David Ives

Fire Rescue International (FRI)

CC:

Summer Village of Nakamun Park, Summer Village of Castle Island, Summer Village of Val Quintin, Summer Village of South View, Summer Village of Silver Sands

aboffice@albertabeach.com

From: Tara Elwood <taraelwood@albertabeach.com>
Sent: November 25, 2025 4:33 PM
To: Alberta Beach Village Office
Subject: Fwd: WestView Health Foundation - CT Feasibility Study

Tara Elwood
Mayor
Village of Alberta Beach
Director Villages West
Alberta Municipalities

Begin forwarded message:

From: Tammy Brent <tammy.brent@whcfoundation.com>
Date: November 25, 2025 at 4:13:38 PM MST
To: kellymuir@albertabeach.com, taraelwood@albertabeach.com
Cc: Marilyn Vik <marilyn.vik@whcfoundation.com>
Subject: WestView Health Foundation - CT Feasibility Study

Dear Mayor Tara and Councillor Kelly,

I'm writing on behalf of the WestView Health Foundation to introduce our organization and invite your municipality to participate in an important regional feasibility study supporting diagnostic care close to home.

Who We Are and Who We Serve

The WestView Health Foundation is the charitable fundraising arm that supports health care services delivered through the WestView Health Centre and associated programs. Our role is to raise philanthropic dollars for priority equipment, facility enhancements, and patient-care initiatives that improve access and outcomes for residents across our region.

Our service catchment is one of the largest and most diverse in the Edmonton Zone hospitals, to which WestView Health Centre, Stony Plain, belongs—stretching across multiple municipalities and serving communities that range from larger town centres to smaller rural hamlets, farms, and Indigenous and Métis settlements. Residents in our catchment often travel significant distances for diagnostics and specialist care. Because of this geography, investments made at the WestView Health Centre have a meaningful impact well beyond our immediate local boundary.

CT Scanner Approval — A Major Step Forward

In October, we received the Provincial Government sign-off to bring a CT scanner to the WestView Health Centre. This is a transformative step for regional health care. A local CT will reduce wait times, improve emergency and trauma care, support faster diagnosis of serious conditions, and limit the need for residents to travel long distances for essential imaging.

The agreement confirmed between the Provincial Government and the Foundation is as follows:

The Foundation will provide:

- A) **Pharmacy Relocation - \$482,000**
- B) **Improved Diagnostic Imaging and Emergency Room Patient Flow - \$196,000**
- C) **CT unit and CT Suite – \$3,300,000**

The Provincial Government will commit to:

D) **Operational funding**, including the ongoing dollars required to staff, operate, and sustain CT services at the Health Centre. The Provincial Government will support a 24/7 service model.

This partnership model ensures philanthropy covers the capital requirement, while the Provincial Government ensures the service is fully supported long-term.

Why We're Reaching Out Now

With approval in place, our next step is to complete a feasibility study across the entire service catchment. The goal is to determine our region's collective ability to raise the philanthropic dollars required to bring the CT to reality—and to do so in a way that is fair, informed, and reflective of the populations who will benefit from the service.

Because the CT will serve your residents, your municipality's participation is essential. This is a regional project, and success depends on understanding the perspectives, priorities, and capacity of every community in the catchment.

Invitation to Participate

We are asking your municipality to participate in the feasibility study by:

1. Identifying a municipal representative to be interviewed.
2. Sharing local context (population, growth, community priorities, and fundraising considerations); and
3. Helping us assess regional readiness for a coordinated fundraising campaign.

Participation does **not** imply a financial commitment today. It simply ensures your community's voice is included as we determine the best path forward together.

Next Steps

Over the coming weeks, our feasibility study team will be contacting municipal offices to schedule discussions. If you would like to designate a representative now or request an early briefing, please contact me directly.

Thank you for the work you do on behalf of your residents and for considering this invitation. We're excited about the opportunity to strengthen diagnostic care for the entire WestView region, and we look forward to collaborating with you. I look forward to your reply.

Warm regards,

2026 TAX RECOVERY PUBLIC AUCTION

Provincial Legislation under Division 8 of the *Municipal Government Act* (MGA) sets out the process for the recovery of taxes related to land.

Section 412 of the MGA states that properties that have greater than one year in outstanding taxes must receive tax notification on the certificate of title. Those properties with existing tax notifications on the title must be listed for auction in the Alberta Gazette for the following year.

Section 418 of the MGA states that each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

Section 419 of the MGA states that Council must set a reserve bid for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, the municipality may use a current assessment value. Council must also set any terms and conditions that apply to the sale.

The following tax recovery properties must be offered for sale at public auction:

Tax Roll #127, Lot 6, Block 11, Plan 3321BQ (4808 – 51 Street) Certificate of Title 162242396,
2025 Assessment: \$81,050.00, Reserve Bid: \$81,050.00.

and

Tax Roll #829, Lot 2, Block 7, Plan 7821242 (4811 – 59 Street) Certificate of Title 112316338,
2025 Assessment: \$70,000.00, Reserve Bid: \$70,000.00.

The following is the motion requested of Council:

MOTION that Lot 6, Block 11, Plan 3321BQ; and Lot 2, Block 7, Plan 7821242 be offered for tax sale by public auction on Wednesday, February 25, 2026 at 10:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title;

The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser;

No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels;

No terms and conditions will be considered other than those specified by Alberta Beach; Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction;

Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and Reserve bids will be set at the 2025 assessed values as presented.

16.6

aboffice@albertabeach.com

From: Lorri Matthewson <LorriMatthewson2025@outlook.com>
Sent: December 2, 2025 3:29 PM
To: aboffice@albertabeach.com
Subject: Proposal
Attachments: _Summer Vill Lac Ste. Anne.pdf

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Matthewson
& Co.

We Build Communities

OCTOBER 7TH, 2025

ASSET MANAGEMENT PROPOSAL



 www.smallplacesrock.com

 anna@smallplacesrock.com

 Matthewson & Co.

 306-575-8330

Prepared For:

Summer Villages of Lac
Ste. Anne County East

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ABOUT MATTHEWSON & CO.



Matthewson & Co. is a for-profit social enterprise founded by Lorri Matthewson, specializing in economic development support for small population communities—specifically those with fewer than 5,000 residents in Saskatchewan, Manitoba, and Alberta.

We understand that each community is unique, and so are its needs. Our services are tailored, affordable, and accessible. Whether you need us to attend a Council meeting in person or connect virtually, we're committed to meeting you where you are—literally and figuratively.

Lorri Matthewson began her career in economic development over two decades ago, working first as a community economic development officer and later as a grant writer. She saw firsthand the challenges small municipalities face in meeting expectations with limited resources—sparking the idea to start Matthewson & Co. (formerly Solomon Matthewson Consulting & The Sustainability Project).



In 2015, Lorri returned to school and earned her MBA in Community Economic Development from Cape Breton University in 2019. Since then, Matthewson & Co. has grown from a solo operation into a growing business with a small but mighty team. This growth reflects the increasing demand for our services in small communities across the Prairies.

THE MATTHEWSON & CO. TEAM



Lorri Matthewson

Owner, Founder & Facilitator

Lorri Matthewson started the company many years ago after acknowledging the gap between what municipal Councils are expected to provide and the resources available to provide them.

In 2019, Lorri graduated from Cape Breton University with her Masters in Community Economic Development and has a Certificate in Asset Management.

Lorri has skills and experience in all areas of this field, including live Council training, policy and bylaw development, asset management planning, and facilitation, to name a few.



Anna Beaulieu

Facilitator & Services Coordinator

Anna joined the team in 2020. She joined with minimal municipal experience but quickly caught on to concepts and now brings an added set of skills to the team.

Anna has a Diploma in Business (Management) and is working towards completing her Business Degree.

Anna is the grant writer, bringing in more than \$7,000,000 for municipal projects in 2023. She also helps manage those projects and complete the required reporting.

Anna is our Service Coordinator for webinars, contract opportunities, marketing, bursary inquiries, and most things in between.



Jennifer Beard

Executive Assistant, Boissevain

Jennifer Beard joined our team in February of 2025 as the Executive Assistant in our Boissevain office. Jennifer has extensive experience in the non-profit sector, including but not limited to managing several staff departments and organizing and executing tradeshow, fairs, and galas.

Jennifer comes to us with over 15 years of experience providing administrative support and 13 years of experience in program and event coordination.

We are eager to introduce Jennifer to the for-profit business sector and teach her all things municipal.

MATTHEWSON & CO.'S SERVICES



Consider this list a starting point for discussion; we can customize many of our supports and offer a wide range of supports that are not included in this list.

Monthly Economic Development Support

Our process starts with a strategic planning session and a Quality-of-Life Survey to hear directly from residents. We use that input to build tailored recommendations and an implementation plan. From there, we work side-by-side with Administration and Council to put the plan into action, offering ongoing support for up to a year, with options to continue. This service includes grant writing support, community engagement and facilitation, plus free access to all our webinars.

Council Training

We offer fully customizable training tailored to your Council's unique needs, covering essential topics such as roles and responsibilities of Council and Administration, the role of the Ombudsman, legislative obligations, meeting procedures, confidentiality, bylaws, policies, and community engagement. Sessions are available in person or virtually, with evening options available upon request to accommodate busy schedules.

Code of Ethics Investigations

We offer unlimited third-party Code of Ethics investigations for one annual fee, ensuring every complaint is handled professionally, impartially, and with strict confidentiality. This service protects your municipality from ethical and legal risks while saving time for Administration and Council to focus on their core responsibilities. Each case is managed with care and diligence, and current subscribers receive priority service due to high demand.

MATTHEWSON & CO.'S

SERVICES



Strategic Planning

We start with a strategic planning session to set your community's goals and direction, followed by a Quality-of-Life Survey to capture resident priorities. From marketing to data analysis, we handle the entire process. The results are used to develop clear recommendations and a practical implementation plan, with optional support available to help put the plan into action—based on your community's needs.

Project Management

We assist with funding applications to help get your project off the ground, support engineering procurement and coordination, and provide oversight to keep everything on track. From progress reports to documentation, we're here every step of the way. Our support is fully customized to meet your project's unique needs—with the goal of ensuring it runs smoothly, efficiently, and successfully.

Policy Development

We start by reviewing your existing policies to ensure they meet current legislative requirements. Outdated or non-compliant content is removed, and we draft any missing policies using best practices and applicable laws. Then, we organize everything into a customized, easy-to-use manual. The end result: a complete, up-to-date policy manual that's ready for Council adoption.

Asset Management

We provide support to help your community meet legislated asset management requirements, including assistance with funding applications where available. We facilitate and update your asset management plan, working closely with your team to ensure it's realistic, useful, and actionable. Our goal is to keep your community organized, compliant, and prepared for long-term planning.

PROJECT PROPOSAL



At Matthewson & Co., we follow a structured but practical approach to support municipalities in developing or enhancing their asset management systems. Our process is flexible to meet your community's unique needs while aligning with provincial and federal funding expectations.

This funding proposal is intended to include all 12 of the summer villages associated with the Summer Villages of Lac Ste. Anne County East., with the objective being to provide each Summer Village with an asset management policy, plan and implementation support intended to meet or exceed the expectations of the Alberta Legislation following the FCM's asset readiness guide as a starting point.

I: Data Collection & Review

We begin by gathering and reviewing key documents and data from each municipality, including:

- Tangible Capital Asset (TCA) registry
- Existing asset management plans or reports
- Maintenance logs and schedules
- Relevant municipal policies
- Assessments from engineering or other professionals

II: Asset Inventory & Evaluation

Using each TCA registry, we develop a spreadsheet that categorizes assets:

- Past their useful life
- Still within their useful life

The municipality evaluates the assets based on two additional criteria:

- Condition (as rated by municipal staff)
- Importance to municipal function

This helps establish clear priorities for future investment.



III: Customized Tracking Tools

We develop customized logs and tracking templates based on your operational needs. These tools make it easier to maintain, monitor, and update your asset information over time. Sharing information between your villages, and coming up with common templates supports a low cost asset management framework that allows each village to customize it based on their particular needs.

IV: 10-Year Capital Plan

We prepare a realistic and actionable 10-year capital plan that reflects your municipality's infrastructure priorities, funding capacity, and service delivery goals.

V: Asset Management Plan & Policy

Finally, we deliver a complete asset management plan that includes:

- A summary of your current assets and priorities
- A capital planning framework
- An Asset Management Policy and Implementation Policy to guide long-term decision-making
- Risk and risk management.



Asset Management Plan	\$7000.00
GST	\$350.00
Total	\$7350.00

This cost is based on the Summer Villages of Lac St. Anne, and is the same no matter how many villages within the region are on board.

Mileage and accommodations: Where necessary, mileage is billed at .45/km. If in-person meetings are required, accommodations will be billed at cost recovery to the municipality.

TERMS: 50% will be billed up front, with the remainder due upon completion of the plan. One village is expected to act as the treasurer for the rest.

if you have any questions, we are happy to answer them!

Warmest regards,

Lorri Matthewson

Lorri Matthewson, Owner

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Assumptions:



To ensure the success and cost-efficiency of the shared plan (estimated at \$7,000 total, divided among 12 villages = approx. \$583 per village), the following conditions are recommended:

1. Adherence to Alberta Government's Asset Management Planning Process
 - Follow the Alberta Municipalities' guidelines for asset management planning, including lifecycle analysis, asset inventories, and risk-based decision-making. [www.abmunis.ca]
2. Alignment with FCM's Asset Management Readiness Scale
 - Each village must commit to progressing through the five competencies:
 - Policy & Governance
 - People & Leadership
 - Data & Information
 - Planning & Decision-Making
 - Contribution to Asset Management Practice [fcm.ca]
3. Collaborative Participation
 - Villages must actively participate in shared workshops, data collection, and decision-making processes.
4. Designation of a Single CAO or Project Lead
 - One CAO or designated lead will coordinate the process, ensuring consistency and accountability.
5. Commitment to Populate the Plan
 - Villages must provide existing asset data, participate in needs assessments, and contribute to the development of individualized components.
6. Agreement to Shared Cost Model
 - Each village agrees to contribute their portion of the \$7,000 cost.

Terms of Reference (ToR)

Shared Asset Management Plan – Summer Villages of Lac Ste. Anne

1. Purpose

To define the roles, responsibilities, and expectations of participating CAOs in the development and implementation of a collaborative asset management plan that supports individualized municipal needs while leveraging shared resources and expertise.

2. Objectives

- Develop a functional, scalable asset management plan aligned with:
- Alberta Government's Asset Management Planning Process
- Federation of Canadian Municipalities (FCM) Asset Management Readiness Scale
- Promote intermunicipal collaboration and cost-efficiency
- Ensure consistent data collection, reporting, and decision-making

3. Scope

This ToR applies to all CAOs representing the 12 Summer Villages participating in the shared asset management initiative.

4. Roles and Responsibilities

Lead CAO (Designated Coordinator)

- Serve as the primary liaison with the consultant and funding agencies
- Coordinate meetings, timelines, and deliverables
- Ensure consistent communication across villages
- Submit required documentation and reports

Participating CAOs

- Provide existing asset data and documentation
- Participate in workshops, training, and planning sessions
- Review and validate individualized components of the plan
- Support the implementation of asset management practices locally
- Ensure alignment with municipal council priorities

5. Governance and Decision-Making

- Decisions will be made by majority among participating CAOs
- The Lead CAO will facilitate discussions and escalate unresolved issues to the collective group
- Each CAO retains autonomy over their municipality's final asset management plan

6. Funding and Cost-Sharing

Total project cost: \$7,000, shared equally among 12 villages (\$583.33 per village)

Costs do not include engineering. or other reports.

Funding may be supplemented through:

- FCM's Municipal Asset Management Program (MAMP)
- Alberta's Local Government Fiscal Framework (LGFF)
- Each CAO is responsible for securing their municipality's contribution

7. Reporting and Accountability

- Progress reports will be shared monthly.

Final deliverables include:

- Shared asset management framework
- Individualized municipal asset management plans
- Recommendations for ongoing implementation and updates

8. Duration

This ToR is valid for the duration of the project, estimated at 6–9 months, unless extended by mutual agreement.

From: Marlene Walsh <cao@valquentin.ca>
Sent: November 28, 2025 2:41 PM
To: Alberta Beach Village Office; Lorri Matthewson
Cc: Gwen Jones; Kathy Dion
Subject: Asset Management Project

Hi Kathy

Today, I had a discussion with Lorri Matthewson regarding the inclusion of Alberta Beach in the Asset Management Project, for which eight Summer Villages have already confirmed their interest in proceeding.

Lorri and I are of the opinion that having Alberta Beach participate would be highly beneficial.

The objective outlined in the proposal is to provide each municipality with an Asset Management Policy, Plan, and implementation support that meets—or exceeds—the expectations of Alberta’s legislative requirements, using FCM’s Asset Readiness Guide as the foundational framework.

Kathy and Lorri, I am pleased to provide this e-introduction so you can further explore the opportunity for Alberta Beach Council to consider participating as an additional partner in this project. If you wish to contact Lorri by telephone, she can be reached at 306-575-8330!

This could be another example of regional collaboration at its finest!

Please let us know if you require any further information.

Marlene Walsh
CAO
Summer Village of Val Quentin
p: 780 668 3182
e: cao@valquentin.ca
Val Quentin: A Year-Round Community

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